

LAUNTON PARISH COUNCIL

Draft Budget 2019 / 2020

2017 - 2018 Actual Spend			2018 - 2019 Anticipated Spend	2018 - 2019 Budget	2018 - 19 + / - on actual to year end	2019 - 2020 Budget	Notes
EXPENDITURE							
Staff Costs							
£	4,810.82	Clerk's salary	£ 5,905.05	£ 6,000.00	£ 94.95	£ 6,500.00	Based on SCP 23 with cost of living pay increase
£	487.17	Clerk sickness / overtime contingency	£ -	£ 700.00	£ 700.00	£ 400.00	If not spent put into Reserve next year
£	691.00	HMRC	£ -	£ -	£ -	£ -	Not now needed - amalgamated with Salary
£	13.68	Mileage Expenses	£ 114.63	£ 160.00	£ 45.37	£ 160.00	Maintained
Meetings							
£	-	Meeting Costs	£ 2.00	£ -	-£ 2.00	£ 10.00	Heating costs
£	168.00	Parish Hall Hire	£ 168.00	£ 168.00	£ -	£ 168.00	
		APM Expenses	£ -	£ 50.00	£ 50.00	£ 50.00	Suggested for drinks and nibbles to encourage new people to come
Highways							
£	360.00	Trees/Landscaping	£ -	£ 500.00	£ 500.00	£ 500.00	General tree maintenance with any unspent to be put into the Tree Reserve
£	1,176.00	Urban grass cutting	£ 1,432.60	£ 2,200.00	£ 767.40	£ 2,400.00	Calber contract was for 10 cuts a year - 1 x April and September, 2 x May, June, July and August, but have budgeted for one in October too
£	400.00	Verge Cutting	£ 200.00	£ 1,000.00	£ 800.00	£ 1,000.00	Stephen Gray - increased because there are other areas of the village which could do with doing
£	1,201.20	Dog bin emptying	£ 1,201.20	£ 1,600.00	£ 398.80	£ 1,600.00	Increased because now 11 bins
£	-	Road Safety	£ -	£ 500.00	£ 500.00	£ 1,000.00	To include 20mph zone implementation combined speed signs and speed monitoring
£	-	Noticeboards	£ -	£ 100.00	£ 100.00	£ 800.00	To replace one outside the Bull
£	414.38	Dog bins	£ -	£ 200.00	£ 200.00	£ 200.00	For replacement programme / reserve
£	165.00	Bus shelters	£ -	£ 500.00	£ 500.00	£ 1,000.00	For repair / refurbishment works; increased because of work needed on Station Road one
£	3,277.99	Bench	£ -	£ 300.00	£ 300.00	£ 300.00	To add to the street furniture replacement programme
£	-	Snow Resilience	£ -	£ 300.00	£ 300.00	£ 300.00	Includes £100 for more salt and possibly buying salt spreaders and shovels (but may be able to apply for SSE Resilience Funding)
£	969.72	Village upkeep and weed spraying	£ 599.99	£ 2,000.00	£ 1,400.01	£ 2,000.00	Includes the Refuge maintenance and a contingency for other work
Parish Hall							
£	-	Parish Hall Project	£ 4,120.00	£ 7,000.00	£ 2,880.00	£ 6,000.00	For the Lease, £5,000 already in the Reserves to cover the PC costs
Insurance and Auditing							
£	523.63	Insurance	£ 536.34	£ 550.00	£ 13.66	£ 560.00	Increased slightly
£	325.20	Audit	£ 432.62	£ 450.00	£ 17.38	£ 280.00	Just for internal audit. £200 set aside in Reserves for External Audit
Subscriptions							
£	361.59	Subscriptions	£ 395.96	£ 390.00	-£ 5.96	£ 390.00	For OALC, CFO and SLCC - Slight Increase as included the full amount for SLCC even though my combined Councils makes it cheaper

