

LAUNTON PARISH COUNCIL

Parish Clerk
Mr Keith Dixon

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1st August 2010

You are hereby summoned to attend the Parish Council meeting to be held in **Launton Village Hall on Thursday 5th August at 7.30pm** for the purpose of transacting the following business. Public participation will be held from **7pm** with viewing of planning applications and discussion on agenda items:

Agenda

1. To receive and accept apologies for absence

2. To receive any Declarations of Interest in items on the agenda

Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. (Please refer to the notes at the end of agenda)

3. To confirm the minutes of the last meeting – Thursday 1st July 2010

4. To consider any applications for co-option to the Council arising from Cllr Tutt's resignation.

5. Village Matters

- a. Tree outside the Post Office in Sherwood Close.
- b. Bushes and Tree in The Glades.

6. Report from Oxfordshire County Councillor for Launton

7. Report from Cherwell District Councillor for Launton

8. Finance and Governance

- a. To confirm and approve expenditure for August and review income during July.
- b. To acknowledge scrutiny and acceptance of previously circulated bank statements.
- c. To review year-to-date payments and receipts against budget.
- d. To review, and if concurred approve, the amended model Standing Orders.
- e. To review, and if concurred approve, the amended model Financial Regulations.
- f. To review and if concurred approve, the amended Audit Plan.
- g. To review the Asset Maintenance plan and discuss and decide upon actions for the balance of the year.
- h. To review updated insurance arrangements.
- i. To consider purchase of an updated Charles Arnold Baker's 'Local Council Administration'.

9. Planning

a. To discuss and decide upon Planning Applications received.

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| i. | Application No. | 10/00730/F |
| | Applicant | Mr Phil Maidment |
| | Proposal | Orangery to the north-west elevation. Erection of Car Port and relocation of gas tank and plinth. |
| | Location | Ash Grove House, West End, Launton |
| ii. | Application No. | 10/00876/F |
| | Applicant | Mr Justin Bucknell |
| | Proposal | Single storey front extension. Roof void to provide storage space. |
| | Location | 26 Sycamore Rd, Launton, Bicester |
| iii. | Application No. | 10/00847/F |
| | Applicant | Mr Peter Foster |
| | Proposal | One and a half storey rear extension with dormers to front and side; and new garage extension. |
| | Location | 15 Blackthorn Rd,, Launton, Bicester |
| iv. | Application No. | 10/00964/F |
| | Applicant | Mr & Mrs G Page |
| | Proposal | Raise roof and convert loft space. |
| | Location | 16 Blackthorn Rd,Launton, Bicester |
| v. | Application No. | 10/00970/LB |
| | Applicant | Mr Paul Davis |
| | Proposal | Two storey extension to existing barn. Insertion of new window and door openings. Remove existing external staircases. Internal alterations including staircase and partitioning. |
| | Location | Water Moor House, Station Rd, Launton, Bicester |
| vi. | Application No. | 10/00971/F |
| | Applicant | Mr Paul Davis |
| | Proposal | Two storey extension to existing barn. Insertion of new window and door openings. Remove existing external staircases. Internal alterations including staircase and partitioning. |
| | Location | Water Moor House, Station Rd, Launton, Bicester |
| vii. | Application No. | 10/00872/F |
| | Applicant | Mr S Marriot |
| | Proposal | Two storey front extension to existing chalet bungalow |
| | Location | 28 Sycamore Rd,Launton, Bicester |
| viii. | Application No. | 10/01061/F |
| | Applicant | Mr Richard Walker |
| | Proposal | Conservatory to rear |

Location 13 Chestnut Close, Launton, Bicester

b. Planning Decisions

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|------|-----------------|---|
| i. | Application No. | 10/00687/F |
| | Applicant: | Mr & Mrs Deeley |
| | Proposal | Single storey rear extension |
| | Location | 4 The Spinney, Launton |
| | Decision | Granted subject to conditions |
| ii. | Application No. | 10/00621/F |
| | Applicant: | Mr Phil Maidment |
| | Proposal | Erection of Stable Block. Use of area as paddock land and reinstate livestock fence. Reinstall drainage ditches |
| | Location | Ash Grove House West End, Launton |
| | Decision | Granted subject to conditions |
| iii. | Application No. | 09/00628/F |
| | Applicant: | Mr Lord |
| | Proposal | Conservatory to rear |
| | Location | 6 West End Close Launton |
| | Decision | Granted subject to conditions |
| iv. | Application No. | 09/00760/TPO |
| | Applicant: | Mr Jones |
| | Proposal | T1 – Horse Chestnut – (NW Corner) Crown raise over carriageway to 5.4 m(SE) – Reduce lower and mid crown by 2.0m
T2 – Horse Chestnut (SE corner) Reduce NE limb over carriageway by 2.0m. 15% branch thin. Crown raise over carriageway to 5.4m.
Trees subject to TPO 1/1981 |
| | Decision | Granted subject to conditions |
| v. | Application No. | 10/00791/CLUE |
| | Applicant: | Mr D Thompson |
| | Proposal | The use of land as a garden |
| | Location | 8 Chestnut Close Launton |
| | Decision | The Council is satisfied on the balance of probabilities that the available evidence indicates that the use of the land as a garden between 2000 and 2010 was used during that period as described in the first schedule (i.e. as a garden) |

10. Correspondence

- a. Correspondence received for action
- i. Oxfordshire Association of Local Councils – ‘How Local Councils fit into the Planning System, Effective responses to Planning Applications’ - half day training 19th October 2010.
 - ii. CDC – re www.cherwell-local.com
 - iii. Mrs S Turner – Oxentime real time bus information in Launton

- b. Correspondence received for information
 - i. CDC - 2011 Census: Councillors Handbook
 - ii. Oxford shire Association for the Blind – request for donation
 - iii. Parish of the Assumption of the Blessed Virgin Mary – Thank You for donation.
 - iv. ORCC – Community Led Planning in Oxfordshire.

11. Reports

- a. Chairman's Report
- b. Clerk's Report

12. Date of next meeting - Thursday 2nd September 2010

Notes on declarations of interest.

Any Member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after their arrival even if the item in question has been considered, with the exception of the circumstances listed in paragraph 9(2) of the Local Code of Conduct for Members, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances, the Member must withdraw from the meeting room, and should inform the Chairman accordingly, It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should also be regarded as prejudicial.