

LAUNTON PARISH COUNCIL

Members of the Parish Council and the Parish Clerk had been available in Launton Village Hall before the start of the formal meeting (from 7.00pm until 7.30pm) to meet with the public. All plans and correspondence were available for viewing and comments and 4 parishioners availed themselves of this opportunity. The formal meeting commenced at 7.34pm.

Minutes of the meeting held on Thursday 2nd July 2009 at 7.34pm in Launton Village Hall

Present: Councillors: Mr Simon Turner- Chairman, Mrs Audrey Tutt, Mr Howard Hill, Mrs Molly O'Connor, Mr Ian Stubbings & Mr Roger Tompkins

In attendance: Mr Keith Dixon- Clerk

1. To receive and accept apologies for absence

Apologies were received from Councillor Fulljames

2. To receive any Declarations of Interest in items on the agenda - none

3. To confirm the minutes of the last meeting - Thursday 4th June 2009

The Minutes were agreed as a true record.

Proposed: Councillor Turner
All in favour.

Seconded: Councillor Tompkins
Motion carried.

4. Report from Oxfordshire County Councillor for Launton

Councillor Fulljames was unavailable to make a report.

5. Report from Cherwell District Councillor for Launton

No report was available.

6. Financial:

- a. To report progress towards updating the Council's Financial Regulations and Standing Orders.

The Clerk reported the OALC were presently revising the model Standing Orders and it was agreed to postpone future work until these were available.

Action Clerk

- b. To report progress towards improving the effectiveness of internal audit.

The Chairman advised that he would notify the Clerk and Councillor Hill as soon as it was practical to meet to progress this matter.

Action Councillor Turner

- c. To confirm and approve expenditure for June and review income during May.

Expenditure for approval and payment in July 2009

Cheque No	Payee	Amount
200038	Mr Jefferies – Bus Shelter	£ 80.30
200039	K Dixon	£ 321.60
200040	HMRC – K Dixon	£ 64.00
200041	Mr Dempsey – Grass Cutting	£ 340.00
S/O	Launton Lines	£ 110.00
S/O	Launton Parish Hall (quarterly S/O)	£ 42.00

Total Payments for July 2009

£ 957.90

All above cheques drawn on The Co-operative Bank

Income Received

Source	Reason	Amount
Co-operative Bank	Interest	£ 0.57
Bank of Ireland	Interest May	£ 0.02
Bank of Ireland	Interest June	

Total Receipts for June 2009 **£0.59**

Income was reviewed and expenditure approved.

Proposed: Councillor Turner
All in favour.

Seconded: Councillor Stubbings
Motion carried.

- d. To review bank statements.

The Co-operative bank statement was circulated and accepted.

The Chairman requested the copies of bank statements should, in future, be circulated with the agenda to Councillors. **Action C**

Action Clerk

7. Planning

To discuss and decide upon Planning Applications received;

- ### a. Planning Applications

- i. Application No. 09/00705/F

Applicant: Mr Peter Cox

Proposal	Retrospective; Replacement caravan for ancillary use in connection with the rearing and tending of pheasants
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Location Land OS Parcel 5649 North of OS Parcel 6948
Station Rd, Launton

The Council made no objection but observed concerns that the caravan could be inhabited in the future, contrary to its stated purpose.

Proposed: Councillor Turner
All in favour.

Seconded: Councillor Stubbings
Motion carried.

- ii. Application No. 09/00686/F

Applicant: M R Deeley and Sons

Proposal	Demolition of redundant building and erection of a general purpose agricultural building
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Location	Manor Farm, Bicester Rd, Launton
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The Council had no objections and raised no concerns.

Proposed: Councillor Turner
All in favour.

Seconded: Councillor Hill
Motion carried.

- iii. Application No. 09/00772F

Applicant Mr Peter Deeley

Proposal	Installation of a spiral wine cellar within existing building
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Location Manor Farm Bicester Rd Launton

The Council had no objections and raised no concerns.

Proposed: Councillor Stubbings
All in favour.

Seconded: Councillor Tompkins
Motion carried.

- iv. Application No. 09/00771LB
Applicant Mr Peter Deeley
Proposal Installation of a spiral wine cellar within existing building
Location Manor Farm Bicester Rd Launton
The Council had no objections and raised no concerns.

Proposed: Councillor Stubbings
All in favour.

Seconded: Councillor Tompkins
Motion carried.

- v. Application No. 09/00660F
Applicant Windrushers Gliding Club
Proposal Re-arrange and modernise gents wc's to provide separate facilities for male/female
Location Windrushers Gliding Club Building 113 RAF Bicester
The Council had no objections and raised no concerns.

Proposed: Councillor Turner
All in favour.

Seconded: Councillor Tomkins
Motion carried.

- vi. Application No. 09/00822F
Applicant Mrs Katherine Wells
Proposal Single storey rear extension and repositioning of oil tank
Location October Cottage 5 Station Rd Launton
The Council had no objections and raised no concerns.

Proposed: Councillor Turner
All in favour.

