

LAUNTON PARISH COUNCIL

Parish Clerk
Mr Keith Dixon

Caversham House
Station Road
Launton
OX26 5DS
TEL; 01869 245951

28th November 2010

E-mail: lpccclerk@btinternet.com

You are hereby summoned to attend the Parish Council meeting to be held in **Launton Village Hall on Thursday 2nd December at 7.30pm** for the purpose of transacting the following business.

Public participation will be held from **7pm** to enable viewing of planning applications and discussion on agenda items.

Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts, and be prepared to have their name included in the minutes of the meeting.

Agenda

1. To receive and accept apologies for absence

2. To receive any Declarations of Interest in items on the agenda

Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. (Please refer to the notes at the end of agenda)

3. To facilitate public participation with regard to items on the agenda

Public participation is limited to 30 minutes in total. Members of the public may make only one address to the council of no more than three minutes duration and only concerning topics on the agenda.

4. To confirm the minutes of previous meeting – Thursday 4th November

5. Report from Cherwell District Councillor for Launton

6. Report from Oxfordshire County Councillor for Launton

7. Finance and Governance

- a. To confirm and approve expenditure for December and review income during November.
- b. To acknowledge scrutiny and acceptance of previously circulated bank statements.
- c. To review and if acceptable sign the internal auditors Letter of Engagement
- d. To review a draft complaints policy and procedure.
- e. To review the Asset Register and Maintenance Plan.

8. Planning

- a. To discuss and decide upon Planning Applications received.
 - i. Application No.10/01343/F
Applicant Mr Robert Wilkins
Proposal Front and Side Extensions and sub-division to form 2 no. semi-detached units.
Location Rosebank, Sherwood Close, Launton.
 - ii. Application No.10/01667/OUT

Signed

Date

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Applicant	Gallagher Estates Ltd
Proposal	Extension of time limit to 04/02797/OUT: Residential development.
Location	Land between Birmingham London Rail Line and Gavray Drive, Bicester.
iii. Application	No.09/01659/REM
Applicant	The Oxford Diocesan Board of Finance
Proposal	Reserved matters (ref Outline 05/01563/OUT) B1 office development with associated parking, turning and landscaping areas.
Location	Land north west of Launton Rd roundabout adjoining Skimmingdish Lane Caversfield.

b. Planning Decisions

i. Application No.	10/01400/F
Applicant	Mr Gunn
Proposal	Single storey front extension.
Location	16 Chestnut Close, Launton.
Decision	Granted subject to conditions
ii. Application No.	10/01456/F
Applicant	Mr Daniel Byrne
Proposal	Dormer window to front.
Location	22 Sycamore Rd, Launton.
Decision	Granted subject to conditions
iii. Application No.	10/01361/F
Applicant	Mr Paul Hudson
Proposal	Dropped curb and provide driveway and parking
Location	1 Green View, Station Rd, Launton.
Decision	Granted subject to conditions

9. Village Matters

- To receive a presentation from the Friends of Island Pond Wood.
- To consider and decide upon the quotation received from Mr P Bradford and further actions concerning maintenance of the open space in The Glades.
- To consider what actions are appropriate to ensure emergency operations provision.

10. Correspondence

- Correspondence received for action
 - CDC, Amy Smart – ‘Consultation – Draft Guidance on Wind Turbine Development.’ To consider whether the Council wishes to participate in the consultation.
 - Oxfordshire County Council – ‘Consultation on concessionary fares scheme.’ To consider whether the Council wishes to participate in the consultation.
 - St Mary’s Parochial Church Council – Letter requesting annual grant.

- b. Correspondence received for information
 - i. Oxfordshire Rural Housing Partnership – Quarterly Parish Council Progress Report (supplied by email)
 - ii. ORCC - News Bulletin November 2010 (supplied by email)
 - iii. Launton C of E Primary School - Invitation to official opening of the new School Hall (supplied by email)

11. Reports

- a. Chairman's Report
- b. Clerk's Report

12. Date of next meeting - Thursday 6th January 2011

Notes on declarations of interest.

Any Member arriving after the start of the meeting is asked to declare personal interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

Except in circumstances listed in The Code of Conduct*, a Member with a personal interest also has a prejudicial interest if it is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances, the Member may make representations, give evidence or answer questions about the matter, however, they must immediately leave the room once they have finished, or the meeting decides they have finished (whichever is earlier).

It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should also be regarded as prejudicial.

*See Statutory Instrument 2007 No. 1159, schedule 'The Model Code of Conduct' part 2, paragraph 9(2)