

LAUNTON PARISH COUNCIL

Members of the Parish Council and the Parish Clerk had been available in Launton Village Hall before the start of the formal meeting (from 7.00pm until 7.30pm) to meet with the public. All plans and correspondence were available for viewing and comments and 2 parishioners availed themselves of this opportunity. The formal meeting commenced at 7.35pm.

Minutes of the meeting held on Thursday 6th August ²⁰⁰⁹ at 7.35pm in Launton Village Hall

Present: Councillors: Mr Simon Turner- Chairman, Mrs Audrey Tutt, Mr Ian Stubbings, Miss Wendy Foster & Mr Roger Tompkins

In attendance: Mr Keith Dixon- Clerk

1. To receive and accept apologies for absence

Apologies were received from Councillors Hill and O'Connor and County Councillor Fulljames

2. To receive any Declarations of Interest in items on the agenda

There were none

3. To confirm the minutes of the last meeting - Thursday 2nd July 2009

The Minutes were agreed as a true record.

Proposed: Councillor Turner
All in favour.

Seconded: Councillor Tutt
Motion carried.

4. Report from Oxfordshire County Councillor for Launton

Councillor Fulljames was unavailable to make a report.

5. Report from Cherwell District Councillor for Launton

No report was available.

6. Presentation on Cherwell Sustainable Community Strategy

Claire Taylor - Community and Corporate Planning Manager, CDC

The Council received an overview of Cherwell's strategy which seeks to set the direction for other plans including, among others, the Local Development Plan, Homelessness, Recreation and Sport. The strategy has a 30 year outlook and will be implemented in 5 year segments.

The Council thanked Claire for her presentation and deferred, until later, discussion on its response.

7. Financial:

a. To confirm and approve a quarterly Bank Reconciliation

The Council accepted the previously circulated reconciliation

Proposed: Councillor Tutt
All in favour.

Seconded: Councillor Stubbings
Motion carried.

b. To review Budget update

The Council reviewed a full year outlook of expenditure and income against the budget for the year.

The Chairman noted that income from bank interest was likely to be less than full year outlook and a potential overspend in 'Other Services' would need to be monitored. A further review would be conducted in the November meeting ahead of setting the Precept for next year.

- c. To confirm and approve expenditure for August and review income during July.

Expenditure for approval and payment in August 2009

Cheque No	Payee	Amount
200042	Mr Jefferies – Bus Shelter	£ 80.30
200043	K Dixon	£ 284.63
200044	HMRC – K Dixon	£ 64.00
200045	Mr Dempsey – Grass Cutting	£ 340.00
200046	Cherwell District Council	£ 218.31
S/O	Launton Lines	£ 110.00

Total Payments for August 2009 **£ 1097.24**

All above cheques drawn on The Co-operative Bank

Income Received

Source	Reason	Amount
Co-operative Bank	Interest July	£0.59
Bank of Ireland	Interest June	£0.01
Bank of Ireland	Interest July	£0.01

Total Receipts for June& July 2009 **£0.61**

Proposed: Councillor Turner
All in favour.

Seconded: Councillor Tomkins
Motion carried.

- d. To acknowledge, scrutinize and accept previously circulated bank statements for Co-operative Bank for July and Bank of Ireland for June and July.
Bank Statements were accepted.

8. Planning

To discuss and decide upon Planning Applications received;

a. Planning Applications

- i. Application No. 09/00895/F
Applicant: Mr & Mrs Adam & Mandy Isted
Proposal: Single storey extension to rear
Location: 44 West End, Launton

The Council had no objections and raised no concerns.

Proposed: Councillor Turner
All in favour.

Seconded: Councillor Tompkins
Motion carried.

- ii. Application No. 09/00909/REM
Applicant: Gallagher Estates Ltd
Proposal: Reserved Matters to Outline 04/02797/OUT Road and Drainage infrastructure

Location Land between Birmingham and London Railway line and Gavray Drive, Bicester

The Council had no objections and raised no concerns.

Proposed: Councillor Turner
All in favour.

Seconded: Councillor Stubbings
Motion carried.

b. Planning Decisions

- i. Application No. 09/00686/F
Applicant: M R Deeley & Sons
Proposal Demolition of redundant building and erection of general purpose agricultural building
Location Manor Farm, Bicester Rd, Launton
Decision **Granted**
- ii. Application No. 09/00705/F
Applicant: MR P Cox
Proposal Retrospective; Replacement caravan for ancillary use in connection with the rearing and tending of pheasants
Location Land OS Parcel 5649 North of OS Parcel 6948 Station Rd, Launton
Decision **Granted**
The Chairman noted that conditions proposed by the Parish Council regarding the application had been incorporated in the notice of decision

9. Village Matters

a. Sherwood Close –

- i. To review quotations received to provide a maintenance programme for the open space and agree a contractor.

An update to the summary of quotations received was circulated to the Council with details of a revised quote from one contractor.
After due consideration of all quotes, it was agreed to invite Mr P Bradford to provide the service up to the end of the 2010 growing season, when the arrangement would be reviewed.

