

LAUNTON PARISH COUNCIL

Members of the Parish Council and the Parish Clerk had been available before the start of the formal meeting from 7.00pm to meet with the public. All plans and correspondence were available for viewing and comments. One parishioner availed themselves of this opportunity.

Minutes of the meeting held on Thursday 6th September 2012 At 7.30pm in Launton Parish Hall

Present: Councillors: Ms Penny Stephens, Mr Chris Fox, Mrs Rachel Burn and Mr Howard Hill

In attendance: The Clerk, Mr Keith Dixon

In the absence of Cllr Turner, Vice Chairman Hill took the Chair.

1. To receive and accept apologies for absence

Apologies were received and accepted from Mr Ian Stubbings, Miss Wendy Foster and Mr Simon Turner

2. To receive any Declarations of Interest in items on the agenda

There were none.

3. To facilitate public participation with regard to items on the agenda

There was none.

4. To confirm the minutes of previous meeting – Thursday 2nd August

The above dated minutes were unanimously agreed as a true record and were signed by the Chairman

Proposed: Councillor Hill

Seconded:

Councillor Fox

All in favour

Motion carried.

5. Report from Cherwell District Councillor for Launton

There was none.

6. Report from Oxfordshire County Councillor for Launton

Cllr Mrs Fulljames explained the situation regarding the Highways Stewardship grant scheme. There followed a discussion about the help the Parish Council was seeking, regarding work in the village namely; repairs to the footpath outside 1-7 Sycamore Rd, advice from Highways concerning traffic calming options in the vicinity of Sherwood Close, and the longstanding need for provision of adequate footpath, where none exists, in Station Rd. The Council clarified with Cllr Mrs Fulljames those parts of Station Road where a footpath is required. She also alerted the Council to the danger that section 106 monies from the Sherwood Close development would not be available indefinitely and could be lost unless spent in the near future.

The Clerk offered to send further details of all matters to Cllr Mrs Fulljames who said she would take them up with the appropriate officers at OCC.

The Clerk also raised the issue of the management of the roadside verges either side of the railway bridge on Bicester Rd, which he had previously been led to believe by Highways would be cut back on a regular basis, but has now been told will not be done due to insufficient resource. It was agreed he should include this issue in his email to Cllr Mrs Fulljames.

Action Clerk

Cllr Mrs Fulljames also advised that £10,000 has been made available from the Big Society Community fund but this has to be spread between 18 villages. These funds are open to any organised group to apply for and application forms are available on the Oxfordshire CC website. Any such request for funding must be made, before Jan 2013, to Cllr Fulljames, who will, as other Councillors, determine where the money is to be spent in her constituency.

Signed



Date

4/10/2012

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7. Finance and Governance

- a. To confirm and approve expenditure for September and review income during August.

Payments for approval

Cheque No	Payee	Amount
200269	Mr Jefferies – Bus Shelter	£80.30
200270	K Dixon	£306.10
200271	HMRC – K Dixon	£76.40
200272	Calber Facilities Management	£532.80
S/O	Launton Lines	£110.00
Total Payments in September 2012		£1,105.60

All above cheques drawn on The Co-operative Bank

Income Received

Source	Reason	Amount
Co-operative Bank Current	Interest	£0.53
Bank of Ireland	Interest	£1.06
Total Receipts for August 2012		£1.59

Proposed: Councillor Hill

Seconded:

Councillor Fox

All in favour

Motion carried.

- b. To acknowledge scrutiny and acceptance of previously circulated bank statements.

Previously circulated bank statements were reviewed and accepted.

8. Planning

- a. To discuss and decide upon Planning Applications received.

- i. Application No12/01047/LB
Applicant: Green King PLC
Proposal To fit two fire curtains in ground floor lobby, linked to existing fire alarm, to create safe means of escape from upper floors to fresh air.
Location The Bull Inn, Bicester Rd, Launton, Bicester Oxfordshire OX26 5DQ

It was resolved that the Council had no objection or comment to make regarding this application.

Proposed: Councillor Stephens

Seconded:

Councillor Burn

All in favour

Motion carried.

