

LAUNTON PARISH COUNCIL

Members of the Parish Council and the Parish Clerk had been available before the start of the formal meeting from 7.00pm to meet with the public. All plans and correspondence were available for viewing and comments. No parishioners availed themselves of this opportunity.

Minutes of the meeting held on Thursday 7th June 2012 At 7.30pm in Launton Parish Hall

Present: Councillors: Mr Howard Hill, Ms Penny Stephens, Mr Chris Fox, Mr Simon Turner,
Mr Ian Stubbings and Miss Wendy Foster

In attendance: Mr Keith Dixon – Clerk

1. To receive and accept apologies for absence

Apologies were received and accepted from Cllr Burn.

2. To receive any Declarations of Interest in items on the agenda

There were none.

3. To facilitate public participation with regard to items on the agenda

There was none.

4. To confirm the minutes of previous meeting – Thursday 17th May

The above dated minutes were unanimously agreed as a true record and were signed by the Chairman.

Proposed: Councillor Turner

Seconded:

Councillor Stubbings

All in favour.

Motion carried.

5. Report from Cherwell District Councillor for Launton

There was none.

6. Report from Oxfordshire County Councillor for Launton

There was none.

7. Finance and Governance

- a. To confirm and approve expenditure for June and review income during May.

Payments for approval

Cheque No	Payee	Amount
200249	Mr Jefferies – Bus Shelter	£80.30
200250	K Dixon	£383.90
200251	HMRC – K Dixon	£76.60
200252	Cancelled	
200253	St Mary's PCC	£1,200.00
200254	Calber Facilities Management	£532.80
200255	Fantastic fireworks Limited	£200.00
200256	Cancelled	
200257	Cllr W Foster	£675.08
S/O	Launton Lines	£110.00
Total Payments in	June 2012	£3,258.68

All above cheques drawn on The Co-operative Bank

Income Received

Source	Reason	Amount
Co-operative Bank Current	Interest	£0.09
Co-operative Bank 14 Day account	Interest	£3.77
Bank of Ireland	Interest	£1.19
CDC	Celebration Grant Fund	£450.00
Total Receipts for May 2012		£455.05

Proposed: Councillor Stubbings **Seconded:** Councillor Stephens
All in favour. **Motion carried.**

- b. To acknowledge scrutiny and acceptance of previously circulated bank statements.
Banks statements were reviewed and unanimously accepted.
- c. To consider purchase of a new Minutes Book
It was proposed that a new Minutes book, of the same design as the current one, be purchased at a cost of £125.
- Proposed:** Councillor Hill **Seconded:** Councillor Foster
All in favour. **Motion carried.**
- d. To consider what actions are needed regarding maintenance of physical assets.
Cllr Hill reported no defects to the wall at the poplars and Cllr Stubbings reported no immediate action required to benches in the village. Other assets would be reported on next month.
- e. To review Councillors Registers of Member's Interests.
The Clerk reported that all members had completed the register and copies had been forwarded to Cherwell DC. He went on to explain that as a result of the Localism Act 2011 and its effects on the declaration of interests the requirement may occur again in the near future.
- f. To consider and if satisfied, resolve that:
- the code of conduct adopted by the Cherwell District Council be adopted as the code for members and co-opted members of the Launton Parish Council with effect from 1 July 2012, or such other date as may be specified in regulations, to replace the current code of conduct; and
 - the Clerk be requested to notify the Monitoring Officer of the Cherwell District Council of the passing of the above resolution.

The Council was not wholly satisfied with the new code which it felt lacked clarity especially regarding non-disclosable interests but for the sake of uniformity with other Parishes, District and County Councils, resolved to adopt the resolution.

Proposed: Councillor Turner **Seconded:** Councillor Hill
All in favour. **Motion carried.**

8. Planning

- a. To discuss and decide upon Planning Applications received.
- Application No.12/00645/F
Applicant Mr & Mrs R Fogden
Proposal alterations; conversion of existing annexe to form extension; external timber staircase to roof void
Location Home Farm House, Station Rd, Launton.

Signed



Date

5/7/2012

Page 2 of 5

In light of the fact that the proposed development could only improve the stock of an important building and that the development was some way distant from the listed farmhouse the Council resolved to raise no objection or further comment.

Proposed: Councillor Hill
All in favour.

Seconded: Councillor Stephens
Motion carried.

- ii. Application No.12/00646/LB
Applicant Mr & Mrs R Fogden
Proposal alterations; conversion of existing annexe to form extension; external timber staircase to roof void
Location Home Farm House, Station Rd, Launton.
For the same reasons described at 8ai above, the Council resolved to raise no objection or further comment.

