

LAUNTON PARISH COUNCIL

www.launton-pc.gov.uk

Parish Clerk
Jane Olds

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29 August 2019

Councillors: You are hereby summoned to attend the Annual Parish Council meeting to be held in Launton Parish Hall **on Thursday 5 September 2019 at 7.30pm** for the purpose of transacting the following business.

Members of the Public: Informal public participation will be held from **7pm** to enable viewing of planning applications and discussion on agenda items. Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that appropriate arrangements can be made for the recording, in accordance with the Council's Standing Orders and Recording of Meetings Policy.

AGENDA

- 1. To receive and accept apologies for absence**
- 2. Requests for Dispensations, Declarations of Interest, Gifts and Hospitality**
To receive any requests for Dispensations or Declarations of Interest from Councillors relating to items on the Agenda, in accordance with the Council's Code of Conduct and to note any gifts and hospitality (please refer to the notes at the end of agenda).
- 3. To facilitate public participation with regard to items on the agenda**
Public participation is limited to 30 minutes in total. Members of the public may make only one address to the council of no more than three minutes' duration and only concerning topics on the agenda.
- 4. Reports from District and County Councillors**
- 5. To confirm the Minutes of the previous meeting held on 1 August 2019, previously circulated**
- 6. Update on progress from the Minutes** – the Clerk / Chairman to report on progress of outstanding items which do not require further decision
- 7. Finance**
 - a. To receive the Finance Report**
 - b. To acknowledge scrutiny and acceptance of the previously circulated bank statement**
 - c. AGAR Signature Redaction** – to consider redaction of the signatures on the web version of the Annual Governance and Accountability Return to protect the signatories from 'specific and identifiable threats' of identity theft and GDPR concerns
 - d. Poppy Wreath** – to consider a donation to the Royal British Legion for the Remembrance Day Poppy Wreath

- e. **Invoices for payment** – to consider and approve invoices for payment itemised on the Payment Schedule
- 8. **Governance**
 - a. **CPRE Membership** – to consider whether to join as a Parish Council
- 9. **Training**
 - a. **To consider attendance at OALC courses over the forthcoming months**
- 10. **Planning**
 - a. **Planning applications** – to consider all recent applications received from Cherwell District Council detailed below and any other planning applications submitted and published on the CDC planning portal between the circulation of this agenda and the meeting
 - i. Application Number: 19/01365/F
 - Proposal: Single storey side extension and garage conversion to dwelling house
 - Location: 8 Woodland Close, OX26 5AG
 - b. **To note notices of decision**
 - i. Application Number: 19/01069/F
 - Proposal: Two storey rear extension
 - Location: 12 Sharpes Cottages, Station Road, OX26 5BU
 - Permission for development subject to conditions
 - ii. Application Number: 19/01090/F
 - Proposal: Erection of a close boarded fence to the eastern boundary - 2.7m in height
 - Location: Thornbury, The Green, OX26 5EF
 - Permission for development subject to conditions
 - iii. Application Number: 19/01093/F
 - Proposal: Erection of a close boarded timber fence to the rear garden boundary - 2.5m in height
 - Location: Six Gables, The Green, OX26 5EF
 - Permission for development subject to conditions
- 11. **Environment Agency** – to consider a response to the Environment Agency following the presentation to the August meeting
- 12. **Oxfordshire Minerals and Waste Local Plan** – to consider the Consultation on Revised Statement of Community Involvement (closes 2 October)
- 13. **Review of Cherwell Polling Districts and Polling Places** – to consider a response to the review
- 14. **Village Matters**
 - a. **Parish Hall and Lease**
 - i. To receive a progress report
 - b. **East / West Rail**
 - i. To receive a progress report
 - c. **Post box** – to receive a progress report
 - d. **20mph Zone Outside School** – to receive a progress report

- e. **Barriers Outside School** – to receive a progress report
 - f. **Expressway** – to receive a progress report and note 19 September presentation
 - g. **Grit bin** – to consider purchase of further grit bins
 - h. **Station Road Pump** – to receive a progress report
15. **Correspondence** – to note correspondence received not otherwise on the agenda where decisions are not required
16. **Attendance at Meetings and Reports from meetings / courses**
- a. **SSEN Stakeholder workshop for parish councils** – 17 September
 - b. **Open Day at Deddington Highways Depot** – 5 October
 - c. **Age UK Loneliness discussion** – 8 October
17. **Reports**
- a. **Chairman's Report**
 - b. **Clerk's Report**
18. **Items for information or next Agenda only** – all items for the next agenda to be submitted to the Clerk by Thursday 19 September
19. **Date of next meeting** – Thursday 3 October 2019 at 7.30pm at Launton Parish Hall

Notes on declarations of interest

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012