

LAUNTON PARISH COUNCIL

Parish Clerk
Mr Keith Dixon

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31st October 2010

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You are hereby summoned to attend the Parish Council meeting to be held in **Launton Village Hall on Thursday 4th November at 7.30pm** for the purpose of transacting the following business.

Public participation will be held from **7pm** to enable viewing of planning applications and discussion on agenda items.

Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts, and be prepared to have their name included in the minutes of the meeting.

Agenda

1. To receive and accept apologies for absence

2. To receive any Declarations of Interest in items on the agenda

Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. (Please refer to the notes at the end of agenda)

3. To facilitate public participation with regard to items on the agenda

Public participation is limited to 30 minutes in total. Members of the public may make only one address to the council of no more than three minutes duration and only concerning topics on the agenda.

4. To confirm the minutes of previous meetings – Thursday 2nd September 2010 and 7th October 2010

5. Report from Cherwell District Councillor for Launton

6. Report from Oxfordshire County Councillor for Launton

7. Finance and Governance

- a. To confirm and approve expenditure for November and review income during October.
- b. To acknowledge scrutiny and acceptance of previously circulated bank statements.
- c. To consider and decide upon amendments to designated reserves.
- d. To review contracts held and contractor performance.
- e. To consider future insurance requirements

8. Planning

- a. To discuss and decide upon Planning Applications received.
 - i. Application No. 10/01456/F
Applicant Mr Daniel Byrne
Proposal Dormer window to front
Location 22 Sycamore Rd, Launton

ii. Application No.	10/01361/F
Applicant	Mr Paul Hudson
Proposal	Dropped curb and provide driveway and parking
Location	1 Green View Station Rd, Launton

b. Planning Decisions

i. Application No.	R3.0124/10
ii. Applicant	Oxfordshire County Council
Proposal	planning permission for the Removal of existing Pre-School temporary building and erection of a single storey extension to provide permanent pre-school accommodation. Erection of new external canopy, internal alterations, landscaping and other associated works at Launton Church Of England School,
Decision	Granted

9. Village Matters

- a. To consider and decide upon further actions concerning the bushes and tree in The Glades.
- b. To consider what actions are appropriate to ensure emergency operations provision.

10. Correspondence

- a. Correspondence received for action
 - i. CDC - Licensing Act 2003 - Revised Statement of Licensing Policy Consultation
 - ii. Local Government Boundary Commission – Electoral review of Oxfordshire
 - iii. Oxfordshire Playing Fields Assoc. – Invitation to OPFA AGM
- b. Correspondence received for information
 - i. Oxfordshire Playing Fields Assoc. – ‘The Playing Field’
 - ii. ORCC – Review Issue 8. Autumn / Winter 2010
 - iii. Viridor Credits Environmental Co. – Landfill Communities Fund

11. Reports

- a. Chairman’s Report
- b. Clerk’s Report

12. Date of next meeting - Thursday 2nd December 2010

Notes on declarations of interest.

Any Member arriving after the start of the meeting is asked to declare personal interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

Except in circumstances listed in The Code of Conduct*, a Member with a personal interest also has a prejudicial interest if it is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member’s judgement of the public interest. In such circumstances, the Member may make representations, give evidence or answer questions about the matter, however, they must immediately leave the room once they have finished, or the meeting decides they have finished (whichever is earlier).

It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should also be regarded as prejudicial.

*See Statutory Instrument 2007 No. 1159, schedule ‘The Model Code of Conduct’ part 2, paragraph 9(2)