

LAUNTON PARISH COUNCIL

www.launton-pc.gov.uk

Parish Clerk
Jane Olds

13 Oak Close
Bicester
OX26 3XD

01869 247171

clerk@launton-pc.gov.uk

1 November 2019

Councillors: You are hereby summoned to attend the Annual Parish Council meeting to be held in Launton Parish Hall **on Thursday 7 November 2019 at 7.30pm** for the purpose of transacting the following business.

Members of the Public: Informal public participation will be held from **7pm** to enable viewing of planning applications and discussion on agenda items. Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that appropriate arrangements can be made for the recording, in accordance with the Council's Standing Orders and Recording of Meetings Policy.

AGENDA

1. To receive and accept apologies for absence

2. Requests for Dispensations, Declarations of Interest, Gifts and Hospitality

To receive any requests for Dispensations or Declarations of Interest from Councillors relating to items on the Agenda, in accordance with the Council's Code of Conduct and to note any gifts and hospitality (please refer to the notes at the end of agenda).

3. To facilitate public participation with regard to items on the agenda

Public participation is limited to 30 minutes in total. Members of the public may make only one address to the council of no more than three minutes' duration and only concerning topics on the agenda.

4. Reports from District and County Councillors

5. To confirm the Minutes of the previous meeting held on 3 October 2019, previously circulated

6. Update on progress from the Minutes – the Clerk / Chairman to report on progress of outstanding items which do not require further decision

7. Finance

a. To receive the Finance Report

b. To acknowledge scrutiny and acceptance of the previously circulated bank statement

c. Internal Financial Control – to receive a report from the Councillor responsible

d. Invoices for payment – to consider and approve invoices for payment itemised on the Payment Schedule

8. Training

a. To agree to the Clerk attending a SLCC Digital Clerk Webinar

b. To consider attendance at OALC courses over the forthcoming months

9. Planning

a. Planning applications – to consider all recent applications received from Cherwell District Council detailed below and any other planning applications submitted and published on the CDC planning portal between the circulation of this agenda and the meeting

i. Application Number: 19/02081/F

Proposal: "2 No. Industrial Buildings with a metal frame structure and metal/timber cladding wall panel construction systems, divided into 8 No. Class B General units of varying sizes with associated car parking and landscaping - Resubmission of 19/00545/F"

Location: Land Adj To Unit E25, Telford Road, Bicester

ii. Application Number: 19/02050/F

Proposal: Erection of a new substation

Location: Bicester Heritage, Land At Skimmingdish Lane And Land And Roundabout At Bicester Road, Launton

iii. Application Number: 19/02132/F

Proposal: Demolition of existing bungalow; erection of two storey, four bedroom detached dwelling

Location: Sport Villa, Bicester Road, OX26 5DP

iv. Application Number: 19/02326/F

Proposal: Gas store to front warehouse yard. Plant enclosure to rear of building, New ducts and stack to rear elevation.

Location: Hardide 9 Longlands Road Launton OX26 5AH

v. Application Number: 19/02275/F

Proposal: Variation of condition 2 (plans) of 18/01333/F - A number of changes to approved plans are required to deliver the proposed buildings. The changes include minor alterations to the fenestration of the buildings.

Location: Bicester Heritage, Buckingham Road, Bicester, OX26 5HA

vi. A4421 Buckingham Road Toucan Crossing – to consider a response to the consultation

b. To note notices of decision

i. Application Number: 18/01259/F

Proposal: Use of land for the stationing of caravans for residential purposes

Location: Summer Place, Blackthorn Road, Launton

Permission for development subject to conditions (13 September)

ii. Application Number: 19/00163/F

Proposal: Erection of accommodation building and associated ancillary external works to accommodate gas fuelled demand response electric generation facility to support the National Grid

Location: Part Land East And Adj To Roundabout At Junction Of Bicester Road Launton

Approval on Appeal (7 October)

iii. Application Number: 19/01365/F

Proposal: Single storey side extension and garage conversion to dwelling house
Location: 8 Woodland Close, OX26 5AG
Permission for development subject to conditions (11 October)

10. Review of Cherwell Polling Districts and Polling Places – to note the report from the Acting Returning Officer

11. Village Matters

a. Parish Hall and Lease

i. To receive a progress report

ii. To consider agreement that Councillor Turner be authorised to sign the Notice to exclude the security of tenure provisions under the Landlord and Tenant Act 1954

b. East / West Rail – to receive a progress report and note road closures (Stratton Audley to Poundon 2 – 4 December and Station Road 13 December)

c. Post box – to receive a progress report

d. 20mph Zone Outside School – to receive a progress report

e. Speed Monitoring Devices – to consider paying OCC for a further traffic and speed monitoring survey and to agree the locations

f. Station Road Drainage Issues – to receive a report

g. The Glades – to consider a request to install a gate between 24 and 26 The Glades to deter cyclists

h. The Poplars tree work – to consider a quotation

i. Report from Bicester & Kidlington Ramblers path clearance group – to receive a report

12. Correspondence – to note correspondence received not otherwise on the agenda where decisions are not required

13. Attendance at Meetings and Reports from meetings / courses

a. Joint Parishes Meeting – 22 October

b. CDC Parish Liaison Meeting – 13 November

14. Reports

a. Chairman's Report

b. Clerk's Report

15. Items for information or next Agenda only – all items for the next agenda to be submitted to the Clerk by Thursday 21 November

16. Date of next meeting – Thursday 5 December 2019 at 7.30pm at Launton Parish Hall

Notes on declarations of interest

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012