

LAUNTON PARISH COUNCIL

Members of the Parish Council and the Parish Clerk had been available before the start of the formal meeting from 7.00pm to meet with the public. All plans and correspondence were available for viewing and comments. One parishioner availed themselves of this opportunity.

Minutes of the meeting held on Thursday 2nd August 2012 At 7.30pm in Launton Parish Hall

Present: Councillors: Mr Howard Hill, Ms Penny Stephens, Mr Chris Fox and Mrs Rachel Burn

In attendance: The Clerk, Mr Keith Dixon

In the absence of Cllr Turner, Vice Chairman Hill took the Chair.

1. To receive and accept apologies for absence

Apologies were received and accepted from Cllrs Foster, Turner and Stubbings

2. To receive any Declarations of Interest in items on the agenda

There were none.

3. To facilitate public participation with regard to items on the agenda

Mr Ed Sanders gave clarification of matters he had communicated to the Council in writing concerning ponding on the footpath outside nos. 1-7 Sycamore Rd. He reported that the problem had occurred following resurfacing of the path in 2009 and appeared to have worsened in recent times.

4. To confirm the minutes of previous meeting – Thursday 5th July

The above dated minutes were unanimously agreed as a true record and were signed by the Chairman

Proposed: Councillor Fox
All in favour

Seconded: Councillor Stephens
Motion carried.

5. Report from Cherwell District Councillor for Launton

There was none.

6. Report from Oxfordshire County Councillor for Launton

There was none.

7. Finance and Governance

a. To consider reimbursement of the Clerk's CiLCA registration fees.

It was proposed that the Clerk should be reimbursed for his registration fees.

Proposed: Councillor Hill
All in favour

Seconded: Councillor Fox
Motion carried.

b. To record the completion of the external audit for the year ended 31st March 2012, review the auditors' findings, complete Appx 4 of the Council's Audit Plan and agree payment of the auditor's fees.

It was proposed that the Council's Annual Return be agreed and accepted and that note be taken that no matters had arisen from the audit and therefore no action plan was required. It was further agreed that the auditor's fees should be paid.

Proposed: Councillor Stephens
All in favour

Seconded: Councillor Burn
Motion carried.

The Chairman initialled the Council's Audit Plan - Appx 4, to record the above.

c. To confirm and approve expenditure for August and review income during July.

Amount	Payee	Cheque No
£80.30	Mr Jefferies – Bus Shelter	200263
£375.90	K Dixon	200264
£149.69	Shaw and Sons	200265
£76.60	HMRC – K Dixon	200266
£43.98	Cartridge World	200267
£162.00	BDO LLP	200268
£110.00	Launton Lines	S/O
£998.47	Total Payments in August 2012	

All above cheques drawn on The Co-operative Bank

Income Received

Source	Reason	Amount
Co-operative Bank Current	Interest	£0.69
Bank of Ireland	Interest	£0.96
CDC -	Grass Cutting Grant	£1,478.60
Total Receipts for July 2012		£1,480.25
Proposed: Councillor Hill		
All in favour		
Seconded:		
Councillor Fox		
Motion carried.		

d. To acknowledge scrutiny and acceptance of previously circulated bank statements.
Banks statements were reviewed and unanimously accepted.

8. Planning

a. To discuss and decide upon Planning Applications received.

i. Application No. 12/00850/OUT
Gallagher Estates Ltd
Extension of time limit of 09/00584/F - Variation of Condition 8 of Planning permission
04/02797/OUT relating to residential development (including affordable housing) incorporating a wildlife site, together with land reserved for a primary school. Community facilities, public open space, rail chord and structure planting.
Land between Birmingham London railway line and Gavray Drive, Bicester
It was resolved that the Council had no objection or comment to make regarding this application.

