

LAUNTON PARISH COUNCIL

www.launton-pc.gov.uk

Parish Clerk
Jane Olds

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31 January 2020

Councillors: You are hereby summoned to attend the Parish Council meeting to be held in Launton Parish Hall **on Thursday 6 February 2020 at 7.30pm** for the purpose of transacting the following business.

Members of the Public: Informal public participation will be held from **7pm** to enable viewing of planning applications and discussion on agenda items. Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that appropriate arrangements can be made for the recording, in accordance with the Council's Standing Orders and Recording of Meetings Policy.

AGENDA

- 1. To receive and accept apologies for absence**
- 2. Requests for Dispensations, Declarations of Interest, Gifts and Hospitality**
To receive any requests for Dispensations or Declarations of Interest from Councillors relating to items on the Agenda, in accordance with the Council's Code of Conduct and to note any gifts and hospitality (please refer to the notes at the end of agenda).
- 3. To facilitate public participation with regard to items on the agenda**
Public participation is limited to 30 minutes in total. Members of the public may make only one address to the council of no more than three minutes' duration and only concerning topics on the agenda.
- 4. Reports from District and County Councillors**
- 5. To confirm the Minutes of the previous meeting held on 9 January 2020, previously circulated**
- 6. Update on progress from the Minutes** – the Clerk / Chairman to report on progress of outstanding items which do not require further decision
- 7. Governance**
 - a. Meeting Dates** – to consider and agree the meeting dates for the forthcoming year
 - b. Community First Oxfordshire** – to consider the membership renewal
- 8. Finance**
 - a. To receive the Finance Report**
 - b. Internal Financial Control** – to receive a report from the Councillor responsible for Internal Financial Control
 - c. To acknowledge scrutiny and acceptance of the previously circulated bank statement**

- d. **Invoices for payment** – to consider and approve invoices for payment itemised on the Payment Schedule

9. Training

- a. **OALC Training** – to consider attendance at OALC courses over the forthcoming months

10. Planning

- a. **Planning applications** – to consider all recent applications received from Cherwell District Council detailed below and any other planning applications submitted and published on the CDC planning portal between the circulation of this agenda and the meeting

- i. **Application Number: 20/00066/ADV**

Proposal: A: 1x new set of 10mm perspex letters, B: 1x new double sided pictorial with printed image, vinyl text, amenity board with vinyl text, car park directional sign illuminated by linolites to existing post, C: 2x new lanterns, D: 2x new LED floodlights and E: 1x new amenity board.

Location: 52 West End, OX26 5DG

- ii. **Application Number: 20/00067/LB**

Proposal: Erection of illuminated and non-illuminated signs to the exterior of the building

Location: 52 West End, OX26 5DG

- b. **To note notices of decision**

- i. **Application Number: 19/02326/F**

Proposal: Gas store to front warehouse yard. Plant enclosure to rear of building, New ducts and stack to rear elevation.

Location: Hardide 9 Longlands Road Launton OX26 5AH

Permission for development subject to conditions (14 January 2020)

- ii. **Application Numbers: 19/02690/F and 19/02298/LB**

Proposal: Enclosure of existing timber pagoda structure using full height glazing and permanent clay plain tile roof. Alteration/extension of adding gardeners building to create link to main barn

Location: Water Moor House, Station Road, OX26 5DX

Permission for development subject to conditions and Listed building consent subject to conditions (24 January 2020)

- iii. **Application Number: 19/02750/F**

Proposal: (Retrospective) Change Of Use from an agricultural workshop and storage unit to an agricultural fabrication and welding workshop and retention of an office/rest room and storage buildings.

Location: Jack Barn, West End, OX26 5DG

Not proceeded with due to enforcement issues (24 January 2020)

- c. **Oxfordshire Minerals and Waste Site Drafts Plan Consultation** – to consider a response to the consultation

11. Oxfordshire Rural Services Survey – to consider a response

12. Village Matters

- a. Parish Hall and Lease**
 - i. To further consider architects proposals**
 - ii. To consider the future management of the hall**
 - iii. To consider acceptance of \$106 Funding from CDC**
 - iv. To receive a progress report**
- b. East / West Rail**
 - i. To receive a progress report**
- c. Post box** – to receive a progress report
- d. VE Day** – to consider how to mark the 75th anniversary
- e. Station Road Drainage Issues** – to receive a progress report
- f. Bus Shelter Repairs** – to consider a quotation for replacing the Perspex in the bus shelter by The Bull
- g. Weed Spraying** – to consider and agree the contract
- h. Tidy up day** – to consider a date and to request supplies
- i. Sherwood Close** – to consider a response to Sanctuary Housing regarding a request for rights of access across Sanctuary Housing land
- j. Public Art in Launton** – to consider forming a working group to look into a public art project
- k. Footpath between the Playing Field and Yew Tree** – to receive a report and consider the best course of action

13. Correspondence – to note correspondence received not otherwise on the agenda where decisions are not required

14. Attendance at Meetings and Reports from meetings / courses

- a. Rural Resilience Meeting** – 22 January

15. Reports

- a. Chairman's Report**
- b. Clerk's Report**

16. Items for information or next Agenda only – all items for the next agenda to be submitted to the Clerk by Thursday 20 February

17. Date of next meeting – Thursday 5 March 2020 at 7.30pm in Launton Parish Hall

Notes on declarations of interest

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012