

LAUNTON PARISH COUNCIL

Members of the Parish Council and the Parish Clerk had been available in Launton Village Hall before the start of the formal meeting (from 7.00pm until 7.30pm) to meet with the public. All plans and correspondence were available for viewing and comments and 1 parishioner availed themselves of this opportunity. The formal meeting commenced at 7.30pm.

Minutes of the meeting held on Thursday 5th November 2009 at 7.30pm in Launton Village Hall

Present: Councillors: Mr Simon Turner- Chairman, Miss Wendy Foster – Vice Chairman, Mrs Audrey Tutt, Mr Howard Hill, & Mr Ian Stubbings

In attendance: Mr Keith Dixon- Clerk, Councillor C Fulljames OCC (Part Time),

1. To receive and accept apologies for absence

Councillors Molly O'Connor and Roger Tompkins

2. To receive any Declarations of Interest in items on the agenda

Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. (Please refer to the notes at the end of agenda)

There were none

3. To confirm the minutes of the last meeting - Thursday 1st October 2009

The minutes were agreed as a true record.

Proposed: Councillor Turner

Seconded: Councillor Hill

All in favour.

Motion carried.

4. Report from Oxfordshire County Councillor for Launton

Councillor Fulljames gave a summary of the work that had gone on at OCC in connection with the Ardley Incinerator planning application.

5. Report from Cherwell District Councillor for Launton

None was available.

6. Financial:

- a. To confirm and approve expenditure for November and review income during September/October.

Expenditure for approval and payment in November 2009

Cheque No	Payee	Amount
200061	Mr Jefferies – Bus Shelter	£ 90.30
200062	K Dixon	£ 337.54
200063	HMRC – K Dixon	£ 78.00
200064	Cllr H Hill	£ 14.74
200065	CDC – Dog Bin emptying	£ 835.41
S/O	Launton Lines	£ 110.00

Total Payments for November 2009 £ 1465.99

All above cheques drawn on The Co-operative Bank

Income Received

Source	Reason	Amount
Co-operative Bank	Interest September	£0.40
Co-operative Bank	Interest October	£0.28
Bank of Ireland	Interest September	£0.01
Bank of Ireland	Interest October	£0.01

Total Receipts for October 2009 £00.70

Proposed: Councillor Turner
All in favour.

Seconded: Councillor Tutt
Motion carried.

b. T
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acknowledge the scrutiny and acceptance of previously circulated bank statements, Income and Expense accounts and Bank reconciliation.

All documents were accepted.

Following a review of the financial data, the Clerk proposed investigating a different account with better potential return on investment. The suggestion was accepted.

Action Clerk

- c. To review and consider the year-to-date accounts and budget proposal for 2010/11

After a review of the full year outlook, it was agreed that the Chairman would meet with the Clerk in order to consider budget proposals to be put to the Council next month.

Action Clerk and Chairman

- d. To review the Council's Risk Assessment document.

The Clerk explained the way the structure of the document had been modified and the work done, in conjunction with the Chairman and Councillor Hill, to define actions and responsibilities. The Council reviewed, and where necessary, amended the document before approving it for implementation.

Proposed: Councillor Turner
All in favour.

Seconded: Councillor Hill
Motion carried.

- e. To consider Internal Audit requirements

The Council accepted the Clerk's proposal that the annual review of the Risk Assessment should include a review of the requirements of the internal audit, in order to ensure the audit's effectiveness and relevance. The revised document makes provision for such a review and includes criteria for the next audit.

7. Planning

- a. To discuss and decide upon Planning Applications received;

- i. Application No. 09/0134/LB
Applicant: Mr Peter Deeley
Proposal Installation of a spiral wine cellar within existing dwelling (re-submission of 09/00771/LB)
Location Manor Farm, Bicester Rd, Launton
The Council raised no objection or comment

Proposed: Councillor Turner
All in favour.

Seconded: Councillor Foster
Motion carried.

