

LAUNTON PARISH COUNCIL

www.launton-pc.gov.uk

Parish Clerk
Jane Olds

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25 October 2018

Councillors: You are hereby summoned to attend the Parish Council meeting to be held in **Launton Parish Hall on Thursday 1 November 2018 at 7.30pm** for the purpose of transacting the following business.

Members of the Public: Public participation will be held from **7pm** to enable viewing of planning applications and discussion on agenda items. Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that appropriate arrangements can be made for the recording, in accordance with the Council's Standing Orders and Recording of Meetings Policy.

AGENDA

1. **To receive and accept apologies for absence**
2. **To receive any Declarations of Interest in items on the agenda**
Members are obliged to declare any pecuniary interest which they may have in any of the items under consideration at this meeting. (Please refer to the notes at the end of agenda)
3. **To facilitate public participation with regard to items on the agenda**
Public participation is limited to 30 minutes in total. Members of the public may make only one address to the council of no more than three minutes' duration and only concerning topics on the agenda.
4. **Reports from District and County Councillors**
5. **To confirm the Minutes of the previous meeting held on 4 October 2018, previously circulated**
6. **Update on progress from the Minutes** – the Clerk / Chairman to report on progress of outstanding items which do not require further decision
7. **Finance**
 - a. **To receive the Finance Report**
 - b. **To acknowledge scrutiny and acceptance of previously circulated bank statement**
 - c. **To consider the purchase of a new SSD hard drive and additional RAM for the Parish Council laptop**
 - d. **To consider and approve invoices for payment itemised on the Payment Schedule**
8. **Governance**
 - a. **To consider the revised Data Protection Policy to comply with the Data Protection Act 2018**

- b. To consider the purchase of the latest (11th) Edition of Local Council Administration**
- c. To consider nominating a Councillor to represent the Parish Council on the board of the Friends of Island Pond Wood Ltd**

9. Planning

- a. Planning applications** – to consider all recent applications received from Cherwell District Council detailed below and any other planning applications submitted and published on the CDC planning portal between the circulation of this agenda and the meeting
 - i. Application Number: 18/01698/OUT
 Proposal: Land Adj To Jack Barn West End Launton
 Location: New dwelling with vehicular access
- b. Notice of Decision** – to note
 - i. Application No: 18/00230/TCA
 Proposal: "T1 - Blue - 1013 - To fell as it is dead and may cause damage to listed buildings.
 T2 - Red - 1119 - To feel as it is dead and may cause damage to listed buildings."
 Location: Bicester Heritage
 'Notice of Intent' to undertake works to trees in a conservation area (original application not received)
 - ii. Application No: 18/01376/F
 Proposal: Extension and alteration to dwelling Crossways; subdivision of land to provide site for new detached dwelling; form 2 No new vehicular accesses
 Location: Crossways, Blackthorn Road, OX26 5DA
 Refusal of Permission for development
 - iii. Application No: 18/01483/F
 Proposal: Erection of new agricultural barn
 Location: Redundant Agricultural Barn At Folly Farm Station Road Launton
 Permission for development subject to conditions
 - iv. Application Nos: 18/01394/F and 18/01395/LB
 Proposal: Change of use of annex from cottage to games room with kitchenette, shower and sauna
 Location: Home Farm House, Station Road, OX26 5DX
 Permission for development subject to conditions

10. Village Matters

- a. Parish Hall Lease**
 - i. To receive a progress report
 - ii. To agree further action
- b. East / West Rail**
 - i. To receive a progress report
- c. Yew Tree Close Field** – to receive a progress report
- d. Post box** – to receive a progress report
- e. 20mph Zone Outside School** – receive a progress report
- f. Disposal of land** – to consider the sale of any Parish Council-owned land

- g. The Glades**
 - i. To consider a draft agreement between 26 The Glades and the Parish Council regarding the strip of land currently planted with shrubs
 - ii. To consider a request from a villager about banning ball games on the grass area
 - h. Dog Bin** – to consider the purchase of a further dog waste bin for the footpath by Wyndham Hall Care Home
 - i. Silent Soldier** – to receive a progress report
- 11. Correspondence** – to note correspondence received not otherwise on the agenda where decisions are not required
- 12. Training**
 - a. To consider attendance at OALC training courses**
- 13. Attendance at Meetings**
 - a. Parish Liaison Meeting** – 7 November
 - b. Oxfordshire Resilience Group – Communities Evening** – to consider attendance at the meeting on 15 January (6 – 8pm)
- 14. Reports from meetings / courses**
 - a. OALC GDPR Course** – 17 October
 - b. Police Rural Community Resilience Group Meeting** – Tuesday 23 October
- 15. Reports**
 - a. Chairman’s Report**
 - b. Clerk’s Report**
- 16. Items for information or next Agenda only** – all items for the next agenda to be submitted to the Clerk by Wednesday 22 November
- 17. Date of next meeting** – Thursday 6 December 2018 at 7.30pm at Launton Parish Hall.

Notes on declarations of interest

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012