LAUNTON PARISH COUNCIL

Members of the Parish Council and the Parish Clerk had been available in Launton Congregational Church before the start of the formal meeting from 7.00pm to meet with the public. All plans and correspondence were available for viewing and comments. Five parishioners availed themselves of this opportunity.

Minutes of the meeting held on Thursday 10th June 2010 at 7.30pm in Launton Congregational Church

Present: Councillors: Mr Simon Turner – Chairman, Miss Wendy Foster – Vice Chairman. Mr Howard Hill, Mrs Audrey Tutt, Mrs Molly O'Connor and Mr Chris Fox (Part Time)

In attendance: Mr Keith Dixon - Clerk, Mr Tom McCulloch ORCC, Cllr David Hughes

1. **To receive and accept apologies for absence**
   Apologies were received and accepted from Cllr Ian Stubbings and County Councillor Fulljames.

2. **To receive any Declarations of Interest in items on the agenda**
   There were none.

3. **To confirm the minutes of the last meeting – Wednesday 26th May 2010**
   The above dated minutes were unanimously agreed as a true record and were signed and dated by the Chairman.
   Proposed: Councillor Turner **Seconded:** Councillor Foster
   All in favour. **Motion carried.**

4. **To consider any applications for co-option to the Council**

   A written application had been received from Mr Christopher Fox. The Council considered the application and resolved to co-opt Mr Fox.
   Proposed: Councillor Turner **Seconded:** Councillor O'Connor
   All in favour. **Motion carried.**

   Having viewed the Pocket Guide to the Code of Conduct and the Registration of Members Interests, Mr Fox signed his Declaration of Acceptance of Office and joined the meeting.

5. **Village Matters**

   a. To review Launton's Affordable Housing Survey presented by Tom McCulloch and decide on next steps.
   Tom McCulloch reviewed the findings from the survey and pointed out that the response rate, at 25%, while slightly lower than other villages surveyed recently, was still meaningful. Of those who responded, 53% stated they would support a small development of affordable housing in the village. When those who said they may support development were added, the percentage rose to 70%. From responses to the second part of the survey it has been assumed that nineteen respondents have a need for affordable housing.
   Mr McCulloch will liaise with Cherwell DC to determine if any of the sites considered in the previous survey still had a potential to meet any of the need.
   The clerk will provide Mr McCulloch with a summary of information gleaned so far regarding those sites. **Action Clerk**

   b. Update on Youth Activators programme
   Cllr Foster told the meeting that CDC's 'Youth Activators' team would attend the Village Fete and promote the six week activity programme with information and flyers. She also

agreed to co-ordinate an article for Launton Lines to ensure the programme scheduled for later in the summer is well advertised. **Action Cllr Foster**

c. Update on LPFA grant Funding discussions
Quotes for the rejuvenation of the tennis court area had been received by LPFA and CDC was satisfied with them. Cllr Foster had identified potential sources of grant funding for the project and whilst the Parish Council was not seeking to be considered as a joint applicant, it was very willing to continue to lend support and expertise to the LPFA.
Action Cllrs Foster and Turner

6. **Report from Oxfordshire County Councillor for Launton**
None was available

7. **Report from Cherwell District Councillor for Launton**
Cllr Hughes referred to the fact that some households in the village had received an anonymous flyer relating to events at his company that had taken place several years ago. He pointed out that the alleged incident had been investigated by the police at the time and if anyone wanted clarification on their findings they could contact Sgt James Holden at Bicester Police Station.

He also assured the meeting that he was anxious to help in any way he could in any events affecting the parish.

8. **Finance and Governance**

a. To confirm and approve expenditure for June and review income during May.

Payments for approval and payment

Cheque No	**Payee**	**Amount**
200101	Mr Jefferies – Bus Shelter	£80.30
200102	K Dixon	£364.66
200103	HMRC – K Dixon	£76.40
200104	St John Ambulance	£100.00
200105	Arrow Accounting - internal audit	£150.00
200106	M Dempsey - grass cutting X2	£690.00
200107	St Mary's PCC	£1,200.00
S/O	Launton Lines	£110.00
Total Payments in	June 2010	**£2,771.36**

All above cheques drawn on The Co-operative Bank

Income Received

Source	**Reason**	**Amount**
Co-operative Bank Current	Interest May	£0.65
Co-operative Bank 14 Day	Interest April	£3.66
Bank of Ireland	Interest May	£0.01
Oxfordshire CC	Grass Cutting Grant 2010	£1,478.60
Total Receipts for	May 2010	**£1,482.92**

