

LAUNTON PARISH COUNCIL

www.launton-pc.gov.uk

Parish Clerk
Jane Olds

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27 September 2018

Councillors: You are hereby summoned to attend the Parish Council meeting to be held in **Launton Parish Hall on Thursday 4 October 2018 at 7.30pm** for the purpose of transacting the following business.

Members of the Public: Public participation will be held from **7pm** to enable viewing of planning applications and discussion on agenda items. Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that appropriate arrangements can be made for the recording, in accordance with the Council's Standing Orders and Recording of Meetings Policy.

AGENDA

1. **To receive and accept apologies for absence**
2. **To receive any Declarations of Interest in items on the agenda**
Members are obliged to declare any pecuniary interest which they may have in any of the items under consideration at this meeting. (Please refer to the notes at the end of agenda)
3. **To facilitate public participation with regard to items on the agenda**
Public participation is limited to 30 minutes in total. Members of the public may make only one address to the council of no more than three minutes' duration and only concerning topics on the agenda.
4. **Reports from District and County Councillors**
5. **To confirm the Minutes of the previous meeting held on 6 September 2018, previously circulated**
6. **Update on progress from the Minutes** – the Clerk / Chairman to report on progress of outstanding items which do not require further decision
7. **Finance**
 - a. **To receive the Finance Report**
 - b. **To acknowledge scrutiny and acceptance of previously circulated bank statements**
 - c. **To consider the Co-op Bank Declaration to amend the signatories on the bank mandate**
 - d. **To receive the External Auditor's Report**
 - e. **To consider the Internal Auditor's Letter of Engagement**
 - f. **To consider a donation to the Royal British Legion for Remembrance Day Poppy Wreath**
 - g. **To consider grant applications received**
 - h. **To consider and approve invoices for payment itemised on the Payment Schedule**

8. Governance

a. To consider nominations for the co-option of a Councillor

9. Planning

a. Planning applications – to consider all recent applications received from Cherwell District Council detailed below and any other planning applications submitted and published on the CDC planning portal between the circulation of this agenda and the meeting

- i. Application Number: 18/01345/F
Proposal: Erection of two dwellings
Location: Land South West of South Riding, Station Road, Launton
Amendments: Various amendments to the design of both Plot 1 and Plot 2

b. Appeals – to consider whether a further response is necessary

- i. Application Number: 18/00032/F
Proposal: Single yard managers dwelling in connection with existing Stratton Fields Livery Stables
Location: Stratton Fields Livery Stables Launton Road Stratton Audley Bicester OX27 9AS

c. Notice of Decision – to note

- i. Application No: 18/01104/F
Proposal: Creation of reptile embankments, hibernaculum and new natural habitat
Location: Land North Westbury Court and East of Hare Leys Farm, Bicester Road, Launton
Permission for development subject to conditions
- ii. Application No: 18/01202/F
Proposal: Application for planning permission for installation of a replacement LPG tank for Bicester Gliding Centre
Location: Bicester Gliding Centre, Aviation Hangar Building 137, Bicester Heritage, OX27 8AL
Permission for development subject to conditions
- iii. Application No: 18/01127/LB
Proposal: Internal works to form washing and changing facilities for Gliding Centre
Location: Bicester Gliding Centre, Aviation Hangar Building 137, Bicester Heritage, OX27 8AL
Permission for development subject to conditions
- iv. Application No: 18/01254/F
Proposal: Conversion of detached garage to habitable accommodation
Location: Blencowe House, Blackthorn Road, Launton, OX26 5DA
Permission for development subject to conditions
- v. Application No: 18/01277/F
Proposal: First floor rear extension and single storey rear extension
Location: Ladyday Cottage 29 West End, OX26 5DF
Permission for development subject to conditions

10. Village Matters

a. Parish Hall Lease

- i. To consider Bates Wells Braithwaite's Terms of Engagement
- ii. To receive a progress report
- iii. To agree further action

b. East / West Rail

- i. To consider whether to give oral evidence to the TWAO Public Inquiry
- ii. To receive a progress report

c. Yew Tree Close Field – to receive a progress report

d. Post box – to receive a progress report

e. 20mph Zone Outside School – receive a progress report

f. The Glades – to receive a progress report

g. Silent Soldier – to receive a progress report

h. Station Road Pump

- i. To consider to the quotation from Calber for the additional mowing of the area
- ii. To consider adopting the Pump as a village asset and adding it to the to the Parish Council Fixed Assets Register

11. Correspondence – to note correspondence received not otherwise on the agenda where decisions are not required

12. Training

a. To consider attendance at OALC training courses

13. Reports from Meetings

a. Code of Conduct – 12 September

14. Attendance at Meetings

a. CDC Parish Liaison Meeting – to consider Councillor attendance on Wednesday 7 November

b. OCC Town and Parish Event – to consider attendance on Wednesday 28 November at 6pm at Exeter Hall in Kidlington

15. Reports

a. Chairman's Report

b. Clerk's Report

16. Items for information or next Agenda only – all items for the next agenda to be submitted to the Clerk by Wednesday 18 October

17. Date of next meeting – Thursday 1 November 2018 at 7.30pm at Launton Parish Hall.

Notes on declarations of interest

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012