

LAUNTON PARISH COUNCIL

www.launton-pc.gov.uk

Parish Clerk
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26 July 2018

Councillors: You are hereby summoned to attend the Parish Council meeting to be held in **Launton Parish Hall on Thursday 2 August 2018 at 7.30pm** for the purpose of transacting the following business.

Members of the Public: Public participation will be held from **7pm** to enable viewing of planning applications and discussion on agenda items. Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that appropriate arrangements can be made for the recording, in accordance with the Council's Standing Orders and Recording of Meetings Policy.

AGENDA

1. **To receive and accept apologies for absence**
2. **To receive any Declarations of Interest in items on the agenda**
Members are obliged to declare any pecuniary interest which they may have in any of the items under consideration at this meeting. (Please refer to the notes at the end of agenda)
3. **To facilitate public participation with regard to items on the agenda**
Public participation is limited to 30 minutes in total. Members of the public may make only one address to the council of no more than three minutes' duration and only concerning topics on the agenda.
4. **Reports from District and County Councillors**
5. **To confirm the Minutes of the previous meeting held on 5 July 2018, previously circulated**
6. **Update on progress from the Minutes** – the Clerk / Chairman to report on progress of outstanding items which do not require further decision
7. **Finance**
 - a. **To receive the Finance Report**
 - b. **To acknowledge scrutiny and acceptance of previously circulated bank statements**
 - c. **To receive reports from the Fixed Assets Inspections and agree a plan of remedial action where necessary**
 - d. **To consider and approve invoices for payment itemised on the Payment Schedule**
8. **Governance**
 - a. **Parish Councillor for Internal Financial Control** – to appoint a Councillor

b. Marking the death of a Senior National Figure

- i. To consider the procedure
- ii. To consider the purchase of mourning armbands

9. Planning

a. Planning applications – to consider all recent applications received from Cherwell District Council detailed below and any other planning applications submitted and published on the CDC planning portal between the circulation of this agenda and the meeting

- i. Application Number: 18/01104/F
Proposal: Creation of reptile embankments, hibernaculum and new natural habitat
Location: Land North Westbury Court and East of Hare Leys Farm, Bicester Road, Launton
- ii. Application Number: 18/01202/F
Proposal: Application for planning permission for installation of a replacement LPG tank for Bicester Gliding Centre
Location: Bicester Gliding Centre, Aviation Hangar Building 137, Bicester Heritage, OX27 8AL
- iii. Application Number: 18/01127/LB
Proposal: Internal works to form washing and changing facilities for Gliding Centre
Location: Bicester Gliding Centre, Aviation Hangar Building 137, Bicester Heritage, OX27 8AL

b. Notice of Decision – to note

- i. Application No: 18/00778/F and 18/00779/LB
Proposal: Insertion of a disabled access panic release fire escape doors including brickwork door jambs to the western elevation of Building 113.
Location: Building 113, Bicester Heritage, OX26 5AD
Permission for development subject to conditions
- ii. Application No: 18/00893/F
Proposal: Demolish existing garage. Single storey front extension with associated internal alterations
Location: 2 Ancil Avenue, OX26 5DJ
Permission for development subject to conditions

c. Planning Appeal

- i. Application No: 17/01173/OUT
Appeal Reference: APP/C3105/W/17/3188671
Applicant's Name: Manor Oak Homes
Proposal: OUTLINE - Development of up to 72 dwellings with associated large area of public open space. All matters reserved except for access
Location: OS Parcel 4846 South East Of Launton Road And North East Of Sewage Works Blackthorn Road Launton
To receive a report on the Enquiry

10. Village Matters

a. Parish Hall Lease – to receive a progress report and agree further action

- b. **East / West Rail** – to receive a progress report
 - c. **Yew Tree Close Field** – to receive a progress report
 - d. **Blackthorn Road Drains** – to receive a progress report
 - e. **Post box** – to receive a progress report
 - f. **20mph Zone Outside School** – to consider requesting a 20mph zone outside school for the protection of the public
 - g. **Weed Spraying** – to consider a quotation for weed spraying areas of the village
 - h. **The Glades**
 - i. To receive a progress report
 - ii. To receive quotations for the tree work
11. **Correspondence** – to note correspondence received not otherwise on the agenda where decisions are not required
12. **Training** – to consider attendance at OALC training courses
13. **Reports from Meetings**
14. **Reports**
 - a. **Chairman's Report**
 - b. **Clerk's Report**
15. **Items for information or next Agenda only** – all items for the next agenda to be submitted to the Clerk by Wednesday 23 August
16. **Date of next meeting** – Thursday 6 September 2018 at 7.30pm at Launton Parish Hall.



Notes on declarations of interest

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012