

LAUNTON PARISH COUNCIL

Members of the Parish Council and the Parish Clerk had been available before the start of the formal meeting from 7.00pm to meet with the public. All plans and correspondence were available for viewing and comments. Two parishioners availed themselves of this opportunity.

Minutes of the meeting held on Thursday 1st September 2011 at 7.30pm in Launton Parish Hall

Present: Councillors: Mr Simon Turner, Mr Ian Stubbings, Miss Wendy Foster, Mr Howard Hill

In attendance: Mr Keith Dixon – Clerk

1. To receive and accept apologies for absence

Apologies had been received from Cllrs Burn, Fox and Stephens.

2. To receive any Declarations of Interest in items on the agenda

There were none.

3. To facilitate public participation with regard to items on the agenda

There were none.

4. To confirm the minutes of previous meeting – Thursday 4th August 2011

The above dated minutes were unanimously agreed as a true record and were signed and dated by the Chairman.

Proposed: Councillor Hill
All in favour

Seconded: Councillor Turner
Motion carried.

5. Report from Cherwell District Councillor for Launton

There was none.

6. Report from Oxfordshire County Councillor for Launton

There was none.

7. Finance and Governance

- a. To confirm and approve expenditure for September and review income during August.

Payments for approval

Cheque No	Payee	Amount
200188	Mr Jefferies – Bus Shelter	£80.30
200189	K Dixon	£306.10
200190	HMRC – K Dixon	£76.40
200191	Calber Facilities Management - Grass Cutting	£532.80
200192	Cartridge World	£22.50
S/O	Launton Lines	£110.00
Total Payments in September 2011		£1,128.10

All above cheques drawn on The Co-operative Bank

Income Received

Source	Reason	Amount
Co-operative Bank Current	Interest	£0.60

Signed

SC

Date

6/10/2011

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Bank of Ireland	Interest	£1.19
Total Receipts for	August 2011	£1.79

Proposed:	Councillor Turner	Seconded:	Councillor Stubbings
All in favour		Motion carried.	

- b. To acknowledge scrutiny and acceptance of previously circulated bank statements.
The banks statements which had been previously circulated were unanimously accepted.
- c. To review and agree requests for action from the External Auditors regarding 2010/11 audit.
The Clerk reported that the external auditors had requested further information regarding the 2010/11 year audit and that he would supply them with meeting minutes showing the Council's review of audit effectiveness during the year. He also explained that the auditors had requested the asset value, stated in the annual return for the year ending 31st March 2010, be restated to include the purchase value of the speed activated signs in Bicester Rd. It was resolved that the information requested should be supplied and the 2010 asset value be restated.

Proposed:	Councillor Turner	Seconded:	Councillor Hill
All in favour		Motion carried.	

The asset value at the end of March 2010 was restated on the annual return from £23588 to £29388. The asset value at the end March 2011 was unaffected by this change.
The Clerk and Chairman initialled the changes to the return.

- d. To consider what actions are needed regarding maintenance of physical assets.
The Clerk suggested that since he was still awaiting a final response, regarding access to community payback resources, discussion on those activities in the Asset Maintenance Plan be deferred to next month.
With regard to litter bins, Cllr Turner agreed to contact Mr Howson to ascertain whether he could manufacture replacement bins or repair the existing ones. **Action Cllr Turner**
It was also agreed that both the bin holders in West End were in need of replacement and Cllr Hill agreed to look at what would be required to replace them. **Action Cllr Hill**
- e. To confirm and approve expenditure on Councillor's roles and responsibilities training event on 8th November.
The Clerk reported that Cllrs Stephens and Stubbings had stated an interest in attending this event. The Chairman suggested that the Clerk ask Cllr Fox if he would like to attend and then the Council would approve expenditure next meeting. **Action Clerk**

8. Planning

- a. To discuss and decide upon Planning Applications received.
- i. Application No.11/01242/F
 - Applicant Mr Peter Foster
 - Proposal One and a half storey extension with dormer windows to front and side and new garage extension – re-submission of 10/00847/F
 - Location 15 Blackthorn Rd, Launton, Oxfordshire OX26 5DA

The Council resolved it had no objection to make to this application and noted that it was pleased to see that the 'overlooking' objection to the previous application had been addressed, but were still concerned that the raised roofline may impact the street scene and cause overshadowing.

