

LAUNTON PARISH COUNCIL

Parish Clerk
Mr Keith Dixon

Caversham House
Station Road
Launton
OX26 5DS
TEL: 01869 245951
E-mail: lpccclerk@btinternet.com

1st May 2010

You are hereby summoned to attend the Parish Council meeting to be held in **Launton Congregational Church on Wednesday 5th May 2010 at 7.30pm** for the purpose of transacting the following business. Public participation will be held from **7pm** with viewing of planning applications and discussion on agenda items:

Agenda

1. Election of Chairman

2. Election of Vice Chairman

3. To receive and accept apologies for absence

4. To receive any Declarations of Interest in items on the agenda

Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. (Please refer to the notes at the end of agenda)

5. To confirm the minutes of the last meeting - Thursday 1st April 2010

6. Report from Oxfordshire County Councillor for Launton

7. Report from Cherwell District Councillor for Launton

8. Finance and Governance

- a. To review the Council's insurance arrangements and payment of annual premium.
- b. To agree cancellation of a cheque to Communities Opposing Ardley Incinerator and replacement with one to the same value to Ardley with Fewcott Parish Council.
- c. To confirm and approve expenditure for May and review income during April.
- d. To acknowledge scrutiny and acceptance of previously circulated bank statements.
- e. To review and accept the annual accounts for the Parish Council to year ending 31st March 2010
- f. To review and decide on actions arising from the internal Audit of the Parish Council
- g. To review the Internal Audit Checklist to ensure the effectiveness of audit
- h. To review and concur the Local Councils Annual Return;
 - i. Statement of Accounts for Launton PC year ended 31st March 2010
 - ii. Annual Governance Statement for Launton PC year ended 31st March 2010
- i. To review and where necessary amend NALC's previously circulated Model Standing Orders.

- j. To review and where necessary amend NALC's previously circulated Model Financial Regulations.
- k. To review and agree the content of the Council's Asset Register
- l. To agree a plan for any necessary maintenance of the Council's Assets.

9. Planning

- a. To discuss and decide upon Planning Applications received
 - i. Application No. 10/00478LB
 Applicant: Mr Richard Fogden
 Proposal: Amendment to Listed Building Consent 06/01363/LB Proposed timber doors to aluminium
 Location: Home Farm House, Station Rd, Launton
 - ii. Application No. 09/00909/REM
 Applicant: Gallager Estates
 Proposal: Reserved Matters to Outline 04/02797/OUT Road and drainage infrastructure
 Location: Land between Birmingham London Rail Line and Gavray drive
- b. Planning Decisions
 - i. Application No. 10/00021/F
 Applicant: Mr Richard Howson
 Proposal: Erection of Store/Workshop on existing hard standing
 Location: Jacks Field OS Parcel 5021 West End, Launton
Permission granted subject to conditions
- c. NW Bicester Eco-town
 To consider and discuss current understanding of the Eco town development and to decide on the Council's position regarding support or objection to the proposals.

10. Village Matters

- a. Speed recording devices – To review developments and consider a decision on funding.

11. Correspondence

- a. To discuss and, where necessary, decide upon a response to correspondence for consideration:
 - i. CDC Environment and Economy – 'Cherwell Parish Liaison Meeting 09 June 2010 6.15 – 9.15pm'
 - ii. ORCC – 'Invitation to ORCC's 90th Birthday celebration, 3rd July 2010'
 - iii. 'Chiltern Railways (Bicester to Oxford Improvements) Order Addendum to the Environmental Statement'
 - iv. St John Ambulance Oxford Letter requesting donation.
 - v. CDC Environment & Community – 'Parish Council Fundraising Opportunity'
- b. Correspondence received for information
 - i. CDC Planning Housing & Economy - 'Parish/Town Councils and the Planning Process'

12. Reports

- a. Chairman's Report
- b. Clerk's Report

13. Date of next meeting - Thursday 3rd June 2010

Notes on declarations of interest.

Any Member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after their arrival even if the item in question has been considered, with the exception of the circumstances listed in paragraph 9(2) of the Local Code of Conduct for Members, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances, the Member must withdraw from the meeting room, and should inform the Chairman accordingly, It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should also be regarded as prejudicial.