

LAUNTON PARISH COUNCIL

www.launton-pc.gov.uk

7. Finance

a. To receive the Finance Report

As at 15 June, the Accounts stood at:

Co-op Current Account	£28,468.53
Co-op Deposit Account	£22,225.65

There was one outstanding cheque totalling £235.20

The Standing Order of £110 to Launton Lines cleared on 4 June.

The OCC Grass Cutting Grant of £1,216.28 has been received and paid into the Current Account.

The Deposit Account has received annual interest of £2.89.

The budget monitoring sheet for April to end of June has been published.

b. To acknowledge scrutiny and acceptance of previously circulated bank statements

c. To consider and agree the Risk Assessment for 2018/19

See attached document.

d. To consider the purchase of a new Minute Book

e. To consider the list of regular payments

Clerk Salary: monthly

Launton Lines: monthly - £110

Parish Hall: quarterly - £42: April, July, October, January

Dog bin emptying: twice yearly - March / April and September / October

Information Commissioner: annual - £35 by direct debit in December

External Auditor: annual - £200

Subscriptions: annual (as agreed on 5 April, but included here for completeness)

Society of Local Council Clerks

Oxfordshire Association of Local Councils

Community First Oxfordshire (formerly ORCC)

f. To consider grant applications received

- i. Island Pond Wood – request for contribution towards the grass cutting for 2018/19 and 2019/20

g. To consider paying the Clerk by Monthly Standing Order

h. To agree to inspect the Fixed Assets and allocate responsibilities

i. To consider and approve invoices for payment itemised on the Payment Schedule

Cheque no:	Payee and reason	Budget	Amount
200734	JMC Olds for June Clerk Salary	Clerk's Salary	£492.89
200735	JMC Olds for Clerk Admin Expenses (printing £110.60; stationery £0.54; laminating £3.00; postage £10.34)	Admin costs	£124.48
	Meeting expenses	Meeting Expenses	£2.00
	Mileage Expenses	Mileage expenses	£43.11
	Total		£169.59
	Calber for June Grass Cutting	Urban Grass Cutting	£tbc