

LAUNTON PARISH COUNCIL

Members of the Parish Council and the Parish Clerk had been available before the start of the formal meeting from 7.00pm to meet with the public. All plans and correspondence were available for viewing and comments. Four members of the public attended the meeting.

Minutes of the meeting held on Thursday 6th March 2014 At 7.30pm in Launton Parish Hall

Present: Councillors: Mr Chris Fox, Mr Simon Turner, Ms Penny Stephens, Mr Howard Hill, Ms Wendy Foster, Mr Ed Sanders and Mrs Lesley Thompson (part-time)

In attendance: The Clerk, Mr Keith Dixon

1. To receive and accept apologies for absence

There were none.

2. To receive any Declarations of Interest in items on the agenda

Cllr Fox declared an interest in Item 8aiii Planning application 14/00092/F

3. To facilitate public participation with regard to items on the agenda

There was none.

At this point the Chairman proposed, and it was accepted, that items 6 and 10a be brought forward. See later for the appropriate minute.

4. To confirm the minutes of previous meeting – Thursday 6th February 2014.

The above dated minutes were unanimously agreed as a true record and were signed by the Chairman.

Proposed: Councillor Turner

Seconded:

Councillor Stephens

All in favour

Motion carried.

5. Report from Cherwell District Councillor for Launton

There was none.

6. Report from Oxfordshire County Councillor for Launton

Cllr Mrs Fulljames reported on recent events at the County Council including the setting of the annual budget. An increase of 1.99% had been agreed. She noted that OCC had made £170m worth of savings in the period 2010 to 2014. In the coming year the Highways budget would be increased by £1m, £400K would be set aside for contingencies arising from flooding damage and £315K for community budgets.

The Chair thanked Cllr Mrs Fulljames for her help in attracting funding to replace the broken village gate in Station Rd

The Clerk explained the communications he had had with OCC officers concerning the proposed footpath in Station Rd and his concerns that previous assurances about funding were now being called into question. Cllr Mrs Fulljames asked the Clerk to email her with the details and offered to investigate on behalf of the Parish Council.

Action Clerk

At this point, 7.44 p.m. the Chairman adjourned the meeting. The meeting was reconvened at 7.50

7. Finance and Governance

- a. To acknowledge scrutiny and acceptance of previously circulated bank statements.

Previously circulated bank statements were reviewed and accepted.

- b. To confirm and approve expenditure for March and review income during February.

Signed

SCT

Date

3/4/2014

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Payments for approval

Cheque No	Payee	Amount
200366	K Dixon	£376.45
200367	Mr Jefferies – Bus Shelter	£73.58
200368	HMRC	£90.80
200369	T L Jenkins	£180.00
200370	OALC	£221.15
S/O	Launton Lines	£150.00
Total Payments in March 2014		£1,091.98

All above cheques drawn on The Co-operative Bank

Income Received

Source	Reason	Amount
Co-operative Bank Current	Interest	£1.15
Oxfordshire CC	Big Society Grant	£200.00
Bank of Ireland	Interest	£0.99
Total Receipts for February 2014		£202.14

Proposed: Councillor Turner **Seconded:** Councillor Fox
All in favour **Motion carried.**

- c. To review actions required by auditors for year 2012/13 and complete the internal Control and Audit Compliance Checklist of the Audit Plan.
The Clerk reminded the Council that no actions had been requested by either the internal or external auditors.
It was proposed that the Council acknowledge the above and that the Chairman should sign off the Appendix 4 of the Council's audit plan for the year 2012/13.

Proposed: Councillor Turner **Seconded:** Councillor Fox
All in favour **Motion carried.**

- d. To review the Parish Remuneration Panel's Report 2014/2015 and consider whether the Council wishes to change its stance regarding allowances.
Having considered the report it was resolved that, as in previous years, members would not claim allowances, but would reserve the right to claim reasonable expenses for Council business, in line with rates set out in the report.

Proposed: Councillor Turner **Seconded:** Councillor Hill
All in favour **Motion carried.**

8. Planning

- a. To discuss and decide upon Planning Applications received.

- i. Application No.14/00205/F
Applicant: Mr David Brind
Proposal Two storey extension to both sides of existing house and porch.

Location Belmont Bicester Rd, Launton, Bicester OX26 5DP

It was resolved that the Council had no objection or comment to make regarding this application.

