

LAUNTON PARISH COUNCIL

Parish Clerk
Mr Keith Dixon

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Launton
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3rd May 2009

You are hereby summoned to attend the Parish Council meeting to be held in **Launton Parish Hall on Thursday 7th May 2009 at 7.30pm** for the purpose of transacting the following business. Public participation will be held from **7pm** with viewing of planning applications and discussion on agenda items:

Agenda

1. To receive and accept apologies for absence

2. Election of Chairman

3. Election of Vice Chairman

4. To receive any Declarations of Interest in items on the agenda

Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. (Please refer to the notes at the end of agenda)

5. To confirm the minutes of the last meeting - Thursday 2nd April 2009

6. Report from Oxfordshire County Councillor for Launton

7. Report from Cherwell District Councillor for Launton

8. Financial:

- a. To review and accept the annual accounts for the Parish Council to year ending 31st March 2009
- b. To review and decide on actions arising from the internal Audit of the Parish Council
- c. To review and concur the Local Councils Annual Return
 - i. Statement of Accounts for Launton PC year ended 31st March 2009
 - ii. Annual Governance Statement for Launton PC year ended 31st March 2009
- d. To review alternative insurance quotes, approve an insurer for the year commencing 1st June 2009, and approve payment of premium.
- e. To approve transfer of half yearly precept funds from the Parish Council's Bank of Ireland account to its Co-operative Bank account
- f. To consider a proposal to transfer further funds from Bank of Ireland to the Co-operative Deposit account.
- g. To confirm and approve expenditure for May
- h. To review income during April
- i. To review bank statements.

9. Planning

To discuss and decide upon correspondence received;

a. Planning Applications

- | | | |
|------|-----------------|--|
| i. | Application No. | 09/00455/F |
| | Applicant | Mr Mark Laitt |
| | Proposal | New dormer window |
| | Location | 23 Ancil Avenue |
| ii. | Application No. | 09/00343/F |
| | Applicant | Mr William Deeley |
| | Proposal | Demolition of rear wc and erection of a single storey garden room with boot room to side |
| | Location | Launton House , West End , Launton |
| iii. | Application No. | 09/00344/LB |
| | Applicant | Mr William Deeley |
| | Proposal | Demolition of rear wc and erection of a single storey garden room with boot room to side |
| | Location | Launton House , West End , Launton |

b. Planning Decisions

- | | | |
|------|-------------------------|---|
| i. | Tree Preservation Order | |
| | Order Number | TPO (No. 4) 2009 |
| | | One Sycamore tree |
| | Location | In the grounds of Water Moor House, Station Rd |
| ii. | Appeal Decision | Ref APP/C3105/A/08/2092982 |
| | Application No. | 08/00694/F |
| | Applicant | Mr P Davies |
| | Proposal | Erection of two three bedroom dwellings |
| | Location | Land adjacent to no. 6 Blenheim Drive, Launton |
| | Decision | Dismissed |
| iii. | Application No. | 09/00138/F |
| | Applicant | Mrs Cathryn Lloyd |
| | Proposal | Erection of wooden stables with tack room and hay store |
| | Location | Stratton Field Stables, Launton Rd |
| | Decision | Granted |
| iv. | Application No. | 09/00175/F |
| | Applicant | Mr R Furneaux |
| | Proposal | Rear two storey and single storey extension |
| | Location | The Elms, Station Rd, Launton |
| | Decision | Granted subject to conditions |

10. Village Matters

- a. Allotments -To consider and decide upon the eight points defined in the Clerk's letter to the Council of the 13th April 2009 regarding the terms of the tenancy agreement between the Parish Council and the allotment association.
- b. To review and decide upon the submission received from a parishioner regarding the bus terminus in Blenheim Drive.
- c. To receive a follow-up presentation from Mr David Thompson on the village website and decide next steps.
- d. To consider facilitating the provision of a Tetrapak recycling point in the village

11. Correspondence

- a. To discuss and, where necessary, decide upon a response to correspondence for consideration:
 - i. Request from The Parish of the Assumption of the Blessed Virgin Mary for £1000 grant towards upkeep of the churchyard.
 - ii. Cherwell Sustainable Community Strategy workshop
 - iii. Calor 'Village of the Year' competition
- b. Correspondence received for information (folder circulated)
 - i. 'The Playing Field'
 - ii. Bicester Hospital and Community Services Project
 - iii. 'Public Sector Equality Duties'
 - iv. Chiltern Railways 'Evergreen 3 Project'

12. Reports

Chairman's Report

13. Clerk's Report

Sherwood Close Grass Area
To review progress on No Ball Games sign
Rural Exception Sites
Progress since last meeting
Station Rd Drainage
To review response from CDC re; outstanding work
Contract of Employment

14. Date of next meeting - Thursday 4th June 2009 Launton Parish Hall

Notes on declaration of interest

any Member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after their arrival even if the item in question has been considered, with the exception of the circumstances listed in paragraph 9(2) of the Local Code of Conduct for Members, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances, the Member must withdraw from the meeting room, and should inform the Chairman accordingly, It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should also be regarded as prejudicial.