Proposed: Councillor Hill
All in favour.

Seconded: Councillor Stephens
Motion carried.

- iii. Application No.12/00543/TPO
Applicant Mrs Sheila Burden
Proposal Removal of 30% of the tree overhanging the garden of 45 Sherwood Close tree subject to TPO 13/93
Location Forest Close Launton, Oxfordshire, OX26 5DD
It was resolved to make no comment or objection to this application.

Proposed: Councillor Foster
All in favour.

Seconded: Councillor Hill
Motion carried.

- iv. Application No.12/00639/F
Applicant Mr Mathew Payne
Proposal Proposed rear and side extension and loft conversion
Location 1 Skinner Rd Launton, OX26 5DH
It was resolved to make no comment or objection to this application.

Proposed: Councillor Stephens
All in favour.

Seconded: Councillor Fox
Motion carried.

b. Planning Decisions

- i. Application No.12/00287/F
Applicant Mr and Mrs Gerry and Kathleen Connors
Proposal Change of use of land to a private gypsy and traveller caravan site comprising 2 no. pitches, each pitch accommodating 1 no. mobile home, 1 no. touring caravan, 1 no day room and associated hard standing, retention of existing stable and septic tank.
Location OS Parcel 3431 Adjoining North East of Blackthorn Rd Launton, Bicester, OX26 5DX
Decision Refused

- ii. Application No.12/00405/F
Applicant Mr Richard Walker
Proposal Two storey extensions to rear and first floor extension over garage
Location The Willows 3 West End Close, Launton, OX26 5EB
Decision Granted Subject to conditions

9. Village Matters

- a. To consider actions required to present traffic calming alternatives to residents.
The Chairman reported that he was still awaiting a reply to his request of Oxfordshire Highways to propose alternatives which could improve the traffic situation and asked that the item be reconsidered at the next meeting
- b. To discuss possible uses for any funding arising from the Yew Tree Farm development.
The Chairman agreed to establish who the appropriate person was to talk to, at Cherwell DC, concerning the future use of the public open space behind Yew Tree Farm and other infrastructure improvements arising from the development there. **Action Cllr Turner**

10. Correspondence

- a. Correspondence received for action
 - i. Audit Commission – Launton Parish Council – consultation on appointment of external auditor for 2012/13 and future years.
The Council saw no reason to object to the continuation of BDO LLP as its external auditor.
 - ii. Mrs M Brydon – Launton Playing Fields
The Council agreed with Mrs Brydon's concerns regarding the area behind the mound near the play area.
The Chairman and Cllr Hill would inspect the area to establish what options may be possible to prevent children using space inappropriately.
The Chairman would also talk to LPFA to seek their views on any proposed improvements **Action Cllrs Turner and Hill**
 - iii. CDC – Draft Conservation and Urban Design Strategy
Having read the strategy, the Council concluded that it was an excellent document. It agreed with all the priorities set out in the strategy, and was particularly pleased to see specific priority being given to the appropriate and sensitive re-use of the former RAF Bicester flying field and technical site, and to helping villages preserve their unique identities.
The Council resolved to respond by completing the consultation questionnaire in same manner as above.
Proposed: Councillor Turner **Seconded:** Councillor Stephens
All in favour. Motion carried.
- b. Correspondence received for information (sent by email)
 - i. OCC - Oxfordshire Minerals and Waste Plan – Minerals and Waste Core Strategy proposed submission document, May 2012
Town and Country Planning (Local Planning) (England) Regulations 2012 (Reg. 19)
 - ii. Thames Valley Environmental Records Centre - Summer Newsletter 2012
 - iii. OALC – Invitation to AGM
 - iv. ORCC – Newsletter June 2012

11. Reports

- a. Chairman's Report
The Chairman wished to record his thanks on behalf of the Council, and the community as a whole, to Cllr Wendy Foster for the work she had done in instigating and organising the efforts to deliver a memorable Diamond Jubilee celebration. The sentiment was echoed by all present.

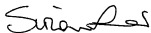
b. Clerk's Report

The Clerk reported on the meeting he had had with an officer of Oxfordshire CC Highways and Mr Richard Howson, concerning parking issues at the end of West End, and said he would include the item in a future agenda.

12. Date of next meeting - Thursday 5th July 2012 In the Launton Parish Hall

The meeting closed at 8.49p.m.

Signed



Date

5/7/2012

Page 5 of 5