

LAUNTON PARISH COUNCIL

Parish Clerk
Mr Keith Dixon

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30th December 2010

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You are hereby summoned to attend the Parish Council meeting to be held in **Launton Village Hall on Thursday 6th January at 7.30pm** for the purpose of transacting the following business.

Public participation will be held from **7pm** to enable viewing of planning applications and discussion on agenda items.

Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts, and be prepared to have their name included in the minutes of the meeting.

Agenda

1. To receive and accept apologies for absence

2. To receive any Declarations of Interest in items on the agenda

Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. (Please refer to the notes at the end of agenda)

3. To facilitate public participation with regard to items on the agenda

Public participation is limited to 30 minutes in total. Members of the public may make only one address to the council of no more than three minutes duration and only concerning topics on the agenda.

4. To confirm the minutes of previous meeting – Thursday 2nd December

5. Report from Cherwell District Councillor for Launton

6. Report from Oxfordshire County Councillor for Launton

7. Finance and Governance

- a. To confirm and approve expenditure for January and review income during December.
- b. To acknowledge scrutiny and acceptance of previously circulated bank statements.
- c. To review and accept year-to-date Cash Book transactions and bank reconciliation.
- d. To review the year to date expenditure and income against the Councils annual budget.
- e. To determine the precept for 2011/12.
- f. To review a draft complaints policy and procedure.
- g. To review the Asset Register and Maintenance Plan.
- h. To consider the conditions for the renewal of the 3 year grass cutting tender.

8. Planning

- a. To discuss and decide upon Planning Applications received.
 - i. Application No.09/01659/REM
Applicant The Oxford Diocesan Board of Finance

Signed

Date

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Proposal	Reserved Matters (Ref; Outline 05/01563/OUT) B1 Office Development with associated parking, turning and landscaping areas – (as amended by plans received 9 December 2010)
Location	Land Northwest of Launton Rd Roundabout Adjoining Skimmingdish Lane Caversfield.

ii. Application	No.10/01755/F
Applicant	MR and Mrs Richard Peverell
Proposal	Proposed single storey extension to side and rear.
Location	Woodview, Blackthorn Rd Launton.

b. Planning Decisions

i. Application No.	10/01343/F
Applicant	Mr Robert Wilkins
Proposal	Front and side extension and sub division to form 2 no. semi detached units.
Location	Rosebank Sherwood Close, Launton.
Decision	Granted subject to conditions

9. Village Matters

- To consider and decide upon the quotation received from Mr P Bradford and further actions concerning maintenance of the open space in The Glades.
- To consider what actions are appropriate to ensure emergency operations provision.

10. Correspondence

- Correspondence received for action
None
- Correspondence received for information
Oxfordshire County Council – Introduction to OCC Stewardship.

11. Reports

- Chairman's Report
- Clerk's Report

12. Date of next meeting - Thursday 3rd February 2011

Notes on declarations of interest.

Any Member arriving after the start of the meeting is asked to declare personal interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

Except in circumstances listed in The Code of Conduct*, a Member with a personal interest also has a prejudicial interest if it is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances, the Member may make representations, give evidence or answer questions about the matter, however, they must immediately leave the room once they have finished, or the meeting decides they have finished (whichever is earlier).

It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should also be regarded as prejudicial.

*See Statutory Instrument 2007 No. 1159, schedule 'The Model Code of Conduct' part 2, paragraph 9(2)