

LAUNTON PARISH COUNCIL

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Finance Report for Parish Council meeting on 7 May 2020

Agenda Item:

10. Finance

a. To receive the Finance Report

As at 22 April, the Accounts stood at:

Co-op Current Account	£20,699.85
Co-op Deposit Account	£22,323.95

There was one outstanding cheque totalling £100.

The Standing Order of £515.25 to pay the Clerk's March salary cleared on 1 April

The quarterly Standing Order of £42 for Hire of the Parish Hall cleared on 1 April

The Standing Order of £110 to Launton Lines cleared on 4 April

The VAT reclaim from 1 June 2019 to 31 March 2020 for the value of £1,029.03 was made on 30 April.

No income had been received but the payment confirmations for the Precept and CTRS grant had been received from CDC.

b. To acknowledge scrutiny and acceptance of the previously circulated bank statement

c. Statement of Accounts – to consider and approve the Statement of Accounts for the year ending 31 March 2020

d. Internal Audit – to receive the report from the Internal Auditor

e. AGAR Signature Redaction – to consider redaction of the signatures on the web version of the Annual Governance and Accountability Return to protect the signatories from 'specific and identifiable threats' of identity theft and GDPR concerns

f. External Audit – to complete the External Audit Annual Governance Statement for 2019/20

g. External Audit – to complete the External Audit Accounting Statements for 2019/20

h. To consider and agree the Insurance Renewal for 2020/21

i. Clerk Expenses – to confirm the rates for Clerk expenses

j. Invoices for payment – to consider and approve invoices for payment itemised on the Payment Schedule

Payment method	Payee and reason	Budget	Minute Ref	Amount
Bank transfer	T L Jenkins Landscaping Ltd for weed spraying and clearing Station Road, and alleyways between Sycamore Road, Yew Tree Close and Ancil Avenue (invoice no: 3188)	Village upkeep and weed spraying	6/2/20 12. g.	£756.00
Bank transfer	Porter Consulting and Management Services Ltd (PCMS Design) for Condition and feasibility report for Parish Hall (invoice no: INV-1060)	Parish Hall Project	6/2/20 12. a. i.	£1,020.00
Bank transfer	Oxfordshire County Council for Bicester Road 20mph scheme (invoice no: 3920398057)	Road Safety	10/1/19 9. e. i. and 7/3/19 12. e.	£3,270.00
Bank transfer	Open Spaces Society for subscription renewal (invoice no: 02/05LAP)	Subscriptions	2/4/20 7. d.	£45.00
Bank transfer	Zurich Municipal for Parish Council insurance (invoice no: 44416042)	Insurance		£467.49
Bank transfer	E Anstee for internal audit (invoice no: EA/2020/0126)	Audit	3/10/19 19.	£100.00
Bank transfer	Calber Facilities Management Ltd for April grass cutting (invoice tbc)	Urban Grass Cutting		£tbc

Debit Card transactions to note:

Date Cleared	Payee and reason	Budget	Minute Ref	Amount
24/4/20	Zoom for virtual meeting	IT Costs	2/4/20 7. f.	£14.39