

LAUNTON PARISH COUNCIL

www.launton-pc.gov.uk

Finance Report for Parish Council meeting on 4 April 2019

Agenda Item:

7. Finance

a. To receive the Finance Report

As at 20 March, the Accounts stood at:

Co-op Current Account	£25,209.81
Co-op Deposit Account	£22,229.13

There were two outstanding cheques totalling £329.32

The Standing Order of £492.89 to pay the Clerk's February salary cleared on 1 March.

The Standing Order of £110 to Launton Lines cleared on 4 March.

No income had been received

b. To acknowledge scrutiny and acceptance of previously circulated bank statements

c. To consider Councillor nominations to have access to the online bank account

d. Regular payments – to consider and approve the list including Standing Orders and Direct Debits

Clerk Salary: monthly

Launton Lines: monthly - £110

Parish Hall: quarterly - £42: April, July, October, January

Dog bin emptying: twice yearly - March / April and September / October

Information Commissioner: annual - £35 by direct debit in December

External Auditor: annual - £200 – if necessary

Subscriptions: annual

Society of Local Council Clerks

Oxfordshire Association of Local Councils

Community First Oxfordshire

Open Spaces Society

e. Reserves – to consider the Policy and confirm the reserves for 2019/20

f. Risk Assessment – to consider and agree the Risk Assessment for 2019/20

- g. Asset Register** – to update and confirm the Asset Register
- h. Internal Financial Controls** – to review effectiveness
- i. Internal Audit** – to receive the report from the Internal Auditor
- j. External Audit** – to consider whether to claim exemption due to being under the £25,000 threshold or to have an External Audit Limited Assurance Review
- k. Grant Applications** – to consider grant applications received
Applications have been received from Bicester Good Neighbour Scheme and Clean Slate
- l. To consider and approve invoices for payment itemised on the Payment Schedule**

Cheque no:	Payee and reason	Budget	Minute Ref	Amount
200765	JMC Olds for Fasthosts domain name (Launton-pc.gov.uk) renewal (invoice no 49769672)	Website Hosting and Domain Name	7/3/19 8. e.	£73.20
200766	Navitas Design Ltd for web hosting and transfer of site files to new server (invoice no 27841)	Website Hosting and Domain Name	7/3/19 8. e.	£179.99
200767	Cherwell District Council for winter dog bin emptying (invoice no 7009706)	Dog bin emptying	5/7/18 7. e.	£480.48
200768	Society of Local Council Clerks for annual subscription (shared with Caversfield and Wendlebury)	Subscriptions	5/7/18 7. e.	£81.60
200769	Launton WI for donation for refreshments for litter pick	Village upkeep	7/3/19 7. c.	£50.00
200770	St Mary's Church PCC for grass cutting grant	General Grants	7/3/19 7. d.	£1,260.00
200771	Launton Congregational Church for grass cutting grant	General Grants	7/3/19 7. e.	£210.00