- ii. Application No. 09/01313

Applicant:	Mr Peter Deeley
Proposal	Installation of a spiral wine cellar within existing dwelling (re-submission of 09/00772/F)
Location	Manor Farm, Bicester Rd, Launton
The Council raised no objection or comment	
Proposed:	Councillor Turner
All in favour.	Seconded: Councillor Foster Motion carried.

b. Planning Decisions

i. Application No.	09/01187/F
Applicant:	Mrs Lisa Jones
Proposal	Two storey side, and single storey rear extension
Location	Sandra, Bicester Rd Launton
Decision	Granted subject to conditions

8. Village Matters

- a. Sherwood Close - maintenance programme – to review status
The contractor conducted the first tidy up on 11th October. A further visit will be made before year end.
An e-mail had been received from a resident of Sherwood Cl. expressing appreciation of the Council's efforts.
- b. Bus Shelters in the Parish - To agree a timescale for the completion of remaining tasks to improve the condition of the shelters.
All rectangular panels have now been replaced thanks to the efforts of Councillors Hill, Tompkins and Turner.
Clerk to bring forward an action for consideration next spring regarding painting the shelter's metalwork. **Action Clerk**
- c. Calor 'Village of the Year' competition- to review progress.
Councillor Foster is in communication with OCC who have experience of the successful outcomes of previous Calor Competitions, It is hoped a representative of OCC will attend the January meeting of the Launton People group to share ideas.
- d. Speed recording devices – To review developments and reach a decision on funding.
Awaiting further action from the Neighbourhood Action Group. Carry forward to next month's meeting.
- e. Weed clearance – Station Rd pedestrian refuge. To review status
The contractor engaged will conduct the work on the 17th November.

9. Correspondence

- a. To discuss and, where necessary, decide upon a response to correspondence for consideration:
 - i. Invitation to Annual Parish Liaison Meeting
Councillors Turner, Foster and Stubbings will attend.
 - ii. To consider and resolve action in connection with joint Parish Council's letter to CDC Chief Executive proposed by Chesterton Parish Council.
After discussion of the letters content the Council resolved that it could not agree with the paragraph headed Food and our Future. It was however,

prepared to sign the letter if Chesterton were prepared to accept a signature with the above proviso being documented.

Clerk to advise Chesterton PC's clerk.

Action Clerk

- iii. To consider and resolve action concerning proposals made in a letter to the Council from Mr Colin Board, regarding the 'Bicester & Villages Against Sham Eco-Town' action group

After a discussion regarding the benefits and issues arising from the Bicester Eco-town proposal, the Council concluded that it was not prepared to commit village funds to the action group.

Proposed: Councillor Tutt
All in favour.

Seconded: Councillor Stubbings
Motion carried.

The Clerk was directed to include an item in next month's agenda for the Council to consider its position regarding the broader implications of the Eco-town proposals.

Action Clerk

- iv. To consider whether the Council wishes to participate in the forthcoming 'Banbury Canal side Draft Supplementary Planning Document' consultation.

The Council considered it would be inappropriate to make representation to this consultation

- b. Correspondence received for information

- i. OCC 'Oxfordshire Road Casualty Report 2008'
- ii. NHS Oxfordshire 'Health News'
- iii. OPFA 'The Playing Field'
- iv. Cherwell Community Partnership. Letter of thanks re; LPC submission to Cherwell's Sustainable Community Strategy
- v. OALC Update for Members October

10. Reports

- a. Chairman's Report

The Chairman stated that a resident had raised an issue regarding difficulties crossing Bicester Rd when there is considerable parking outside the church. This is particularly true for teachers escorting classes of children across the road. He asked the Clerk to investigate with Oxfordshire Highways, whether the road signs could be improved to warn motorists of the upcoming hazard.

Action Clerk

- b. Clerk's Report

The Clerk advised the Council of the following;

The first phase of CDC's drainage works had been concluded with the clearing of the roadside ditch from the pond to Sharpes Farmhouse and the installation of upgraded drain pipe at No1 Sharpes Cottages. The next phase would involve the clearing of the two ditches running away from Station Rd.

Contractors engaged by the Parish Council will replace the dead tree in the Glades during December.

Oxfordshire Highways will attend to pruning needs of two trees in Chestnut Close.

They have also advised that a real time bus display will be installed at The Bull bus stop, no power supply being available at the Council's preferred site of the Post Office stop.

11. Date of next meeting - Thursday 3rd December 2009

Launton Parish Hall

The meeting closed at 9.13 p.m.