- b. Planning Decisions

- i. Application No. 12/00773/F.
Applicant Mr & Mrs Ghanshy Patel
Proposal Demolition of existing outbuildings and replacement with single storey dwelling
Location Land to rear of Londis Store, 36 Bicester Rd, Launton, OX26 5DQ

Application withdrawn

- ii. Application No.12/01097/TPO

Signed



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Applicant: Mr Donald Mahoney
Proposal Fell 10 no. Crack willows to ground level. Trees (G2) subject to TPO 40/89.
Location The Willows Sycamore Rd, Launton, Bicester
Oxfordshire OX26 5DY
Decision Granted

9. Village Matters

- a. To consider arrangements for the Autumn Village Clean-up.
It was agreed that October 20th was the most favourable date for the Autumn Clean Up commencing 14.00 from the Parish Hall
Cllr Stephens agreed to advise The Brownies who contributed last year
Action Cllr Stephens
The Clerk will make Cllr Turner aware and ask him to organise litter pickers and collection
He will also advise Cllr and Mrs Stubbings who have previously provided refreshments
Action Clerk Cllr Stubbings and Cllr Turner
- b. To consider actions required to present traffic calming alternatives to residents.
Further to the previous discussions with Cllr Mrs Fulljames the Clerk will channel further enquiries through her.
Action Clerk
- c. To discuss possible uses for any funding arising from the Yew Tree Farm development.
The Clerk reported that he had been advised by Councillor Turner that he had established that the Planning Case Officer was the relevant contact in this regard and that he had made the Parish council's wish to be consulted in the decision making known to her.
- d. Mr Ed Saunders correspondence - Surface water outside 1-7 Sycamore Rd.
To review progress.
The Clerk reported that OCC Highways officers had inspected the path and Cllr Mrs Fulljames is in discussion with them over a resolution to the issue.
- e. To consider the offer made by Mr R Howson to have the foliage cleared from the side of the highway at the bottom of West End.
The Clerk reported that Oxfordshire CC Highways tell him they do not have the resources to do the work in the foreseeable future, but that they have no objection to the land adjacent to the highway, and owned by them, being cleared privately.
Mr Howson has confirmed by email that he would use a contractor, who has public liability insurance, to do the work, at his own expense.

It was resolved that the Parish Council endorse Mr Howson's generous offer, which would improve access to the bridleway and improve manoeuvrability in the area, subject to the work being done by an individual or company with public liability insurance, and that adequate signage be used, indicating the work is in progress.

Proposed: Councillor Hill

Seconded:

Councillor Stephens

All in favour

Motion carried.

Cllr Fox agreed to make Mrs Walker the landowner of the adjacent property aware that the work would be carried out in the near future.

Action Cllr Fox

10. Correspondence

- a. Correspondence received for action
- i. Natasha Clerk CDC – Department for Communities and Local Government, guide for councillors 'Openness and Transparency on Personal interests'.
To confirm receipt and understanding of the guidance and to identify any questions arising from it.

Signed

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Date

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Those Councillors present indicated that they had read and understood the guidance and had no questions arising from it.

- ii. Charlotte Morbey CDC – Proposed Submission Local Plan consultation
To consider if and how the Council will make its representation.
See item 10iii below.

- iii. Charlotte Morbey CDC – Bicester Masterplan consultation
To consider if and how the Council will make its representation.
It was resolved that the Council would make a representation to both the Bicester Masterplan and the Cherwell Local Plan consultations.

Proposed: Councillor Hill

Seconded: Councillor Stephens

All in favour

Motion carried.

The Clerk asked Councillors to read the guidance notes and to use the response forms, previously circulated, to record their views.

Cllr Burn offered to collate Councillors responses provided they were sent to her either by email or, if necessary hand written, by 28th September.

Action All Councillors and Cllr Burn

- b. Correspondence received for information (sent by email)
 - i. DCLG – Guide for Councillors on Interests
 - ii. Kevin Larnar CDC – Parish Updates
 - iii. Public Consultation - Oxford University Hospitals NHS Trust

11. Reports

- a. Chairman's Report
There was none.

- b. Clerk's Report
The Clerk reported that he had been awarded the Certificate in Local Council Administration and he thanked the Council for funding the prerequisite training.

12. Date of next meeting – Thursday 4th October 2012 in the Launton Parish Hall

The meeting closed at 8.38p.m.