Proposed: Councillor Hill
All in favour

Seconded: Councillor Burn
Motion carried.

b. Planning Decisions

i. Application No. 12/00747/F.
Applicant Mr & Mrs O'Keen
Proposal Single storey rear and side extension
Location 32 Blenheim Drive Oxon
Granted
Subject to Conditions

Date

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Signed

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- ii. Application No. 12/00781/F.
Applicant Mrs Sue Perkins
Proposal Proposed single storey rear and side extensions
Location Casa Nostra Blackthorn Rd Launton Ox26 5DA
Granted Subject to Conditions

- iii. Application No. 12/00836/LB.
Applicant Launton Settlement Trust
Proposal Insertion of new ground floor window
Location Grange Farm House, Station Rd, Launton Bicester.
Granted Subject to Conditions

- iv. Application No. 12/00543/TPO
Applicant Mrs Sheila Burden
Proposal Removal of 30% of the tree overhanging the garden of
45 Sherwood Close tree subject to TPO 13/93
Location Forest Close Launton, Oxfordshire, OX26 5DD
Granted Subject to Conditions

- c. To consider whether the Council wishes to participate in Oxfordshire CC's consultation on access improvements to Bicester Town centre and if so to construct a response.

After consideration it was concluded that the Council had no contribution to make to this consultation.

9. Village Matters

- a. To welcome Revd. Becky Mathew and discuss matters of common interest.
Prior to the meeting the Clerk had explained to Revd. Mathew, that it would be more fruitful to discuss matters of interest when Cllr Turner was present, and as a result, the item was deferred to a future meeting.

- b. To consider actions required to present traffic calming alternatives to residents.
Since Cllr Turner had the latest information pertaining to this topic, it was decided, in his absence, to defer discussion to next meeting.

- c. To discuss possible uses for any funding arising from the Yew Tree Farm development.
Since Cllr Turner had the latest information pertaining to this topic, it was decided, in his absence, to defer discussion to next meeting.

10. Correspondence

- a. Correspondence received for action
 - i. Mr Ed Saunders - Surface water outside 1-7 Sycamore Rd.
To consider whether to support a request to OCC for funding approval to resolve the issue.
The Clerk explained that following a meeting with the OCC's Area Steward for Launton on another matter, he had been informed that in the normal course of events resources were only available for activities that could be completed by a road gang in 30 minutes or exceptionally 1 hour. All other requests for resource needed to be channelled to County Councillor for the village, who had control over decision making regarding further funding. He also advised the Council that two other issues in the village would need to be prioritised in the same way namely,

clearance of the foliage to improve turning at the end of West End and clearance of the verges on either side of the bridge in Bicester Rd.

It was resolved that the Council would support Mr Sanders' request to seek funding to repair the footpath.

Proposed: Councillor Fox

Seconded:

Councillor Stephens

All in favour

Motion carried.

The Clerk was asked to write to Cllr Fulljames to seek funding for all three matters.

Action Clerk

- b. Correspondence received for information (sent by email)
 - i. OALC – Members Update July 2012
 - ii. CDC Kevin Larner – Parish Updates
 - iii. OCC Mary Thompson – Ardley Liaison
 - iv. OCC Highways – Town centre Access Improvements
 - v. Rural Services Network – News Digest
 - vi. Mr Bob Roberts – Island Pond Wood leasing status
 - vii. St Mary's PCC – Letter of Thanks for Parish Council Grant

11. Reports

a. Chairman's Report

The Chairman reminded the Council of the forthcoming Strawberry cream tea event in aid of Cancer Research.

b. Clerk's Report

The Clerk reported on a meeting he had had with OCC's Area Steward concerning the foliage in West End and on the verges in Bicester Rd as reported at item 10ai.

Complaints had been received from residents about a nuisance from repeated bonfires in The Glades. The caller had been advised that the Parish Council has no powers in this regard, and that concerns should be directed to Environmental Health at Cherwell District Council Tel; 01295 227007, who could impose sanctions if a nuisance was proven.

Two other matters have been raised to the Council

Blocked roadside drains in West end – directed to OCC Highways

Foliage overgrowth in the footpath in West End – OCC have been contacted and are investigating.

12. Date of next meeting - Thursday 6th September 2012 In the Launton Parish Hall

The meeting closed at 8.15p.m.

Signed

Date



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