

LAUNTON PARISH COUNCIL

Members of the Parish Council and the Parish Clerk had been available before the start of the formal meeting from 7.00pm to meet with the public. All plans and correspondence were available for viewing and comments. Four members of the public attended the meeting.

Minutes of the meeting held on Thursday 5th September 2013 At 7.30pm in Launton Parish Hall

Present: Councillors: Mr Simon Turner, Ms Penny Stephens, Mr Howard Hill, Mr Ian Stubbings and Mrs Rachel Burn

In attendance: The Clerk - Mr Keith Dixon

1. To receive and accept apologies for absence

Apologies were received and accepted from Cllrs Foster and Fox

2. To receive any Declarations of Interest in items on the agenda

There were none.

3. To facilitate public participation with regard to items on the agenda

Mrs Patsy Stephens addressed the Council concerning ideas for the New Homes Bonus.
Mr Peter Cox addressed the Council concerning Neighbourhood Plans and potential development sites.

4. To confirm the minutes of previous meeting – Thursday 1st August 2013.

The above dated minutes were unanimously agreed as a true record and were signed by the Chairman.

Proposed: Councillor Turner
All in favour

Seconded: Councillor Hill
Motion carried.

5. Report from Cherwell District Councillor for Launton

There was none.

6. Report from Oxfordshire County Councillor for Launton

With particular reference to Highways issues.
There was none.

7. Finance and Governance

- a. To acknowledge scrutiny and acceptance of previously circulated bank statements.

Previously circulated bank statements were reviewed and accepted.

- b. To confirm and approve expenditure for September and review income during August.

Payments for approval

Cheque No	Payee	Amount
200333	K Dixon	£318.21
200334	Mr Jefferies – Bus Shelter	£71.91
200335	HMRC	£90.20
200336	Calber Facilities Mangmt	£532.80
200337	Phil Bradford	£180.00
200338	BDO	£120.00

Signed



Date

3/10/2013

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200339	T L Jenkins	£300.00
S/O	Launton Lines	£110.00
Total Payments in	September 2013	£1,723.12

All above cheques drawn on The Co-operative Bank

Income Received

Source	Reason	Amount
Co-operative Bank Current	Interest	£1.30
Bank of Ireland	Interest	£1.02
Cherwell DC	Grass Cutting Grant	£1,482.29
Total Receipts for	August 2013	£1,484.61

Proposed: Councillor Turner **Seconded:** Councillor Burn
All in favour **Motion carried.**

- c. To review the findings of the Internal Audit for the year 2012/13 and to complete the appropriate sections of the Council's Audit Plan.

The Council, having previously seen the internal auditor's report, resolved to accept its findings. It was noted that no matters arose from the report requiring action.

Proposed: Councillor Stephens **Seconded:** Councillor Hill
All in favour **Motion carried.**

The Chairman initialled Appx 4 of the Council's Audit Plan.

- d. To review the findings of the External Audit for the year 2012/13 and to complete the appropriate sections of the Council's Audit Plan.

The Council, having previously seen the external auditor's report, resolved to accept its findings. It was noted that no matters arose from the report requiring action.

Proposed: Councillor Hill **Seconded:** Councillor Stephens
All in favour **Motion carried.**

The Chairman initialled Appx 4 of the Council's Audit Plan.

8. Planning

- a. To discuss and decide upon Planning Applications received.

- i. Application No.13/01040/F

Applicant: Mr W Deeley

Proposal: Erection of ancillary building

Location: The Tythe Barn, Bicester Rd, Launton OX26 5DP

It was noted that despite assurances from CDC Planning Dept. that it would wait for comments from the PC on this application it failed to do so. The PC is therefore unable to submit a response for consideration.

- ii. Application No.13/01188/F

Applicant: Mr and Mrs M Giles

Proposal: Erection of single storey front and side extensions and first floor front and rear extensions

Location: 45 West end Launton Bicester OX26 5DF

The Council resolved that it would make no objection to this application but would comment that a neighbour had raised concerns about overshadowing and that a flat roof would be more appropriate. It is reported that the applicant would be prepared to convert to a flat roof.

Proposed: Councillor Turner **Seconded:** Councillor Hill
All in favour **Motion carried.**

- iii. Application No.13/01161/TPO
Applicant: Mr Alan Jones
Proposal Fell T2 – Horse Chestnut and replace with Hornbeam –
Subject to TPO 1/81
Location Greystones 1 The Spinney, Launton, Bicester OX25
6EP

The Council resolved to object to this application on the grounds that no evidence has been forwarded with the application to demonstrate the nature of any problems with the tree.

