

LAUNTON PARISH COUNCIL

www.launton-pc.gov.uk

Parish Clerk
Jane Olds

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27 February 2020

Councillors: You are hereby summoned to attend the Parish Council meeting to be held in Launton Parish Hall **on Thursday 5 March 2020 at 7.30pm** for the purpose of transacting the following business.

Members of the Public: Informal public participation will be held from **7pm** to enable viewing of planning applications and discussion on agenda items. Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that appropriate arrangements can be made for the recording, in accordance with the Council's Standing Orders and Recording of Meetings Policy.

AGENDA

1. **To receive and accept apologies for absence**
2. **Requests for Dispensations, Declarations of Interest, Gifts and Hospitality**
To receive any requests for Dispensations or Declarations of Interest from Councillors relating to items on the Agenda, in accordance with the Council's Code of Conduct and to note any gifts and hospitality (please refer to the notes at the end of agenda).
3. **To facilitate public participation with regard to items on the agenda**
Public participation is limited to 30 minutes in total. Members of the public may make only one address to the council of no more than three minutes' duration and only concerning topics on the agenda.
4. **Reports from District and County Councillors**
5. **To confirm the Minutes of the previous meeting held on 6 February 2020, previously circulated**
6. **Update on progress from the Minutes** – the Clerk / Chairman to report on progress of outstanding items which do not require further decision
7. **Finance**
 - a. **To receive the Finance Report**
 - b. **To acknowledge scrutiny and acceptance of the previously circulated bank statement**
 - c. **Donation to WI** – to consider a donation to the WI for the refreshments provided for the Village Litter Pick
 - d. **Grant applications** – to consider any grant applications received
 - e. **Invoices for payment** – to consider and approve invoices for payment itemised on the Payment Schedule

8. Governance

- a. **Elections Briefing** – to note the date of the Parish Council election as 7 May and receive an Elections Briefing
- b. **Website signup** – to note the mailing list signup function on the website

9. Training

- a. **OALC Training** – to consider attendance at OALC courses over the forthcoming months

10. Planning

- a. **Planning applications** – to consider all recent applications received from Cherwell District Council detailed below and any other planning applications submitted and published on the CDC planning portal between the circulation of this agenda and the meeting

- i. **Application Number: 20/00228/TPO**

Proposal: T1 (Horse Chestnut) - crown reduce by 2-3m to reduce end weight from branches. Tree is within close proximity to the house and has compression fork at 7ft. T2 (Beech) - crown raise low growth over village hall and Bicester Road. T3 (Horse Chestnut) - crown reduce by 2-3m. Tree is within close proximity to side of house and village hall. Replace old brace with new cobra brace. Tree also has compression fork. T4 (Apple Tree) - Fell small Apple Tree, rear garden lawn. T5 (Oak) - Remove deadwood, rear garden boundary line. - Subject to TPO 001/1981

Location: Derwen, Bicester Road, OX26 5DP

- ii. **Application Number: 20/00389/F**

Proposal: Consent received from 19/02326/F, Gas store has increased in size due to gas supplier's regulation requirements

Location: Hardide, 9 Longlands Road, OX26 5AH

- b. **19/02419/REM: Mulberry Homes Reserved Matters** – to consider suggestions for road names within the development

- c. **To note notices of decision**

- i. **Application Number: 19/02696/TPO**

Proposal: Line of Yew trees (12 stems) located adjacent to Church yard boundary fence line. To remove one leaning stem to a low stump (.5m), remove one suppressed stem (dying) to ground level, reduce all remaining stems/crowns by circa 6-7m reduce remaining upper branching by 2-3m to suitable growth points where practical, retaining remaining branching in line with lower growth which at present is to be retained reducing pruning shock. Additional group of Yews in corner of garden, to reprofile crowns on garden side by shortening of lateral growth by circa 2-3m to compact and improve shape. Line of Yew trees (14 of) in church yard reduce all stems/crowns by circa 6-7m reduce remaining upper branches by 2-3m to suitable growth points where practical
Trees subject to TPO 1/1981.

Location: 4 The Spinney, OX25 6EP

Consent under tree preservation order(s) subject to conditions

11. Village Matters

- a. **Parish Hall and Lease**
 - i. **To receive a progress report**
 - ii. **To receive a progress report on the car park**
- b. **East / West Rail** – to receive a progress report
- c. **Post box** – to receive a progress report
- d. **Station Road Drainage Issues** – to receive a progress report
- e. **Public Art in Launton** – to receive a progress report
- f. **Footpath between the Playing Field and Yew Tree Field** – to receive a progress report

12. Correspondence – to note correspondence received not otherwise on the agenda where decisions are not required

13. Attendance at Meetings and Reports from meetings / courses

14. Reports

- a. **Chairman's Report**
- b. **Clerk's Report**

15. Items for information or next Agenda only – all items for the next agenda to be submitted to the Clerk by Thursday 19 March

16. Date of next meeting – Thursday 2 April 2020 at 7.30pm in Launton Parish Hall

Notes on declarations of interest

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012