

LAUNTON PARISH COUNCIL

DRAFT Budget 2020/ 2021

2018 - 2019 Actual Spend			2019 - 2020 Anticipated Spend	2019 - 2020 Budget	2019 - 2020 + / - on actual to year end	2020 - 2021 DRAFT Budget	Notes
EXPENDITURE							
Staff Costs							
£	5,905.05	Clerk's salary	£ 6,046.79	£ 6,300.00	£ 253.21	£ 6,500.00	Based on SCP 13 with cost of living pay increase as agreed at Dec meeting
£	-	Clerk sickness / overtime	£ -	£ 400.00	£ 400.00	£ 200.00	Reduced
£	-	contingency					
£	-	HMRC	£ -	£ -	£ -	£ -	
£	201.27	Mileage Expenses	£ 190.24	£ 160.00	-£ 30.24	£ 160.00	Maintained
Meetings							
£	2.00	Meeting Costs	£ -	£ 10.00	£ 10.00	£ 10.00	Heating costs
£	168.00	Parish Hall Hire	£ 168.00	£ 168.00	£ -	£ 168.00	
£	-	APM Expenses	£ -	£ 50.00	£ 50.00	£ -	Suggested for drinks and nibbles to encourage new people to come
Highways							
£	-	Trees/Landscaping	£ 300.00	£ 500.00	£ 200.00	£ 800.00	General tree maintenance with any unspent to be put into the Tree Reserve
£	1,432.60	Urban grass cutting	£ 1,470.00	£ 2,400.00	£ 930.00	£ 2,400.00	Calber contract was for 10 cuts a year - 1 x April and September, 2 x May, June, July and August, but have budgeted for one in October too
£	200.00	Verge Cutting	£ -	£ 1,000.00	£ 1,000.00	£ 1,200.00	Needs reviewing + 200 for 19/20 verge mowing
£	1,201.20	Dog bin emptying	£ 1,315.60	£ 1,600.00	£ 284.40	£ 1,750.00	Increased because now 12 bins
£	-	Road Safety	£ -	£ 1,000.00	£ 1,000.00	£ 5,600.00	For traffic monitoring devices (much more than anticipated spent in 19/20) and transferred £2,200 from 19/20
£	-	Noticeboards	£ -	£ 800.00	£ 800.00	£ 800.00	To replace one outside the Bull
£	-	Dog and Litter Bins	£ 578.13	£ 600.00	£ 21.87	£ 300.00	For replacement programme / reserve
£	-	Bus shelters	£ -	£ 1,000.00	£ 1,000.00	£ 1,300.00	For repair / refurbishment works; increased because of work needed on Station Road one
£	-	Bench	£ -	£ 300.00	£ 300.00	£ 300.00	To add to the street furniture replacement programme
£	-	Snow Resilience	£ -	£ 300.00	£ 300.00	£ 150.00	Reduced, but includes £100 for more salt and possibly buying salt spreaders and shovels (but may be able to apply for SSE Resilience Funding)

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£	599.99	Village upkeep and weed spraying	£ 770.00	£ 2,000.00	£ 1,230.00	£ 1,750.00	Includes the Refuge maintenance and a contingency for other work
Parish Hall							
£	2,640.00	Parish Hall Project	£ 6,226.00	£ 6,000.00	-£ 226.00	£ 6,000.00	For Architects fees and seeding project funding
£	-	Parish Hall Rent	£ -	£ -	£ -	£ 300.00	Required in terms of the Lease
Insurance and Auditing							
£	536.34	Insurance	£ 460.85	£ 560.00	£ 99.15	£ 510.00	Maintained
£	432.62	Audit	£ 298.74	£ 280.00	-£ 18.74	£ 430.00	Just for internal audit. £200 set aside in Reserves for External Audit + transfer of £150 for 19/20 internal audit
Subscriptions							
£	674.56	Subscriptions	£ 402.50	£ 390.00	-£ 12.50	£ 500.00	For OALC, CFO, SLCC, Open Spaces Soc and CPRE
Charitable Donations							
£	-	S137 Grants	£ -	£ -	£ -	£ -	Now use General Grants with GPC
£	2,687.75	General Grants	£ 2,834.00	£ 3,000.00	£ 166.00	£ 3,000.00	To take account of the grants to the churches £1260 and £210 and Island Pond Wood £384 and also Poppy Wreath plus others
Sundries							
£	-	Advertising	£ -	£ 100.00	£ 100.00	£ 100.00	Contingency
£	-	Bank Charge	£ -	£ -	£ -	£ -	
£	1,320.00	Launton Lines	£ 1,320.00	£ 1,380.00	£ 60.00	£ 1,400.00	Maintained from last year
£	290.00	Training	£ 570.00	£ 400.00	-£ 170.00	£ 600.00	Increased
£	514.83	Admin Costs	£ 304.83	£ 400.00	£ 95.17	£ 500.00	Estimated to include new Minute Book
£	84.58	IT Costs	£ 91.89	£ 150.00	£ 58.11	£ 150.00	To pay for dropbox and any other IT contingency
£	55.00	Website Hosting and Domain Name	£ 285.98	£ 700.00	£ 414.02	£ 700.00	Still need to update the website
£	-	Defibrillator	£ 220.00	£ 220.00	£ -	£ 100.00	To build the Reserve to replace the battery / pads paid June 19
£	35.00	Information Commissioner Fee	£ 35.00	£ 40.00	£ 5.00	£ 40.00	Statutory
£	-	Election Costs	£ -	£ 40.00	£ 40.00	£ -	Election year
		Professional Fees	£ -	£ 1,000.00	£ 1,000.00	£ 1,000.00	Added to include HR support, tree surgeons, architect, solicitors

