LAUNTON PARISH COUNCIL

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Finance Report for Parish Council meeting on 6 June 2019

Agenda Item:

7. **Finance**
   a. **To receive the Finance Report**
   As at 18 May, the Accounts stood at:

Co-op Current Account	£32,357.21
Co-op Deposit Account	£22,268.43

There were two outstanding cheques totalling £280.00.

The Standing Order of £504.90 to pay the Clerk's April salary cleared on 1 May.

The Standing Order of £110 to Launton Lines cleared on 7 May.

Deposit Account Interest of £39.30 was received on 5 April, but no formal bank statement has been received (.

The CTRS Grant of £363.09 was received on 26 April.

The Grass Cutting Grant of £1,216.28 was received on 15 May.

The VAT reclaim of £1,307.10 from 1 March 18 to 28 February 19 was submitted via the Government Gateway on 15 May.

The Debit Card for the bank account has been received.

The online banking fobs have been received and the Clerk has started the activation process. Councillors Fox and Thompson will also need to activate their devices.

The bank has written to give notice that the 14 Day Notice Deposit Account will be converted to a Business Select Instant Access account with effect from 22 July 2019.

   b. **To acknowledge scrutiny and acceptance of previously circulated bank statement**

   c. **Reserves**
      i. To agree to transfer £100 from the Defibrillator Reserve to pay for the new battery
      ii. To agree to transfer £400 from the Street Furniture Reserve to pay for the dog bin and litter bin

d. Debit Card – to note any debit card transactions

Payee and reason	Budget	Amount
Defib Shop for battery for defibrillator	Defibrillator	£180.00

e. Fixed Assets Review – to agree to inspect the Fixed Assets and allocate responsibilities

f. Invoices for payment – to consider invoices for payment itemised on the Payment Schedule

Cheque no:	Payee and reason	Budget	Minute Ref	Amount
200779	Calber Facilities Management Ltd for April grass cutting (invoice CL430926)	Urban Grass Cutting		£252.00
200780	Oxfordshire Association of Local Councils 6 July Roles and Responsibilities course for Cllr Jean Walker (invoice no W-765)	Training	2/5/19 11. a.	£120.00
	Oxfordshire Association of Local Councils 18 September Roles and Responsibilities course for Cllrs Lizzie Chisholm and Mike Murphy (invoice no W-766)	Training	2/5/19 11. a.	£204.00
	Total			£324.00
200781	Winkworth Sherwood LLP for Parish Hall Lease Solicitors' Advice (PCC)	Parish Hall Project	5/10/17 7. e.	£6,006.00
200782	Calber Facilities Management Ltd for May grass cutting	Urban Grass Cutting		£252.00
	Glasdon for Retriever 35 dog bin and Sherwood hooded litter bin (invoice no tbc)	Dog and litter bins	1/11/18 10. h. and 7/2/19 10. h.	£693.76