

LAUNTON PARISH COUNCIL

www.launton-pc.gov.uk

Parish Clerk
Jane Olds

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26 April 2018

Councillors: You are hereby summoned to attend the Annual Parish Council meeting to be held in **Launton Congregational Church on Thursday 3 May 2018 at 7.30pm** for the purpose of transacting the following business.

Members of the Public: Public participation will be held from **7pm** to enable viewing of planning applications and discussion on agenda items. Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that appropriate arrangements can be made for the recording, in accordance with the Council's Standing Orders.

AGENDA

1. **To elect the Chairman for the year 2018/19**
2. **To elect the Vice Chairman for the year 2018/19**
3. **To receive and accept apologies for absence**
4. **To receive any Declarations of Interest in items on the agenda**
Members are obliged to declare any pecuniary interest which they may have in any of the items under consideration at this meeting. (Please refer to the notes at the end of agenda)
5. **To facilitate public participation with regard to items on the agenda**
Public participation is limited to 30 minutes in total. Members of the public may make only one address to the council of no more than three minutes' duration and only concerning topics on the agenda.
6. **Reports from District and County Councillors**
7. **To appoint the Parish Internal Auditor for the year 2018/19**
8. **To confirm the Minutes of the previous meeting held on 5 April 2018, previously circulated**
9. **Update on progress from the Minutes** – the Clerk / Chairman to report on progress of outstanding items which do not require further decision
10. **Finance**
 - a. **To receive the Finance Report**
 - b. **To acknowledge scrutiny and acceptance of previously circulated bank statements**
 - c. **Asset Register** – to update and confirm the register

- d. To receive the Internal Auditor's report
- e. To agree the NALC recommended cost of living pay increase for the Clerk
- f. To consider and approve invoices for payment itemised on the Payment Schedule

11. Governance

- a. **General Data Protection Regulation**
 - i. To consider further the draft Privacy Notice

12. Planning

- a. **Planning applications** – to consider all recent applications received from Cherwell District Council detailed below and any other planning applications submitted and published on the CDC planning portal between the circulation of this agenda and the meeting

- i. Application No: 18/00584/REM
 Proposal: Reserved matters application to 15/01012/OUT - Development of up to 48,308sqm of employment floorspace (Class B1c, B2, B8 and ancillary B1a uses), the siting of buildings to the south of the site, servicing and circulation areas, vehicular and pedestrian access from Skimmingdish Lane and landscaping
 Location: Land North East Of Skimmingdish Lane

- b. **Notice of Decision** – to note

No applications have been received

13. Village Matters

- a. **Parish Hall Lease** – to receive a progress report
- b. **East / West Rail** – to receive a progress report
- c. **Yew Tree Close Field** – to receive a progress report on the handover of the field to CDC
- d. **Blackthorn Road Drains** – to receive a progress report
- e. **Post box** – to receive a progress report

14. National Planning Policy Framework consultation – to consider a response (by 10 May)

(<https://www.gov.uk/government/consultations/draft-revised-national-planning-policy-framework>)

15. Code of Conduct consultation – to consider a response (closes 18 May)

<https://www.gov.uk/government/consultations/local-government-ethical-standards-stakeholder-consultation>

16. Correspondence – to note correspondence received not otherwise on the agenda where decisions are not required

17. Reports from Meetings

18. Reports

- a. **Chairman's Report**
- b. **Clerk's Report**

19. Items for information or next Agenda only – all items for the next agenda to be submitted to the Clerk by Wednesday 24 May

20. Date of next meeting – Thursday 7 June 2018 at 7.30pm at Launton Parish Hall.

J. Ors

Notes on declarations of interest

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012