

LAUNTON PARISH COUNCIL

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Finance Report for Parish Council meeting on x

Agenda Item:

7. Finance

a. To receive the Finance Report

As at 16 June 2020, the Accounts stood at:

Co-op Current Account	£27,441.79
Co-op Deposit Account	£22,379.61

Outstanding Payments

200808	£100.00
Bank transfer	£37.27
Bank transfer	£504.00

Total	£641.27
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Standing Orders

		Date Cleared
Clerk's May salary	£515.25	1 June
Launton Lines	£110.00	4 June

Income

		Date Cleared
OCC grass cutting grant	£1,216.28	27 May
Launton Plotters insurance contribution	£10.00	15 June

b. To acknowledge scrutiny and acceptance of the previously circulated bank statement

c. Online Banking – to consider a third Councillor operator for the online banking

d. Zoom – to confirm the upgrade of Zoom to an annual subscription

e. Minute Book – to consider the purchase of a new Minute Book

f. Bin Liner – to consider the purchase of a metal liner for the bin outside Costcutter

g. Internal Financial Control – to agree to defer inspection

h. Grant Requests – to consider any grant applications received

i. Fixed Assets Review – to receive reports from Councillors on the inspection of the Fixed Assets

j. **Invoices for payment** – to consider and approve invoices for payment itemised on the Payment Schedule

Payment Method	Payee and reason	Budget	Minute Ref	Amount
Bank transfer	Calber Facilities Management Ltd for June grass cutting (Invoice no: CL441138)	Grass cutting		£252.00
Bank transfer	Clerk expenses: printing £108.38 (inc covid leaflet), postage £2.04, telephone £2.62	Admin costs		£113.04
	Clerk mileage expenses	Mileage expenses		£20.61
	Total			£133.65
Bank transfer	Glasdon UK Limited for liner for bin outside Costcutter (Invoice no: SI797627)	Dog and Litter Bins		£57.40

Debit Card transactions to note:

Date Cleared	Payee and reason	Budget	Minute Ref	Amount
26/5/20	Zoom for virtual meeting	IT Costs	2/4/20 7. F.	£14.39
12/6/20	Zoom Annual Subscription (taking advantage of 30% discount)	IT Costs		£95.15