

LAUNTON PARISH COUNCIL

www.launton-pc.gov.uk

Parish Clerk
Jane Olds

13 Oak Close
Bicester
OX26 3XD
01869 247171
clerk@launton-pc.gov.uk

28 August 2018

Councillors: You are hereby summoned to attend the Parish Council meeting to be held in **Launton Parish Hall on Thursday 6 September 2018 at 7.30pm** for the purpose of transacting the following business.

Members of the Public: Public participation will be held from **7pm** to enable viewing of planning applications and discussion on agenda items. Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that appropriate arrangements can be made for the recording, in accordance with the Council's Standing Orders and Recording of Meetings Policy.

AGENDA

1. **To receive and accept apologies for absence**
2. **To receive any Declarations of Interest in items on the agenda**
Members are obliged to declare any pecuniary interest which they may have in any of the items under consideration at this meeting. (Please refer to the notes at the end of agenda)
3. **To facilitate public participation with regard to items on the agenda**
Public participation is limited to 30 minutes in total. Members of the public may make only one address to the council of no more than three minutes' duration and only concerning topics on the agenda.
4. **Reports from District and County Councillors**
5. **To confirm the Minutes of the previous meeting held on 2 August 2018, previously circulated**
6. **Update on progress from the Minutes** – the Clerk / Chairman to report on progress of outstanding items which do not require further decision
7. **Finance**
 - a. **To receive the Finance Report**
 - b. **To acknowledge scrutiny and acceptance of previously circulated bank statements**
 - c. **To consider and approve invoices for payment itemised on the Payment Schedule**
8. **Governance**
 - a. **Parish Councillor for Internal Financial Control** – to appoint a Councillor

9. Planning

a. Planning applications – to consider all recent applications received from Cherwell District Council detailed below and any other planning applications submitted and published on the CDC planning portal between the circulation of this agenda and the meeting

- i. Application Number: 18/01277/F
Proposal: First floor rear extension and single storey rear extension
Location: Ladyday Cottage, 29 West End, OX26 5DF
- ii. Application Number: 18/01259/F
Proposal: Use of land for the stationing of caravans for residential purposes
Location: Summer Place, Blackthorn Road, Launton
- iii. Application Number: 18/01253/F
Proposal: Erection of hotel and conference facility with associated access, parking, and landscaping
Location: Bicester Heritage, Buckingham Road, OX26 5HA
- iv. Application Number: 18/01333/F
Proposal: Extension to existing Technical Site to provide new employment units comprising flexible B1(c) light industrial, B2 (general industrial), B8 (storage or distribution) uses with ancillary offices, storage, display and sales, together with associated access, parking and landscaping
Location: Bicester Heritage, Buckingham Road, OX26 5HA
- v. Application Number: 18/01345/F
Proposal: Erection of two dwellings
Location: Land South West of South Riding, Station Road, Launton
- vi. Application Number: 18/01146/F and 18/01147/LB
Proposal: Rebuild shared stone border between 2 Grade II listed buildings
Location: Yew Tree House, Station Road, OX26 5DX
- vii. Application Number: 18/01376/F
Proposal: Extension and alteration to dwelling Crossways; subdivision of land to provide site for new detached dwelling; form 2 No new vehicular accesses
Location: Crossways, Blackthorn Road, OX26 5DA
- viii. Application Number: 18/01394/F and 18/01395/LB
Proposal: Change of use of annex from cottage to games room with kitchenette, shower and sauna
Location: Home Farm House, Station Road, OX26 5DX

b. Notice of Decision – to note

- i. Application No: 18/00584/REM
Proposal: Reserved matters application to 15/01012/OUT - Development of up to 48,308sqm of employment floorspace (Class B1c, B2, B8 and ancillary B1a uses), the siting of buildings to the south of the site, servicing and circulation areas, vehicular and pedestrian access from Skimmingdish Lane and landscaping
Location: Land North East Of Skimmingdish Lane

Permission for development subject to conditions

- ii. Application No: 18/00567/F
Proposal: Change of use of Building 143 from Ministry of Defence use to B1(c) Light Industrial
Location: Bicester Heritage, Buckingham Road, OX26 5HA
Permission for development subject to conditions
- iii. Application No: 18/00589/F
Proposal: Change of use of building from use for B1 purposes to a use comprising of B1, and/or B2, and/or sui generis motor sales showroom, and/or A1 use
Location: Building 87 Bicester Heritage, OX27 8AL
Permission for development subject to conditions
- iv. Application No: 18/00745/F
Proposal: Variation of condition 2 of 17/01831/F - The proposed parapet facing material has changed from the previous approval
Location: Building 119 FFMT Shed, Bicester Heritage, OX27 8AL
Permission for development subject to conditions
- v. Application No: 18/00709/LB
Proposal: Replacement windows to property
Location: Yew Tree House, Station Road, OX26 5DX
Application Refused
- vi. Application No: 18/00131/TCA
Proposal: Tree number 1523 x Sorbus sp is in poor condition with overhanging branches over the main entrance, the tree is quite hollow in places and the cavities are rotten - Fell
Location: Bicester Heritage, Buckingham Road, OX26 5HA
'Notice of Intent' to undertake works to trees in a conservation area
- vii. Application No: 18/00827/LB
Proposal: Changes to the roof to the west elevation of Building 131 and a new opening in an internal wall in Building 130 as part of their tenant fitting out works to the existing buildings which form part of the RAF Bicester Technical Site redevelopment
Location: Bicester Heritage, Buckingham Road, OX26 5HA
Permission for development subject to conditions

10. Cherwell Local Plan Examination - Pre Hearing Meeting – to consider attendance at the meeting on 28 September at CDC

11. Habitats Regulations Assessment (August 2018) in the Partial Review of the Cherwell Local Plan 2011-2031 (Part 1)-Oxford's Unmet Housing Need – to consider the consultation (which closes 28 September)

12. Oxfordshire County Council Minerals and Waste Local Plan: Part 2 – Site Allocations Consultation – to consider a response to the consultation (which closes on 3 October)

- 13. East / West Rail** – to consider a response to the Transport and Works Act Order to authorise construction, operation and maintenance of the railway between Bicester, Bedford and Aylesbury, known as East West Rail Phase 2
- 14. Village Matters**
- a. **Parish Hall Lease** – to receive a progress report and agree further action
 - b. **Yew Tree Close Field** – to receive a progress report
 - c. **Post box** – to receive a progress report
 - d. **20mph Zone Outside School** – to receive a progress report
 - e. **The Glades**
 - i. To receive a progress report
 - ii. To receive quotations for the tree work
 - f. **Silent Soldier** – to consider the purchase of a silhouette
- 15. Joint Statutory Spatial Plan – public event** – to consider attendance at the event organised by CPRE on 17 September at 7pm at Banbury Town Hall
- 16. Correspondence** – to note correspondence received not otherwise on the agenda where decisions are not required
- 17. Training**
- a. To consider attendance at OALC training courses
 - b. To consider the Clerk's attendance at the SLCC Regional Training Seminar in Newbury
- 18. Reports from Meetings**
- 19. Reports**
- a. **Chairman's Report**
 - b. **Clerk's Report**
- 20. Items for information or next Agenda only** – all items for the next agenda to be submitted to the Clerk by Wednesday 20 September
- 21. Date of next meeting** – Thursday 4 October 2018 at 7.30pm at Launton Parish Hall.

Notes on declarations of interest

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012