

LAUNTON PARISH COUNCIL

Parish Clerk
Mr Keith Dixon

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2nd October 2010

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You are hereby summoned to attend the Parish Council meeting to be held in **Launton Village Hall on Thursday 7th October at 7.30pm** for the purpose of transacting the following business.

Public participation will be held from **7pm** to enable viewing of planning applications and discussion on agenda items.

Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts, and be prepared to have their name included in the minutes of the meeting.

Agenda

1. To receive and accept apologies for absence

2. To receive any Declarations of Interest in items on the agenda

Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. (Please refer to the notes at the end of agenda)

3. To facilitate public participation with regard to items on the agenda

Public participation is limited to 30 minutes in total. Members of the public may make only one address to the council of no more than three minutes duration and only concerning topics on the agenda.

4. To confirm the minutes of the last meeting – Thursday 2nd September 2010

5. Report from Cherwell District Councillor for Launton

6. Report from Oxfordshire County Councillor for Launton

7. Finance and Governance

- a. To consider and decide upon a Remembrance Day donation to the Royal British Legion under S137 of the Local Govt. Act 1972.
- b. To confirm and approve expenditure for October and review income during September.
- c. To acknowledge scrutiny and acceptance of previously circulated bank statements.
- d. To introduce the Council's Governance Documents folder.
- e. To review, and if concurred approve the year to date Cash Book transactions and bank reconciliation.
- f. To review year to date expenditure against budget, and if deemed necessary, approve any balance of year amendments.
- g. To consider, and if concurred approve, the Council's policy on Freedom of Information.
- h. To consider, and if concurred approve, amendments to the Council's Risk Assessment.
- i. To review and if concurred approve, the amended Audit Plan.
- j. To review the Asset Maintenance plan and discuss and decide upon actions for the balance of the year.

Signed

Date

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- k. To update the Councils bank mandates to include new members.
 - i. To acknowledge and sign the Declaration at section 3a of the Co-operative Bank's 'Change of account signatories Mandate' and to approve the resolutions contained therein.
 - ii. To approve the resolutions contained within Bank of Ireland's Business Account Mandate at page 8

8. Planning

- a. To discuss and decide upon Planning Applications received.

i. Application No.	10/01400/F
Applicant	Mr Gunn
Proposal	Single storey front extension
Location	16 Chestnut Close, Launton

- b. Planning Decisions

i. Application No.	10/00730/F
Applicant	Mr Phil Maidment
Proposal	Orangery to the north-west elevation. Erection of Car Port and relocation of gas tank and plinth.
Location	Ash Grove House, West End, Launton
Decision	Granted subject to conditions

ii. Application No.	10/00847/F
Applicant	Mr Peter Foster
Proposal	One and a half storey rear extension with dormers to front and side; and new garage extension.
Location	15 Blackthorn Rd, Launton, Bicester
Decision	Refused

iii. Application No.	10/00964/F
Applicant	Mr & Mrs G Page
Proposal	Raise roof and convert loft space.
Location	16 Blackthorn Rd, Launton, Bicester
Decision	Granted subject to conditions

iv. Application No.	10/00970/LB
Applicant	Mr Paul Davis
Proposal	Two storey extension to existing barn. Insertion of new window and door openings. Remove existing external staircases. Internal alterations including staircase and partitioning.
Location	Water Moor House, Station Rd, Launton, Bicester
Decision	Granted subject to conditions

v. Application No.	10/00971/F
Applicant	Mr Paul Davis
Proposal	Retrospective: Two storey extension to existing barn. Insertion of new window and door openings. Remove existing external staircases. Internal alterations including staircase and partitioning.
Location	Water Moor House, Station Rd, Launton, Bicester

Decision	Granted subject to conditions
vi. Application No.	10/01061/F
Applicant	Mr Richard Walker
Proposal	Conservatory to rear
Location	13 Chestnut Close, Launton, Bicester
Decision	Granted subject to conditions
vii. Application No.	10/01158/F
Applicant	Mr Clive Deeley
Proposal	Single storey front extension. Two storey side extension.
Location	11 Chestnut Close, Launton, Bicester
Decision	Granted subject to conditions

9. Village Matters

- a. To receive an update from the Clerk regarding the tree outside the Post Office in Sherwood Close.
- b. To consider and decide upon further actions concerning the bushes and tree in The Glades.
- c. To receive an update on the Launton Playing Fields and Parish Council efforts to raise funding for a Multi Activity Games Area (MUGA) and consider a grant request from LPFA.

10. Correspondence

- a. Correspondence received for action
 - i. CDC – Cherwell Parish Liaison Meeting 10th November
 - ii. CDC - Licensing Act 2003 - Revised Statement of Licensing Policy Consultation
 - iii. Bank of Ireland – Proposed transfer of our UK banking business to a new UK subsidiary, Bank of Ireland (UK) plc
 - iv. OCC, Louise Wilson Senior Traffic Officer – Payment for Vehicle Activated Signs.
- b. Correspondence received for information
 - i. Defra – Being A Good Employer, a guide for parish and town Councillors.
 - ii. OCC- Home 2 School newsletter: Autumn 2010
 - iii. Bicester Hospital and Community Services Project issue 11
 - iv. OALC Members update September 2010

11. Reports

- a. Chairman's Report
- b. Clerk's Report

12. Date of next meeting - Thursday 4th November 2010

Notes on declarations of interest.

Any Member arriving after the start of the meeting is asked to declare personal interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

Except in circumstances listed in The Code of Conduct*, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances, the Member may make representations, give evidence or answer questions about the matter, however, they must immediately leave the room once they have finished, or the meeting decides they have finished (whichever is earlier).

It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should also be regarded as prejudicial.

*See Statutory Instrument 2007 No. 1159, schedule 'The Model Code of Conduct' part 2, paragraph 9(2)