Proposed: Councillor Hill **Seconded:** Councillor Stephens
All in favour **Motion carried.**

- ii. Application No.14/00209/F
Applicant: Bicester Heritage Ltd

Signed

STP

Date

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Proposal Change of use from Defence workshop to office and ancillary residential use. The development will include minor alterations to the existing structure as indicated on the proposed plans and a general refurbishment of the existing building.

Location Building 82 RAF Bicester Buckingham Rd Bicester.
It was resolved that the Council had no objection or comment to make regarding this application.

Proposed: Councillor Turner
All in favour

Seconded: Councillor Fox
Motion carried.

At this point Cllr Fox left the meeting room.

iii. **Application** No.14/00092/F

Applicant: Mr Paul Davis

Proposal Erection of 2 no 3 bedroom dwellings

Location Land adjacent to No 6 Blenheim Drive Launton

The Parish Council felt that since there had been no change in the visibility splay to the north from Blenheim Drive, which had been the reason for the previous applications refusal, it would renew its previous objection to the above application on the grounds of highway safety. While the Yew Tree Farm development will improve visibility to the south it will not affect visibility to the north, but will increase the volume of traffic on Station Rd.

Proposed: Councillor Turner
Four in favour two abstained

Seconded: Councillor Sanders
Motion carried.

At this point Cllr Fox re-joined the meeting.

b. **Planning Decisions**
None received

c. **Planning Appeals**

i. **Application** No.13/01442/F

Applicant: Mr Martin Lee

Proposal Siting of 1no. gas tank to front of property

Location 35 Sycamore Rd, Launton, Bicester OX26 5DZ

Decision **Appeal dismissed**

d. **Neighbourhood Plans**

9. Village Matters

a. **Emergency Planning**
Deferred until April.

b. To consider suitable uses for the funds available as a result of the New Homes Bonus Scheme.
Deferred until April.

c. **Village Clean-Up**

To consider a date, promotion and provisions required for the Spring Clean up
It was agreed that 10.00 a.m. on Saturday 12th April would be the best date. The Chairman agreed to send an article to Launton Lines to advertise the event
Clerk to inform Cherwell DC

Action Chairman and Clerk

d. To consider concerns raised about activity on the Yew Tree Farm site and the pre-conditions in the Decision Notice.

Signed

ST

Date

3/4/2014

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The Chairman reported he was still awaiting communication from Cherwell DC's planning officer regarding the outstanding pre-conditions.

Cllr Sanders pointed out that the pre-condition regarding the crossroads is to be determined on the 25th March 2014.

The Clerk explained that he had arranged a meeting with the site manager for Vanderbilt Homes at Yew Tree Farm which was also attended by the Chair. During the meeting concerns regarding the condition of the highway, drainage on the site, and whether the development had changed in any way, were discussed. The key points discussed had been submitted to Launton Lines for publication.

e. Annual Parish Meeting 17th April

The Clerk reminded the members that the meeting was scheduled for the above date. Invitations will be sent to village organisations before the end of March.

10. Correspondence

a. Correspondence received for action

i. I Mrs Lesley Thompson – Application to join the Parish Council

At this point the Chairman asked members of the public to vacate the meeting room.

Having considered Mrs Thompson's letter of application it was resolved that she be invited to join the Parish Council.

Proposed: Councillor Stephens
All in favour

Seconded: Councillor Foster
Motion carried.

Members of the public were invited to re-join the meeting.

Mrs Thompson was invited to sign an acceptance of office and was invited to join the other members. She was also asked whether she wished to declare any interests in any item on the agenda and she declined.

ii. Lesley Farrell CDC - Parish Remuneration Panel's Report 2014/2015
See item 7d above.

iii. Ed Potter CDC – Spring Clean 2014
See item 9c above.

b. Correspondence received for information (sent by email)

- i. Jan Gossett OALC – Repeal of s.150 (5) of the Local Government Act 1972
- ii. OALC - Council tax referendum principles

11.

a. Chairman's Report

The Chairman formally welcomed Cllr Thompson to the Council.

b. Clerk's Report

12. Date of next meeting – 3rd April 2014, in the Launton Parish Hall

The meeting closed at 8.54p.m.

Signed



Date

3/4/2014

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