Income was reviewed and expenditure approved
Proposed: Councillor Turner **Seconded:** Councillor Hill
All in favour. **Motion carried.**

b. To acknowledge scrutiny and acceptance of previously circulated bank statements.
Banks statements were reviewed and unanimously accepted.

c. To review the amended model Standing Orders.
The Council reviewed the draft circulated by the Clerk before the meeting.
Further amendments were identified while considering the existing Standing Orders. The Clerk will include the revisions and circulate a final draft in time to permit adoption at the next meeting. **Action Clerk**

d. To review and where necessary amend NALC's previously circulated Model Financial Regulations.
Due to the length of time expended on the previous item it was resolved to postpone consideration of this item until the next meeting
Proposed: Councillor Turner **Seconded:** Councillor Foster
All in favour. **Motion carried.**

e. To review and where necessary amend the newly formed Audit Plan.
Due to the length of time expended on item 8c it was resolved to postpone consideration of this item until the next meeting.
Proposed: Councillor Turner **Seconded:** Councillor Foster
All in favour. **Motion carried.**

f. To restate members' obligations regarding declaration of interests.
The Clerk provided members with a copy of their Registration of Members Interests.
No member had amendments to make at this time.

g. To review adequacy of the council's banking arrangements.
Due to the length of time expended on item 8c it was resolved to postpone consideration of this item until the next meeting.
Proposed: Councillor Turner **Seconded:** Councillor Foster
All in favour. **Motion carried.**

h. To discuss and decide upon Planning Applications received
  i. Application No. 10/00687/F
     Applicant: Mr & Mrs Deeley
     Proposal Single storey rear extension
     Location 4 The Spinney, Launton
     It was resolved that the Council had no objection and no comment to make.
     Proposed: Councillor Turner **Seconded:** Councillor Hill
     All in favour. **Motion carried.**

  ii. Application No. 09/00760/TPO
     Applicant: Mr Jones
     Proposal T1 – Horse Chestnut – (NW Corner) Crown raise over carriageway to 5.4 m (SE) – Reduce lower and mid crown by 2.0m
     T2 – Horse Chestnut (SE corner) Reduce NE limb over carriageway by 2.0m. 15% branch thin. Crown raise over carriageway to 5.4m.
     Trees subject to TPO 1/1981
     Location Greystones, 1 The Spinney, Launton
     It was resolved that the Council had no objection and no comment to make.
     Proposed: Councillor Turner **Seconded:** Councillor Hill
     All in favour. **Motion carried.**

iii. Application No. MW.0078/10

Applicant: Mr Robert Ryan, Viridor Waste Management Ltd, 42 Kings Hill Avenue, Kings Hill, West Malling, ME19 4AJ

Proposal: The construction and operation of an energy from waste and combined heat and power facility together with associated office, visitor centre and bottom ash recycling facilities, new access road and weighbridge facilities and the continuation of landfill operations and landfill gas utilisation with consequent amendments to the phasing and final restoration landform of the landfill surface, water attenuation features and improvements to the existing household waste recycling centre at Ardley Waste Management Facility, Ardley Fields Farm, Ardley, Oxfordshire.

Due to the length of time expended on item 8c it was resolved to postpone consideration of this item until the next meeting.

Proposed: Councillor Turner **Seconded:** Councillor Foster

All in favour. **Motion carried.**

9. Correspondence

a. Correspondence received for information
   i. CDC - Cherwell's Housing Strategy for Older People 2010-2015
   ii. ORCC – Housing Needs Survey Report May 2010-06-04
   iii. ORCC Review issue 7
   iv. NHS Oxfordshire – Health News
   v. ONCF – Oxfordshire Biodiversity News Issue 7
   vi. Ian Inshaw Chairman Soldiers of Oxfordshire Trust – The Soldiers of Oxfordshire Military Museum at Woodstock – Progress Report
   vii. OPFA - The Playing Field

10. Reports

a. Chairman's Report

The Chairman gave a report on his attendance, with Councillors Hill and Foster, at the Parish Liaison Meeting.

He also accepted with regret, the resignation of Councillor Audrey Tutt, and thanked her for her contribution to the parish over the past 25 years.

b. Clerk's Report

The Clerk advised the Council that the notices cabinet outside the Post Office had been vandalised and that the lock was inoperable. He would arrange to remove the cabinet and refurbish it.

He also advised the Council that the asset maintenance plan and register will be included in next month's agenda to facilitate a resubmission of insurance needs.

11. **Date of next meeting** - Thursday 1st July 2010

Signed [signature] Date 1/7/2010