A contract document to be drawn up and put to Mr Bradford. **Action Clerk**

Proposed: Councillor Stubbings
All in favour.

Seconded: Councillor Tutt
Motion carried.

- ii. No Ball Games sign - To review progress since previous meeting.
The Council thanked Councillor Tomkins for constructing supports for the sign, and for erecting it, in conjunction with Councillor Hill. It also noted with concern, that efforts had been made already to damage the sign.

b. Bus Shelters in the Parish - To agree a timescale for the completion of remaining tasks to improve the condition of the shelters.

In the absence of Councillor Hill this item had to be held over until next meeting.
The Clerk to seek a status report from Councillor Hill **Action Clerk**

- c. Calor 'Village of the Year' competition- to review progress.
Councillor Foster reported that, subsequent to a meeting with the Launton People group, a data base of contacts within the various village groups was being constructed. The objective would be to identify potential contributors who may help resolve the shortcomings already defined if an application was submitted.
- d. Parish Presentation on Development Control Matters – to receive feedback from Councillors who attended the recent meeting.
The Chairman reported that the meeting had been extremely informative. Major changes that had taken place in Planning Control arising from new legislation in October 2008 were outlined.
The clerk was asked to contact Mr Duxbury of CDC, who ran the meeting, to ask whether a short synopsis could be made available of the key points. **Action Clerk**
- e. Speed recording devices – To review developments and agree further action.
Councillor Foster reported that she had learnt that other Parish Councils are interested in part purchase of a device. Feedback from WPC Caroline Brown had indicated that overt speed monitoring by the police had not identified an issue and that a recording device deployed continuously for a few days would provide valuable evidence of the real situation.
The Clerk was asked to include this item in next month's agenda with a view to reaching a decision on committing to a purchase. **Action Clerk**
- f. Weed clearance – Station Rd pedestrian refuge. To review efforts to obtain quotes and agree a contractor.

An update to the summary of quotations received was circulated to the Council with details of a revised quote from one contractor.

After due consideration of all quotes, it was agreed to invite Mr M MacArthur to provide the service up to the end of the 2010 growing season, when the arrangement would be reviewed.

A contract document to be drawn up and put to Mr MacArthur. **Action Clerk**

Proposed: Councillor Turner
All in favour.

Seconded: Councillor Foster
Motion carried.

10. Correspondence

- a. To discuss and, where necessary, decide upon a response to correspondence for consideration:
- i. To discuss and record any submission to 'Partial Review of the Regional Spatial Strategy for the South East – Provision for Gypsies Travellers and Travelling Showpeople'
After reading the guidelines the Council felt it had no comment to make.

Proposed: Councillor Turner
All in favour.

Seconded: Councillor Stubbings
Motion carried.

- ii. To discuss and record any submission to Speed Limit Review of "A" and "B" roads in Oxfordshire.
The Council felt it had no comment to make concerning this consultation.

- iii. To discuss and record any submission to Cherwell District Council's consultation on its informal development principles documents, concerning the future of RAF Bicester.

The Council wholeheartedly supports the document and regard it as a very good piece of guidance.

Proposed: Councillor Turner
All in favour.

Seconded: Councillor Tompkins
Motion carried.

- iv. To agree a method to construct the Council's submission to C.D.C's consultation on its Sustainable Community Strategy in time for the October 9th deadline.

It was agreed that the Clerk would circulate a set of questions to frame Councillor's responses. Councillors would return these to the clerk by the 20th August. Clerk would collate responses and circulate with Councils papers when the next agenda was published. Councillors would consider their combined response at the next meeting.

Action Clerk and all Councillors

- b. Correspondence received for information (folder circulated)
 - i. Oxfordshire Highways Annual report 2008/09
 - ii. 'Cherwell Standard' A review of the work of the Standards Committee in 2008/9
 - iii. HM Government Changes in the law concerning the Vetting and Barring scheme

11. Reports

- a. Chairman's Report

The Chairman reported that an invitation had been received at very short notice to attend a meeting held by Chesterton Council to consider the effects of the several development proposals around Bicester on local traffic.

Councillor Foster was able to attend and reported on the concerns being expressed about the proposed Eco Extension among other things.

The Chairman signified a need to maintain involvement with this forum

- b. Clerk's Report

The Clerk reported on correspondence received from CDC concerning drainage works in Station Rd. Letters have now been sent by CDC to landowners seeking access, Mains Service providers had been contacted and three contractors identified to quote for the work.

In the view of CDC's Clerk of Works, a realistic start date is early September, and he reiterated that this is a once off exercise, subject to a budgeted maximum, and thereafter responsibility will revert to the landowners.

Brambles protruding over Bicester Rd. bridge footpath.

The Clerk had contacted Mr M Deeley who kindly agreed to clear brambles from his own land and also on the far side of bridge which is believed to belong to Chiltern Rail.

12. Date of next meeting

Thursday 3rd September 2009

Launton Parish Hall