

LAUNTON PARISH COUNCIL

Members of the Parish Council and the Parish Clerk had been available before the start of the formal meeting from 7.00pm to meet with the public. All plans and correspondence were available for viewing and comments. One parishioner availed themselves of this opportunity.

Minutes of the meeting held on Thursday 5th July 2012 At 7.30pm in Launton Parish Hall

Present: Councillors: Mr Howard Hill, Ms Penny Stephens, Mr Chris Fox, Mr Simon Turner, Mr Ian Stubbings, Miss Wendy Foster and Mrs Rachel Burn

In attendance: The Clerk, Mr Keith Dixon

1. To receive and accept apologies for absence

There were none.

2. To receive any Declarations of Interest in items on the agenda

There were none.

3. To facilitate public participation with regard to items on the agenda

There was none.

4. To confirm the minutes of previous meeting – Thursday 7th June

The above dated minutes were unanimously agreed as a true record and were signed by the Chairman

Proposed: Councillor Fox

Seconded:

Councillor Stubbings

All in favour

Motion carried.

5. Report from Cherwell District Councillor for Launton

Cllr Hughes attended the meeting but did not make a formal report.

6. Report from Oxfordshire County Councillor for Launton

Cllr Fulljames reported that funds were potentially available for improvements in the Station Rd footway. She agreed to help the Chairman arrange a meeting with officers of the County Council to discuss details.

Cllrs Hughes and Fulljames left the meeting at 7.58p.m.

7. Finance and Governance

- a. To confirm and approve expenditure for July and review income during June.

Payments for approval

Cheque No	Payee	Amount
200258	Mr Jefferies – Bus Shelter	£80.30
200259	K Dixon	£306.10
200260	HMRC – K Dixon	£76.40
200261	Cllr C Fox	£59.95
200262	Calber Facilities Management	£266.40
S/O	Launton Parish Hall	£42.00
S/O	Launton Lines	£110.00
Total Payments in July 2012		£941.15

All above cheques drawn on The Co-operative Bank

Signed



Date 2/8/12

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Income Received

Source	Reason	Amount
Co-operative Bank Current	Interest	£0.79
Bank of Ireland	Interest	£0.96
Launton Players	Jubilee Celebration Grant	£200.00
Total Receipts for June 2012		£201.75

Proposed: Councillor Turner
All in favour.

Seconded: Councillor Fox
Motion carried.

- b. To acknowledge scrutiny and acceptance of bank statements.
Previously circulated bank statements were reviewed and accepted.
- c. To consider what actions are needed regarding maintenance of physical assets.
The Clerk recorded issues identified in the Council's Asset Maintenance Plan.
- d. To review the year to date Cash Book transactions and bank reconciliation.
The previously circulated bank reconciliation, to the end of June 2012, was reviewed and accepted.
- Proposed:** Councillor Turner
All in favour
- Seconded:** Councillor Fox
Motion carried.
- e. To record receipt of the Council's electronic documentation
The Chairman acknowledged receipt of a CD containing a current back-up of the Council's documentation.

8. Planning

- a. To discuss and decide upon Planning Applications received.

- i. Application No. 12/00747/F.

Applicant Mr & Mrs O'Keen

Proposal Single storey rear and side extension

Location 32 Blenheim Drive Oxon

After consideration, the Council resolved that it had no objection but would comment that the Council had concerns regarding the fact that bedroom 4 goes right up to the boundary line.

Proposed: Councillor Turner
All in favour

Seconded: Councillor Hill
Motion carried.

- ii. Application No. 12/00781/F.

Applicant Mrs Sue Perkins

Proposal Proposed single storey rear and side extensions

Location Casa Nostra Blackthorn Rd Launton OX26 5DA

After consideration, the Council resolved that it had no objection or comment to make on this application.

Proposed: Councillor Hill
All in favour

Seconded: Councillor Stephens
Motion carried.

- iii. Application No. 12/00773/F.

Applicant Mr & Mrs Ghanshy Patel

Proposal Demolition of existing outbuildings and replacement with single storey dwelling

Location Land to rear of Londis Store, 36 Bicester Rd, Launton, OX26 5DQ

After consideration The Council resolved to object to this application and made the following comments;

The Council believe the proposal constitutes over development of the site and is concerned about the six parking spaces at the front which may infringe on the public highway. It felt that parking spaces should be sited at the rear of the property.

Proposed: Councillor Stephens
All in favour

Seconded: Councillor Stubbings
Motion carried.

- iv. Application No. 12/00836/F.
Applicant Launton Settlement Trust
Proposal Insertion of new ground floor window
Location Grange Farm House, Station Rd, Launton Bicester.
After consideration, the Council resolved that it had no objection or comment to make on this application.

Proposed: Councillor Turner
All in favour

Seconded: Councillor Burn
Motion carried.

b. Planning Decisions

- i. Application No.12/00639/F
Applicant Mr Mathew Payne
Proposal Proposed rear and side extension and loft conversion
Location 1 Skinner Rd, Launton, OX26 5DH
Decision Granted subject to conditions

- ii. Application No.12/00645/F
Applicant Mr & Mrs R Fogden
Proposal alterations; conversion of existing annexe to form extension; external timber staircase to roof void
Location Home Farm House, Station Rd, Launton.
Decision Granted subject to conditions

- iii. Application No.12/00646/LB
Applicant Mr & Mrs R Fogden
Proposal alterations; conversion of existing annexe to form extension; external timber staircase to roof void
Location Home Farm House, Station Rd, Launton.
Decision Granted subject to conditions

9. Village Matters

- a. To consider actions required to present traffic calming alternatives to residents.
The Chairman agreed to seek a meeting with officers at Oxfordshire Highways to propose alternatives which could improve the traffic situation and asked that the item be reconsidered at the next meeting.
Action Cllr Turner

- b. To discuss possible uses for any funding arising from the Yew Tree Farm development.
The Chairman agreed to establish who the appropriate person was to talk to, at Cherwell DC, concerning the future use of the public open space behind Yew Tree Farm and other infrastructure improvements arising from the development there. In particular, what funds would be available and in what timescale.
Action Cllr Turner

10. Correspondence

- a. Correspondence received for action

Signed



Date

2/8/12

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- i. OALC – Roles and Responsibilities Training
- b. Correspondence received for information (sent by email)
 - i. OALC – Members Update June 2012 and Annual Report

11. Reports

- a. Chairman's Report
The Chairman reported on his, and Cllr Stubbings, attendance at the Parish Liaison Meeting and the stakeholder reception at the Town and Country Garden Quarter development at the former RAF Bicester residential site.
- b. Clerk's Report
The Clerk reported on changes to the process of local government made possible by the Localism Bill 2011, in particular the 'general power of competence' which enables suitably qualified councils to undertake any actions that it is lawful for an individual to take.

12. Date of next meeting - Thursday 2nd August 2012 In the Launton Parish Hall

The meeting closed at 9.03 p.m.