

LAUNTON PARISH COUNCIL

www.launton-pc.gov.uk

Parish Clerk
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31 July 2020

Please note: due to the current Covid-19 Coronavirus situation, the Parish Council will meet virtually via Zoom (<https://zoom.us/>) Meeting ID: 766 0515 7135 (this is a different code from the April meeting) as permitted in the *The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020* ("the 2020 Regulations")

Councillors: You are hereby summoned to attend the Annual Meeting of the Parish Council to be held online at <https://us04web.zoom.us/j/76605157135> on **Thursday 6 August 2020 at 7.30pm** for the purpose of transacting the following business.

Members of the Public: Informal public participation will be held from **7pm** to enable viewing of planning applications and discussion on agenda items. Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that appropriate arrangements can be made for the recording, in accordance with the Council's Standing Orders and Recording of Meetings Policy.

AGENDA

- 1. To receive and accept apologies for absence**
- 2. Requests for Dispensations, Declarations of Interest, Gifts and Hospitality**
To receive any requests for Dispensations or Declarations of Interest from Councillors relating to items on the Agenda, in accordance with the Council's Code of Conduct and to note any gifts and hospitality (please refer to the notes at the end of agenda).
- 3. To facilitate public participation with regard to items on the agenda**
Public participation is limited to 30 minutes in total. Members of the public may make only one address to the council of no more than three minutes' duration and only concerning topics on the agenda.
- 4. Reports from District and County Councillors**
- 5. To confirm the Minutes of the previous meeting held on 2 July 2020, previously circulated**
- 6. Update on progress from the Minutes** – the Clerk / Chairman to report on progress of outstanding items which do not require further decision
- 7. Finance**
 - a. To receive the Finance Report**
 - b. To receive the quarterly Budget Monitoring Report** (deferred from July)

- c. **To acknowledge scrutiny and acceptance of the previously circulated bank statement**
- d. **Special grant application** – to consider a request from *Launton Lines* for support with the April edition
- e. **Fixed Assets Review** – to receive reports from Councillors on the inspection of the Fixed Assets
- f. **Invoices for payment** – to consider and approve invoices for payment itemised on the Payment Schedule

8. Governance

a. Policy Review

- i. Marking the Death of a Senior National Figure

b. NALC Code of Conduct Consultation

– to consider a response to the consultation

9. Training

– to consider attendance at OALC courses

10. Planning

- a. **Planning applications** – to consider all recent applications received from Cherwell District Council detailed below and any other planning applications submitted and published on the CDC planning portal between the circulation of this agenda and the meeting

i. Application Number: 20/01227/F

Proposal: Replace existing side extension with larger single storey side extension. Add two storey front extension, creating an L shaped property with a private rear garden. Construction of porch on the front elevation

Location: Timber House, Blackthorn Road, Launton, OX26 5DA

To note: For information – due to expansion of proposal description

ii. Application Number: 20/01904/TPO

Proposal: T4 & T5 Ash Trees - Crown reduce up to 4m. T6 Ash Tree - Remove large sucker growth - Subject to TPO 13/1999

Location: Ash Grove House, West End, OX26 5DF

b. To note notices of decision

i. Application Number: 20/00842/F

Proposal: Variation of conditions 1(approved plans) and 3 (use of buildings) of 19/02275/F – to allow the Change of Use of Building 140 to D1 (education) us at the New Technical Site

Location: Federation of British Historic Vehicles Clubs, Bicester Heritage, Buckingham Road, OX26 5HA

Permission for development subject to conditions (17 June)

ii. Application Number: 20/01177/TPO

Proposal: T1 - Poplar - Fell to near ground level to increase light levels within the garden - poor condition, reduced vitality, suppressed, cavity located within the main stem north-west at 2m, Ivy clad - subject to TPO 17/94

Location: 7 Forest Close, OX26 5DD

Consent under tree preservation order(s) subject to conditions (20 July)

iii. Application Number: 20/01262/F

Proposal: Change of Use of land to B8 Storage

Location: Hare Leys Farm, Poundon Road, OX26 5AB

- c. **Cherwell District Council Local Plan Review 2040** – to consider the consultation

11. East / West Rail – to receive a progress report and welcome the EWR Liaison Officer

12. Village Matters

- a. **Parish Hall and Lease**
 - i. **To consider and agree the Agreement to Lease and the final Lease**
 - ii. **Car Park** – to receive a progress report
 - iii. **To receive a general progress report**
- b. **Village Support Group** – to receive a progress report and note any actions or expenditure necessary
- c. **Station Road Crossroads** – to consider the request of the installation of a mirror at the crossroads and yellow lines near the crossroads on Bicester Road
- d. **Bin repairs** – to consider a repair to the liner in the Station Road bin by the pump
- e. **War Memorial** – to receive an update on the maintenance of the memorial
- f. **Sherwood Close** – to consider quotations for shrubbery work
- g. **The Glades** – to receive a progress report
- h. **Winter Preparedness** – to consider whether any further salt or grit bins are needed
- i. **Parking and cycling on pavements** – to receive the concerns of residents and consider further action
- j. **Speedwatch Vehicle Activated Sign** – to consider whether to join a consortium of parishes to purchase a VAS

13. Correspondence – to note correspondence received not otherwise on the agenda where decisions are not required

14. Attendance at Meetings and Reports from meetings / courses

15. Reports

- a. **Chairman's Report**
- b. **Clerk's Report**

16. Items for information or next Agenda only – all items for the next agenda to be submitted to the Clerk by Thursday 20 August

17. Date of next meeting – Thursday 3 September 2020 at 7.30pm online at <https://us02web.zoom.us/j/76605157135> (meeting code: 766-0515-7135) or in Launton Parish Hall if possible

Notes on declarations of interest

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012