Proposed: Councillor Hill
Two in favour, one against, one abstention

Seconded: Cllr Stubbings
Motion carried.

b. Planning Decisions

i. Application No.10/00324/OUT

Proposal Erection of 5857sqm of B1 Office development with associated parking, turning and landscaping areas (renewal of 05/01563/OUT)

Location Land northwest of Launton Rd Roundabout Adjoining Skimmingdish Lane Caversfield Oxfordshire

Application withdrawn.

The Council noted the decision.

ii. Application TPO 40/89

Proposal Pollarding Willow Trees – Subject to TPO 40/89

Location The Willows, Sycamore Rd, Launton

Decision Granted

The Council noted the decision.

iii. Application Oxfordshire County Council ref;10/00849/CM

Proposal Planning Permission for Viridor Waste Management Ltd, 42 Kings Hill Avenue, Kings Hill, West Malling, ME19 4AJ for the construction and operation of an energy from waste and combined heat and power facility together with associated office, visitor centre and bottom ash recycling facilities, new access road and weighbridge facilities and the continuation of landfill operations and landfill gas utilisation with consequent amendments to the phasing and final restoration landform of the landfill surface, water attenuation features and improvements to the existing household waste recycling centre.

Location Ardley Waste Management Facility, Ardley Fields Farm, Ardley, Oxfordshire

Decision Granted

The Council noted the decision.

9. Village Matters

a. Autumn Village Clean-up

The date for the autumn clean-up was discussed and 29th October, commencing 2.00p.m., was agreed as the most suitable date and time.

The Chairman would put an article to advertise the event in Launton Lines and talk to CDC about borrowing some litter-pickers.

Action Cllr Turner

Cllr Foster agreed to talk to the Brownies leader about their involvement. **Action Cllr Foster**

10. Correspondence

a. Correspondence received for action

i. To consider the Council's response to Oxfordshire County Council's consultation on Voluntary Community Organisations.

The Council considered the previously circulated documents and then formulated its response. Clerk to send the response to OCC **Action Clerk**

ii. To consider the Council's response to Oxfordshire County Council's consultation on the Dial-a-Ride service.

Signed

ST

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The Council considered the previously circulated documents and then formulated its response. Clerk to send the response to OCC **Action Clerk**

- iii. ORCC – Community Networking Event 3rd October 2011, 2 invitations to be given to interested parties.

It was agreed that one invitation should be offered to the Launton Lines committee and the other to be used by either Cllr Stubbings or Hill dependant on availability.

Action Clerk

- iv. OCC - Emergency Response & Winter Preparedness – Invitation to presentation.

Cllr Stubbings said he would be prepared to attend this meeting.

- v. OCC – Oxfordshire Emergency Plans Survey – response required.

The Council considered the previously circulated documents and then formulated its response. Clerk to send the response to OCC **Action Clerk**

- vi. OCC – Salt Bag Proforma, FAQs and Winter Leaflet.

During the course of the discussion of this topic Mr Peter Cox let it be known that he would potentially be in a position to hold a bag of salt for the parish. The Clerk was directed to email details of OCCs request for information regarding a site for storage to him.

The Council thanked Mr Cox for his co-operation.

Clerk to send the response to OCC.

Action Clerk

- b. Correspondence received for information (sent by email)

- i. Thames Valley Environmental Records Centre - Summer Newsletter 2011.

11. Reports

- a. Chairman's Report

The Chairman reported on a meeting held between Mr Anthony Kirkwood of OCC Highways and Cllrs Stubbings Turner and the Clerk, to consider any actions that could result in better road safety at the crossroads and the bend in West End.

After assessment of both sites, the professional view expressed by Mr Kirkwood was that while both these sites had limited visibility, by their very nature they caused motorists to exercise more caution than at ordinary junctions and bends. Suggestions to change the layout or priority of the crossroads or to install a mirror were discussed but Mr Kirkwood's view was that none of these would improve on the natural caution demanded by the existing arrangements.

Consideration was given to ways of reducing speed approaching the crossroads and Council members were advised that the most effective option, with minimal side effects (noise and vibration), were raised pads in the road surface along Bicester Rd. Mr Kirkwood suggested contacting other parish councils who have adopted such measures to learn from their experience.

- b. Clerk's Report

There was none.

12. Date of next meeting - Thursday 6th October 2011 In the Launton Parish Hall

Signed



Date

6/10/2011

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