

LAUNTON PARISH COUNCIL

www.launton-pc.gov.uk

Parish Clerk
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3 January 2020

Councillors: You are hereby summoned to attend the Annual Parish Council meeting to be held in Launton School Hall **on Thursday 9 January 2020 at 7.30pm** for the purpose of transacting the following business (Please note change of venue).

Members of the Public: Informal public participation will be held from **7pm** to enable viewing of planning applications and discussion on agenda items. Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that appropriate arrangements can be made for the recording, in accordance with the Council's Standing Orders and Recording of Meetings Policy.

AGENDA

1. To receive and accept apologies for absence

2. Requests for Dispensations, Declarations of Interest, Gifts and Hospitality

To receive any requests for Dispensations or Declarations of Interest from Councillors relating to items on the Agenda, in accordance with the Council's Code of Conduct and to note any gifts and hospitality (please refer to the notes at the end of agenda).

3. To facilitate public participation with regard to items on the agenda

Public participation is limited to 30 minutes in total. Members of the public may make only one address to the council of no more than three minutes' duration and only concerning topics on the agenda.

4. Reports from District and County Councillors

5. To confirm the Minutes of the previous meeting held on 5 December 2019, previously circulated

6. Update on progress from the Minutes – the Clerk / Chairman to report on progress of outstanding items which do not require further decision

7. Finance

a. To receive the Finance Report including quarterly budget monitoring report

b. To acknowledge scrutiny and acceptance of the previously circulated bank statements

c. Draft budget – to consider the draft budget for 2020/21

d. Precept – to consider and agree the setting of the Precept level for 2020/21

e. Grant applications – to consider any grant applications received

i. St Mary's Church – for assistance with grass cutting

ii. Open Spaces Society – contribution to a legal fund for defence of commons, green spaces and rights of way

- f. **Invoices for payment** – to consider and approve invoices for payment itemised on the Payment Schedule

8. Governance

- a. **Councillor Vacancy** – to consider the Councillor vacancy

9. Training

- a. **OALC Training** – to consider attendance at OALC courses over the forthcoming months

10. Planning

- a. **Planning applications** – to consider all recent applications received from Cherwell District Council detailed below and any other planning applications submitted and published on the CDC planning portal between the circulation of this agenda and the meeting

i. Application Number: 19/02708/OUT

Proposal: Outline:- Provide new employment units comprising B1 (Business), B2 (General Industrial), B8 (Storage) and D1 (Education) uses with ancillary offices, storage, display and sales, with all matters reserved except for access

Location: Bicester Heritage, Buckingham Road, Bicester

ii. Application Number: 19/02750/F

Proposal: (Retrospective) Change Of Use from an agricultural workshop and storage unit to an agricultural fabrication and welding workshop and retention of an office/rest room and storage buildings.

Location: Jack Barn, West End, OX26 5DG

iii. Application Number: 19/02696/TPO

Proposal: Line of Yew trees (12 stems) located adjacent to Church yard boundary fence line. To remove one leaning stem to a low stump (.5m), remove one suppressed stem (dying) to ground level, reduce all remaining stems/crowns by circa 6-7m reduce remaining upper branching by 2-3m to suitable growth points where practical, retaining remaining branching in line with lower growth which at present is to be retained reducing pruning shock. Additional group of Yews in corner of garden, to reprofile crowns on garden side by shortening of lateral growth by circa 2-3m to compact and improve shape. Line of Yew trees (14 of) in church yard reduce all stems/crowns by circa 6-7m reduce remaining upper branches by 2-3m to suitable growth points where practical
Trees subject to TPO 1/1981.

Location: 4 The Spinney, OX25 6EP

Deferred from December:

iv. Application Number: 19/02419/REM

Proposal: Reserved matters to 17/01173/OUT - Appearance of housetypes and general appearance of the scheme. Landscaping - Detailed landscape design of the play area, parkland and plots. Layout of the scheme.
Scale - Height and massing of the scheme

Location: OS Parcel 4846 South East Of Launton Road And North East Of Sewage Works Blackthorn Road

b. To note notices of decision

i. Application Number: 19/02377/F

Proposal: Two storey extension to side and single storey extension to rear including demolition of existing garage and rear extension
Location: Ivy Cottage, Station Road, OX26 5DS
Permission for development subject to conditions (19 December)

ii. To note:

Tree Preservation Order (No.10) 2019 for Two Oak trees at Land East and adjacent to roundabout at junction of Bicester Road, Launton

11. Village Matters

a. Parish Hall and Lease

- i. To consider the Agreement to Lease and Lease**
- ii. To consider architects proposals**
- iii. To receive a progress report**

b. East / West Rail

- i. To receive a progress report**
- ii. To consider attending the Phase Two Project Launch on 26 February**

c. Post box – to receive a progress report

d. VE Day – to consider how to mark the 75th anniversary

e. Station Road Drainage Issues – to receive a progress report

f. Charbridge Lane Roundabout Crossing – to note minor improvements

g. Bus Shelter Repairs – to consider a quotation for replacing the Perspex in the bus shelter by The Bull

12. Correspondence – to note correspondence received not otherwise on the agenda where decisions are not required

13. Attendance at Meetings and Reports from meetings / courses

14. Reports

- a. Chairman's Report**
- b. Clerk's Report**

15. Items for information or next Agenda only – all items for the next agenda to be submitted to the Clerk by Thursday 23 January

16. Date of next meeting – Thursday 6 February 2020 at 7.30pm in Launton Parish Hall

Notes on declarations of interest

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012