The tree is a magnificent specimen and is much loved in the village. The Council would be dismayed to see it cut down unless there is evidence from subject matter experts to the effect that no other remedy was acceptable.

Proposed: Councillor Turner
All in favour

Seconded: Councillor Hill
Motion carried.

- iv. Reference: Erection of 40 residential dwellings (including 3 barn conversions) public open space, improvements to an existing access and ancillary developments. – To consider a street name for the new access road that will be created.

The Council proposed that the street should be named Yew Tree Farm Close, to maintain the origins of the site in the name, or if not acceptable Yew Tree Close.

b. Planning Decisions

- i. Application No.13/00849/F
Applicant: Mr & Mrs Tony Meacock
Proposal Front single storey extension
Location Stoneleigh 27 West End Launton Bicester
Granted Subject to conditions
- ii. Application No.13/00983/F
Applicant: Miss Wolska
Proposal Conservatory to rear of building
Location 13 Sharpes Cottages, Station Rd, Launton.
Granted Subject to conditions
- iii. Application No. 13/00839/F.
Applicant Mr Robert Furneaux
Proposal Two storey rear extension
Location The Elms, Station Rd, Launton
Granted Subject to conditions
- iv. Application No.13/00360/F
Applicant: Mr Stephen Bradley
Proposal Garage conversion and erection of shed - Retrospective
Location 16 Sherwood Close. Launton. Bicester OX26 5DR
Granted Subject to conditions
- v. Application No.13/00992/F
Applicant: Mr and Mrs D Mahoney
Proposal Erection of a dwelling and garage – re-submission of
13/00299/F

Location Land adj. to The Willows and North East of No.2
Sycamore Rd, Launton.

Granted Subject to conditions

- vi. Application No.13/01040/F
Applicant: Mr W Deeley
Proposal Erection of ancillary building
Location The Tythe Barn, Bicester Rd, Launton OX26 5DP
Granted Subject to conditions

9. Village Matters

a. Neighbourhood Planning

After further discussion it was agreed that the Chairman would proceed with an article for Launton Lines, the purpose of which is to describe the nature, costs and limitations of Neighbourhood Plans, as opposed to the more familiar Village Plan. The Council would consider the matter further at the next meeting.

Action Cllr Turner

b. Emergency Planning

Cllr Burn was thanked for her efforts to date and agreed to amend her draft with suggestions received and recirculate it. The Council would consider the matter further at the next meeting.

Action Cllr Burn

c. To consider suitable uses for the funds available as a result of the New Homes Bonus Scheme.

Four residents had put forward suggestions as to how the New Homes Bonus funds could be put to good use. The Council discussed the suggestions, some of which were outside its remit, and resolved to consider the matter further at the next meeting.

10. Correspondence

a. Correspondence received for action

- i. Mrs Sally Harris – New Homes Bonus
- ii. Mr Andy Nutt – New Homes Bonus
- iii. Mrs Mary Brydon – New Homes Bonus

In addition to items i to iii above the Council had received suggestions from Mrs Patsy Stephens. See 9c above.

b. Correspondence received for information (sent by email)

- i. Lynda Watson CE ORCC – ORCC Annual Conference invitation.
- ii. BDO – Parish Council Annual Return and auditors report
- iii. Riki Therivel - News from the Oxfordshire Woodfuel Programme: September/October 2013
- iv. ORCC – News Bulletin August 2013
- v. Tom McCulloch ORCC – Launton Affordable Housing Report August 2013
- vi. Yasmin Boyle Office of the Police and Crime Commissioner – Notice of Public Meeting 16th Sept 2013
- vii. Cynth Napper Wild Oxfordshire – invitation to Oxfordshire's 8th Local Environment Groups Conference
- viii. OALC – Members Update August 2013

11.

a. Chairman's Report

The Chairman reported, with regret, that Cllr Burn would be leaving the Council since she will shortly be leaving the village for pastures new. He thanked Rachel for her invaluable

Signed

~~3/10/2013~~ ST

Date

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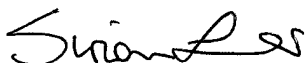
service to the Council and expressed the view of the whole Council and the Clerk in saying that she would be sadly missed.

b. Clerk's Report

The Clerk reported that several slates were broken on the Bicester Rd bus shelter near the Post Office and that he would try to find a contractor to make repairs.

12. Date of next meeting – 3rd October 2013, in the Launton Parish Hall

Signed



Date

3/10/2013

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