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£	1,378.07	VAT Paid	£ 4,758.61	£ 1,255.00	-£ 3,503.61	£ 1,845.00	An estimate excluding any for the Parish Hall
TOTAL			£ 28,647.16	£ 34,503.00		£ 40,563.00	
INCOME							
£	20,250.00	Precept	£ 20,840.00	£ 20,840.00		£ 22,403.00	
£	636.09	CTRS Grant	£ 636.09	£ -		£ 318.05	Only half this year - none next
£	1,216.28	Grass Cutting Grant	£ 1,216.28	£ 1,216.00		£ 1,216.00	
£	-	Plotters Insurance Contribution	£ 20.00	£ 10.00		£ 10.00	
£	30.00	Admin Costs	£ 20.00	£ -		£ -	
£	941.85	VAT Refund	£ 2,657.38	£ 1,620.00		£ 2,000.00	Estimate for next year (2 refunds received 19/20)
£	-	Current Account Interest	£ -	£ -		£ -	
£	6.37	Savings Account Interest	£ 94.82	£ 5.00		£ 80.00	
£	23,080.59	TOTAL	£ 25,484.57	£ 23,691.00		£ 26,027.05	Excl Precept
Reserved Funds							
		3 months' running costs		£ 5,000.00		£ 5,200.00	Recommended for good financial management - increased 20 / 21
		Sherwood Close maintenance (s106)		£ 5,651.78		£ 5,651.78	
		Glades Open Space Maintenance		£ 3,572.00		£ 3,572.00	
		Parish Hall Contingency		£ 5,000.00		£ 5,000.00	Set aside for the PCC etc Costs
		Asset Replacement fund (initiated 05.01.12)		£ 3,000.00		£ 1,500.00	Fund for benches and noticeboards etc (reduced for the time being, but need to build up again in the future - funds used for the 20mph implementation)
		Election Expenses		£ 1,600.00		£ 1,600.00	Recommended by CDC as the rough cost for an election
		Insurance Excess		£ 300.00		£ 300.00	Recommended in case we need to make a claim
		External Audit contingency		£ 200.00		£ 200.00	In case the External Auditors call in the accounts
		Clerk sickness / overtime contingency		£ 700.00		£ 1,000.00	Added £300 from 19/20
		General Contingency Funds		£ 2,000.00		£ 2,000.00	

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Defibrillator contingency	£	180.00		£ 180.00	
Bus shelter contingency	£	2,000.00		£ 2,500.00	To build up a fund for larger maintenance
Trees contingency	£	3,500.00		£ 3,500.00	To build up a maintenance fund
Fete contingency	£	1,000.00		£ 1,000.00	To cover any losses at the Fete as agreed
TOTAL Reserved Funds	£	33,703.78		£ 33,203.78	
£ 7.86 S137 Allowance per elector	£	8.12		£ 8.32	
1012 No of electors		1058		1038	
£ 7,954.32 Total S137 spend	£	8,590.96		£ 8,636.16	
Current account balance at 31/3/20		£24,889.49		£ 24,011.38	
Estimated Savings account balance at 31/3/20	£	22,229.13		£ 22,323.95	
Total estimated in Bank Accounts at year end 31 March 20	£	47,118.62		£ 46,335.33	
Total left after Reserves are taken into account	£	13,414.84		£ 13,131.55	
Total in Proposed Budget	£	34,503.00		£ 40,563.00	
Total Precept required	-£	20,988.80		-£ 1,404.40	ignore the minus