

LAUNTON PARISH COUNCIL

Members of the Parish Council and the Parish Clerk had been available before the start of the formal meeting from 7.00pm to meet with the public. All plans and correspondence were available for viewing and comments. Two parishioners availed themselves of this opportunity.

Minutes of the meeting held on Thursday 4th November 2010 at 7.30pm in Launton Village Hall

Present: Councillors: Mr Simon Turner – Chairman, Miss Wendy Foster– Vice Chairman, Mrs Rachel Burn, Mr Chris Fox, Mr Howard Hill, Mrs Molly O'Connor, Mr Ian Stubbings

In attendance: Mr Keith Dixon – Clerk

1. To receive and accept apologies for absence

There were none.

2. To receive any Declarations of Interest in items on the agenda

There were none.

3. To facilitate public participation with regard to items on the agenda

There were none.

4. To confirm the minutes of previous meetings – Thursday 2nd September 2010 and 7th October 2010

The minutes of the 2nd September meeting were unanimously agreed as a true record and were signed and dated by the Chairman.

Proposed: Councillor Turner

Seconded:

Councillor Fox

All in favour.

Motion carried.

The minutes of the 7th October meeting were unanimously agreed as a true record and were signed and dated by the Chairman.

Proposed: Councillor Turner

Seconded:

Councillor Foster

All in favour.

Motion carried.

5. Report from Cherwell District Councillor for Launton

None was available.

6. Report from Oxfordshire County Councillor for Launton

None was available.

7. Finance and Governance

- a. To confirm and approve expenditure for November and review income during October.

Payments for approval

Cheque No	Payee	Amount
200125	Woodland Project - to be cancelled	0
200131	Mr Jefferies – Bus Shelter	£80.30
200132	K Dixon	£362.95
200133	HMRC – K Dixon	£76.60
200134	CDC - Dog Bin Service	£853.57
200135	Cllr H Hill	£22.55

Signed



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200136	Launton Congregational Church	£210.00
200137	Oxfordshire CC	£25.00
200138	M D Blake	£158.63
200139	M Dempsey	£345.00
200140	P Bradford	£450.00
S/O	Launton Lines	£110.00
Total Payments in November 2010		£2,694.60

All above cheques drawn on The Co-operative Bank

Income Received

Source	Reason	Amount
Co-operative Bank Current	Interest	£0.68
Bank of Ireland	Interest	£0.01
OALC	Refund	£14.69

Total Receipts for October 2010 **£15.38**

Proposed: Councillor Turner **Seconded:** Councillor Stubbings
All in favour. **Motion carried.**

- b. To acknowledge scrutiny and acceptance of previously circulated bank statements.
The previously circulated banks statements were reviewed and unanimously accepted.
- c. To consider and decide upon amendments to designated reserves.
The Council considered how best to allocate the designated reserve, which had been held to pay for the Vehicle Activated Signs, now that it had been advised that payment would not be sought.
It was resolved to reserve £2000 for the donation to Launton Playing Fields Association towards costs of the Multi Use Games Area and £3800 for on-going maintenance of the open space in The Glades, which after a Land Registry search has been shown to belong to the Parish Council.

Proposed: Councillor Turner **Seconded:** Councillor Stubbings
All in favour. **Motion carried.**

- d. To review contracts held and contractor performance.
The Council reviewed a table showing all current contracts and those closed in the last 12 months and considered what actions were required.
It was resolved that;
The Clerk should initiate the tendering process to identify potential contractors for village grass cutting from Spring 2011 onwards. **Action Clerk**
The Clerk should engage TL Jenkins to provide a quote to continue maintenance of the Station Rd 'pedestrian refuge'. **Action Clerk**
Consideration of the quote from P Bradford, for combined Glades/Sherwood Close maintenance, would be undertaken at the next meeting, after Council members had visited the site.

Proposed: Councillor Stubbings **Seconded:** Councillor O'Connor
All in favour. **Motion carried.**

- e. To consider future insurance requirements

The Clerk explained to the council that he had received promotional material from the Council's insurance brokers, concerning new policies suited to non profit making organisations. There followed a discussion regarding the value of such a policy for organisations in the village. In preparation for next month's presentation to the Council from Friends of Island Pond Wood (FOIPW), the Clerk was requested to contact their Chairman to explain the possibilities.

Action Clerk

8. Planning

- a. To discuss and decide upon Planning Applications received.

- i. Application No. 10/01456/F
Applicant Mr Daniel Byrne
Proposal Dormer window to front
Location 22 Sycamore Rd, Launton

The Council had no objections or comment to make on this application.

Proposed: Councillor Hill
All in favour.

Seconded: Councillor Turner
Motion carried.

- ii. Application No. 10/01361/F
Applicant Mr Paul Hudson
Proposal Dropped curb and provide driveway and parking
Location 1 Green View Station Rd, Launton

The Council had no objections or comment to make on this application.

Proposed: Councillor Fox
All in favour.

Seconded: Councillor Stubbings
Motion carried.

- b. Planning Decisions

- i. Application No. R3.0124/10
Applicant Oxfordshire County Council
Proposal planning permission for the Removal of existing Pre-School temporary building and erection of a single storey extension to provide permanent pre-school accommodation. Erection of new external canopy, internal alterations, landscaping and other associated works at Launton Church Of England School,
Decision **Granted**

The Council noted the decision.

9. Village Matters

- a. To consider and decide upon further actions concerning the bushes and tree in The Glades.

The Clerk gave Councillors copies of a plan of The Glades which was part of a Land Registry search (ref; H16JRJB 18.10.10) he had requested of Cherwell DC. The search had revealed that the Parish Council were proprietors of the open space, albeit that the plan carried a disclaimer stating that boundaries may not be exactly as indicated.

After discussion of current progress concerning the clearance of the shrubbery bed, it was decided that councillors would visit the site at 2.00 on 21st November to better acquaint themselves with the remaining maintenance requirements. The Clerk pointed out that it would be helpful if the Council were in a position to decide upon future actions regarding replanting of the shrubbery bed, maintenance of the paths and on-going maintenance of the site in 2011.

Action Councillors and Clerk

- b. To consider what actions are appropriate to ensure emergency operations provision.

The Chairman suggested Councillors should acquaint themselves with the Emergency Plan documents used by Hanborough, and a template for the creation of a plan which should be circulated for consideration.

Action

Councillors

Clerk to include emergency operations planning in next month's agenda.

Action Clerk

10. Correspondence

- a. Correspondence received for action

- i. CDC - Licensing Act 2003 - Revised Statement of Licensing Policy Consultation

After consideration the Council decided it had no comment to make regarding the above consultation.

- ii. Local Government Boundary Commission – Electoral review of Oxfordshire
After consideration the Council decided it had no comment to make regarding the above consultation.

- iii. Oxfordshire Playing Fields Assoc. – Invitation to OPFA AGM
None of the Councillors wished to attend the AGM.

- b. Correspondence received for information

- i. Oxfordshire Playing Fields Assoc. – 'The Playing Field'
ii. ORCC – Review Issue 8. Autumn / Winter 2010
iii. Viridor Credits Environmental Co. – Landfill Communities Fund

11. Reports

- a. Chairman's Report
There was none.

- b. Clerk's Report

The Clerk reported that he and Cllr Stubbings attended the training event 'How Local Councils fit into the Planning System, Effective responses to Planning Applications' held by OALC.

The session had been a valuable learning experience but caution had been counselled by the presenters regarding changes that may occur as a result of future legislation /guidelines.

12. Date of next meeting - Thursday 2nd December 2010

The meeting closed at 8.41

Signed



Date

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