Seconded: Councillor Tomkins
Motion carried.

b. Planning Decisions

i. Tree Preservation Order

- Order Number TPO (No. 4) 2009
One sycamore tree
Location In the grounds of Water Moor House, Station Rd
Decision Order Confirmed

8. Village Matters

- a. Allotments Tenancy Agreement –To review progress since previous meeting.
The Clerk presented two copies of the tenancy agreement between the Council and 'Launton Plotters' allotment association.
It was resolved that the Council should sign the agreement

Proposed: Councillor Turner
All in favour.

Seconded: Councillor Foster
Motion carried.

The agreement was then signed by two Councillors and the Chairman of Launton Plotters. A copy of the insurance schedule covering the Council and Launton Plotters was given to the Launton Plotters Chairman.

b. Sherwood Close –

- i. To consider and decide upon a plan to implement a maintenance programme for the open space.

The Clerk reported that three quotes had been requested and, up to that time, two had been received. The Council directed that two further quotes should be sought so a supplier could be selected at the next meeting.

Action Clerk

- ii. No Ball Games sign - To review progress since previous meeting.

An assurance was given by Councillor Tomkins that the sign would be erected before the next Council meeting.

Action Councillor Tomkins

c. Bus Shelters in the Parish - To review actions regarding the condition of shelters.

The Clerk reported that the Station Rd bus shelter had been repainted and the road grit bin washed. The Bull bus shelter would be washed and cleaned the following day.

Councillor Hill had obtained quotes to replace the vertical panels and the Chairman directed that a decision to purchase should be added to next months agenda.

Action Clerk

Repairs to the Post Office shelter had been made at an earlier date.

d. Calor 'Village of the Year' competition- To consider how to make use of the competition to inform action planning decisions.

Councillor Foster offered to take a lead in getting an initial version of the application completed in order to identify shortcomings then seek support from village organisations to make improvements. She would also try to identify funding opportunities.

The Chairman pointed out that this would present a good opportunity to review the Village Plan.

Action Councillors Foster and Turner

e. Cherwell Parish Liaison Meeting 17th June 2009 – To receive feedback and identify any actions that arise from information received.

Councillor Foster gave the Council a resumé of meeting content.

f. Parish Presentation on Development Control Matters – to review progress.

Mr Bob Duxbury of Cherwell District Council has confirmed the meeting will be at 7.30p.m. on the 16th July in Launton Vilagre Hall. Councillors Stubbings, Foster and Turner will attend the meeting.

g. Speed recording devices – To discuss the options available and agree whether the Council is interested in procuring a device.

After discussion, and in light of representation made by a parishioner before the meeting concerning speeding in Bicester Rd, it was agreed that the Council would support the idea of shared ownership of a device with other parish councils, to enable monitoring of traffic speed and provide statistical data.

Councillor Foster agreed to advise Launton's Neighbourhood Action Group representative.

Action Councillor Foster

h. Weed clearance – Station Rd pedestrian refuge.

Following concerns about road safety, expressed by parishioners to members of the Council, the Clerk had approached Oxfordshire Highways about having weeds

cleared from the side of the road. Highways had reported that they had been directed by Oxfordshire County Council not to spray any verges, on environmental grounds. Since Parish Councils are not precluded from doing so, the Council directed the Clerk to obtain at least three quotes to have the refuge cleared and maintained.

Action Clerk

Concern was also expressed over brambles encroaching on the footpath over the bridge in Bicester Rd. The Clerk was directed to take the matter up with Oxfordshire Highways.

Action Clerk

9. Correspondence

- a. To discuss and, where necessary, decide upon a response to correspondence for consideration:
 - i. 'Partial Review of the Regional Spatial Strategy for the South East – Provision for Gypsies Travellers and Travelling Showpeople'
The review is in circulation amongst Councillors and will be scheduled for consideration at the next Council meeting.
 - ii. Halcrow Group (for CDC) - Consultation regarding the Landscape Sensitivity and Capacity Assessment of the Core Strategy Development Plan Document.
The Chairman proposed that written representation should be made from the Council stating that land in area C and the northern part of area D (immediately east of Launton between the railway lines) and the area north of the northern line, should be exempt from development, due to the resultant coalescence with Bicester. Such action would violate policies in the adopted, and non-statutory Cherwell Local Plans and runs contrary to the substantial body of opinion expressed by villagers in the 2005 Launton Parish Plan. It was also noted that area B (which includes the airfield) has been demonstrated many times to be unsuitable for development due to historical importance.
Action Clerk
- b. Correspondence received for information (folder circulated)
 - i. Aylesbury District Council 'Local Development Framework'
 - ii. NHS Oxfordshire 'The Better Healthcare Programme'
 - iii. NHS Oxfordshire 'Health News'
 - iv. OCC 'Revised Bus Strategy'
 - v. SSAFA Supporter Newsletter and 'The Big Brew Up' promotion

10. Reports

- a. Chairman's Report
The Chairman reported that he had been contacted by the Chairman of Bucknell Parish Council seeking the Councils ongoing support for their objections to the proposed Energy from Waste plant at Ardley. The Council were all in agreement with continued objection.
- b. Clerk's Report
None

11. Date of next meeting - Thursday 6th August 2009 Launton Parish Hall

The meeting closed at 9.24 p.m.