

LAUNTON PARISH COUNCIL

www.launton-pc.gov.uk

Parish Clerk
Jane Olds

13 Oak Close
Bicester
OX26 3XD
01869 247171
clerk@launton-pc.gov.uk

29 November 2018

Councillors: You are hereby summoned to attend the Parish Council meeting to be held in **Launton Parish Hall on Thursday 6 December 2018 at 7.30pm** for the purpose of transacting the following business.

Members of the Public: Public participation will be held from **7pm** to enable viewing of planning applications and discussion on agenda items. Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that appropriate arrangements can be made for the recording, in accordance with the Council's Standing Orders and Recording of Meetings Policy.

AGENDA

1. **To receive and accept apologies for absence**
2. **To receive any Declarations of Interest in items on the agenda**
Members are obliged to declare any pecuniary interest which they may have in any of the items under consideration at this meeting. (Please refer to the notes at the end of agenda)
3. **To facilitate public participation with regard to items on the agenda**
Public participation is limited to 30 minutes in total. Members of the public may make only one address to the council of no more than three minutes' duration and only concerning topics on the agenda.
4. **Reports from District and County Councillors**
5. **To confirm the Minutes of the previous meeting held on 1 November 2018, previously circulated**
6. **Update on progress from the Minutes** – the Clerk / Chairman to report on progress of outstanding items which do not require further decision
7. **Finance**
 - a. **To receive the Finance Report**
 - b. **To acknowledge scrutiny and acceptance of previously circulated bank statement**
 - c. **To consider the draft Budget**
 - d. **To consider and approve invoices for payment itemised on the Payment Schedule**
8. **Governance**
 - a. **To consider nominations for the co-option of a Parish Councillor**

- b. To consider sending all the original Minutes and old Finance Books in the Parish Council store to the County Archives for safe keeping
- c. To consider the updated Emergency Plan
- d. To consider a Social Media Policy
- e. To consider the revised Communication Policy
- f. To consider joining the Open Spaces Society as a Parish Council member

9. Planning

- a. **Planning applications** – to consider all recent applications received from Cherwell District Council detailed below and any other planning applications submitted and published on the CDC planning portal between the circulation of this agenda and the meeting
 - i. Application Number: 18/01932/F
 Proposal: Erect a single story timber garage to the front elevation of the property onto a concrete base
 Location: Endymion, Bicester Road, OX26 5DP
 - ii. Application Number: 18/01980/F
 Proposal: Alterations and conversion of existing agricultural building into a dwelling
 Location: Barn East Of OS Parcel 0062 East Of Blackthorn Road Launton
- b. **Notice of Decision** – to note
 - i. Application No: 18/01698/OUT
 Proposal: New dwelling with vehicular access
 Location: Land Adj To Jack Barn West End Launton
 Refusal of Permission for development
- c. **Weston-on-the-Green Neighbourhood Plan** – to consider a response to the consultation
- d. **CDC Local Plan Part 2** – to consider a formal request to CDC that Local Plan Part 2 is undertaken

10. Village Matters

- a. **Parish Hall Lease**
 - i. To receive a progress report
 - ii. To agree further action
- b. **East / West Rail**
 - i. To consider attendance at the Public Inquiry starting on 6 February
 - ii. To receive a progress report
- c. **Yew Tree Close Field** – to receive a progress report
- d. **Post box** – to receive a progress report
- e. **20mph Zone Outside School** – receive a progress report
- f. **The Glades**
 - i. To receive an update on the 'no ball games' consultation
 - ii. To consider a quotation for repair of the path
- g. **Dog Bin** – to receive an update on the location of the bin outside Wyndham Hall Care Home
- h. **Rubbish Bin** – to consider the purchase of a litter bin to replace one damaged on West End
- i. **Street Lighting** – to consider a request from a villager for street lighting on Bicester Road from the railway bridge to Church
- j. **Memorial Bench** – to consider a request from a member of the public to install a memorial bench at or around the crossroads

- 11. Correspondence** – to note correspondence received not otherwise on the agenda where decisions are not required
- 12. Attendance at Meetings**
- 13. Reports from meetings / courses**
 - a. **Parish Liaison Meeting** – 7 November
 - b. **SLCC Meeting** – 22 November
 - c. **OCC Town and Parish Event** – 28 November
- 14. Reports**
 - a. **Chairman's Report**
 - b. **Clerk's Report**
- 15. Items for information or next Agenda only** – all items for the next agenda to be submitted to the Clerk by Wednesday 18 December
- 16. Date of next meeting** – Thursday 3 January 2019 at 7.30pm at Launton Parish Hall.

Notes on declarations of interest

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012