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Charitable Donations								
£	300.00	S137 Grants	£ -	£ 500.00	£ 500.00	£ -		Now use General Grants with GPC
£	1,644.00	General Grants	£ 2,614.00	£ 2,000.00	-£ 614.00	£ 3,000.00		To take account of the grants to the churches £1260 and £210 and Island Pond Wood £384 and also Poppy Wreath plus others
Sundries								
£	-	Advertising	£ -	£ 100.00	£ 100.00	£ 100.00		Contingency
£	-	Bank Charge	£ -	£ -	£ -	£ -		
£	1,320.00	Launton Lines	£ 1,320.00	£ 1,380.00	£ 60.00	£ 1,380.00		Slight increase to take account of inflation
£	332.10	Training	£ 290.00	£ 300.00	£ 10.00	£ 400.00		
£	375.15	Admin Costs	£ 443.08	£ 320.00	-£ 123.08	£ 400.00		Estimated
£	-	IT Costs	£ 88.75	£ 150.00	£ 61.25	£ 150.00		To pay for dropbox and any other IT contingency
£	119.49	Website Hosting and Domain Name	£ 55.00	£ 700.00	£ 645.00	£ 700.00		
£	-	Defibrillator	£ -	£ 50.00	£ 50.00	£ 50.00		To add to the Reserve to replace the battery / pads
£	35.00	Information Commissioner Fee	£ 35.00	£ 40.00	£ 5.00	£ 40.00		Statutory
£	-	Election Costs	£ -	£ -	£ -	£ -		None needed (£1,600 set aside in Reserves to pay for an election if necessary)
£	-	Budget Contingency	£ -	£ 1,500.00	£ 1,500.00	£ -		Taken out as didn't use it this year
£	1,639.74	VAT Paid	£ 1,636.85	£ 4,121.00	£ 2,484.15	£ 1,255.00		An estimate excluding any for the Parish Hall
		Professional Fees			£ -	£ 1,000.00		Added to include HR support, tree surgeons, architect, solicitors etc
		Chairman's Allowance				£ 200.00		To cover things like flowers / gifts for people which the Chairman can give as 'out of pocket expenses'
TOTAL			£ 21,591.07	£ 35,829.00		£ 34,293.00		

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INCOME						
£ 20,250.00	Precept	£ 20,250.00	£ 20,250.00			
£ 636.09	CTRS Grant	£ 636.09	£ 636.09		£ -	May not get this year
£ -	New Homes Bonus	£ -	£ 500.00		£ -	
£ 1,216.28	Grass Cutting Grant	£ 1,216.28	£ 1,216.00		£ 1,216.00	Estimated
£ 10.00	Plotters Insurance Contribution	£ -	£ 10.00		£ 10.00	Estimated
£ 1,530.20	VAT Refund	£ 941.85	£ 1,500.00		£ 1,620.00	Estimate for 18/19
£ -	Current Account Interest	£ -	£ -		£ -	
£ 4.96	Savings Account Interest	£ 6.37	£ 5.00		£ 5.00	
£ 6.55	Bank of Ireland Interest	£ -	£ -		£ -	
£ 23,654.08	TOTAL	£ 23,050.59	£ 24,117.09		£ 2,851.00	Excl Precept
Reserved Funds						
	Sherwood Close maintenance (s106)		£ 5,651.78		£ 5,651.78	
	Glades Open Space Maintenance		£ 3,572.00		£ 3,572.00	
	Parish Hall Contingency		£ 5,000.00		£ 5,000.00	Set aside for the PCC etc Costs
	Asset Replacement fund (initiated 05.01.12)		£ 3,000.00		£ 3,000.00	Could this be used to go towards the 20mph project?
	3 months' running costs		£ 5,000.00		£ 5,000.00	Recommended for good financial management
	Election Expenses		£ 1,600.00		£ 1,600.00	Recommended by CDC as the rough cost for an election
	Insurance Excess		£ 300.00		£ 300.00	Recommended in case we need to make a claim
	External Audit contingency				£ 200.00	In case the External Auditors call in the accounts
	Clerk sickness / overtime contingency		£ -		£ 700.00	
	General Contingency Funds		£ 2,000.00		£ 2,000.00	
	Defibrillator contingency		£ 300.00		£ 350.00	Fund for replacement battery and
	Bus shelter contingency		£ 1,500.00		£ 2,000.00	To build up a fund for larger maintenance
	Street Furniture contingency		£ 1,500.00		£ 1,500.00	To build up a fund for replacement of benches etc
	Trees contingency		£ 3,000.00		£ 3,500.00	To build up a maintenance fund
	Fete contingency				£ 1,000.00	To cover any losses at the Fete as agreed
	TOTAL Reserved Funds		£ 32,423.78		£ 35,373.78	
£ 7.42	S137 Allowance per elector		£ 7.86		£ 8.12	
1012	No of electors		1058		1058	
£ 7,509.04	Total S137 spend		£ 8,315.88		£ 8,590.96	
	Estimated Current account balance at 31/3/19		£22,174.13		£ 23,546.28	
	Estimated Savings account balance at 31/3/19		£ 22,222.76		£ 22,229.13	
	Total in Bank Accounts at year end 31 March 19		£ 44,396.89		£ 45,775.41	
	Total left after Reserves are taken into account		£ 11,973.11		£ 10,401.63	
	Total in Proposed Budget		£ 35,829.00		£ 34,293.00	
	Total Precept required		-£ 20,988.80		-£ 21,040.37	ignore the minus