

LAUNTON PARISH COUNCIL

Members of the Parish Council and the Parish Clerk had been available before the start of the formal meeting from 7.00pm to meet with the public. All plans and correspondence were available for viewing and comments. One member of the public attended the meeting.

Minutes of the meeting held on Thursday 6th February 2014 At 7.30pm in Launton Parish Hall

Present: Councillors: Mr Chris Fox, Mr Simon Turner, Ms Penny Stephens, Mr Howard Hill and Mr Ed Sanders

In attendance: The Clerk, Mr Keith Dixon

1. To receive and accept apologies for absence

Apologies had been received and were accepted from Cllr Foster.

2. To receive any Declarations of Interest in items on the agenda

There were none.

3. To facilitate public participation with regard to items on the agenda

There was none.

4. To confirm the minutes of previous meeting – Thursday 2nd January 2014.

The above dated minutes were unanimously agreed as a true record and were signed by the Chairman.

Proposed: Councillor Turner
All in favour

Seconded: Councillor Fox
Motion carried.

5. Report from Cherwell District Councillor for Launton

Cllr Hughes reported that Cherwell had made over £1m worth of savings through sharing services with South Northamptonshire District Council and, with the reductions in the Revenue Support Grant from Central government, this strategy would continue. He also reported that the outline plan for the Graven Hill site had been approved by the council.

There followed a discussion about concerns over the activity at Yew Tree Farm regarding the condition of the highway and the adequacy of the drainage arrangements being made.

Cllr Hughes offered to speak to Mr Duxbury (CDC Planning) about these issues

6. Report from Oxfordshire County Councillor for Launton

With particular reference to Highways issues.

There was none.

7. Finance and Governance

- a. To acknowledge scrutiny and acceptance of previously circulated bank statements.

Previously circulated bank statements were reviewed and accepted.

- b. To confirm and approve expenditure for February and review income during January.

Payments for approval

Cheque No	Payee	Amount
200361	K Dixon	£318.21
200362	Mr Jefferies – Bus Shelter	£71.91
200363	HMRC	£90.20

Signed

SC

Date

6/3/2014

Page 1 of 4

200364	SLCC	£101.00
200365	P Bradford	£180.00
S/O	Launton Lines	£150.00
Total Payments in February 2014		£911.32
All above cheques drawn on The Co-operative Bank		
S/O	Launton Parish Hall	£42

Income Received

Source	Reason	Amount
Co-operative Bank Current	Interest	£1.31
Launton Plotters	Allotment Rental	£20.00
Bank of Ireland	Interest	£1.06
Total Receipts for January 2014		£22.37

Proposed: Councillor Hill **Seconded:** Councillor Stephens
All in favour **Motion carried.**

c. To review staff salaries.

It was resolved that payments to Mr Jefferies for bus shelter and war memorial care, be increased by 2.5%, with effect from February 2014.

Proposed: Councillor Fox **Seconded:** Councillor Stephens
All in favour **Motion carried.**

d. To consider expenditure to pay for a land registry search for the footpath in West End

It was resolved that expense up to £100 would be accepted, to establish ownership of the land, before any possible improvements were made to the path which are subject to grant funding.

Proposed: Councillor Fox **Seconded:** Councillor Sanders
All in favour **Motion carried.**

e. To review the status of all contracts held by Launton PC

The Clerk explained the status of contracts held by the council as described in a previously circulated list.

8. Planning

a. To discuss and decide upon Planning Applications received.

- i. Application No.14/0025/F
Applicant: Mr Simon Worfolk
Proposal: Garage Conversion
Location: 35 Sherwood Close, Launton, Bicester, OX26 5DR
It was resolved that the Council had no objection or comment to make on this application.

Proposed: Councillor Turner **Seconded:** Councillor Hill
All in favour **Motion carried.**

b. Planning Decisions

- i. Application No.13/01775/LB
Applicant: Bicester Heritage Ltd
Proposal: Interior and Exterior renovation works
Location: Fire Party House Building 87 DLO Caversfield
Skimmingdish La, Caversfield Oxfordshire

Signed

ST

Date

6/3/2014

Page 2 of 4

Decision Granted subject to conditions

- ii. Application No.13/01834/F
Applicant: Mr Richard Howson
Proposal Retrospective: Retain existing storage containers, covered bays and portacabin (office, kitchen and wc facilities) and allow use for repair and maintenance work of agricultural machinery and equipment and for light metalwork fabrication. Proposed: New building to provide covered bays and secure store and fence - re-submission of 13/01282/F
Location Jack's Field OS Parcel 5021 West End, Launton.
Decision Refused

- iii. Application No.13/01762/F
Applicant: Mr David Murphy
Proposal Single storey rear extension
Location Derwen Bicester Rd, Launton, Bicester, OX26 5DP
Decision Granted subject to conditions

- iv. Application No.13/01774/F/
Applicant: Bicester Heritage Ltd
Proposal Material Change of Use from Ministry of defence (sui generis) use to B1 use
Location Fire Party House Building 87 DLO Caversfield Skimmingdish La, Caversfield Oxfordshire
Decision Granted subject to conditions

c. Planning appeals

- i. Application No.13/01441/F
Applicant: Mrs Janet Ray
Proposal Siting of 2no. gas tanks to front of dwelling.
Location 37 Sycamore Rd, Launton, Bicester OX26 5DZ
- ii. Application No.13/01442/F
Applicant: Mr Martin Lee
Proposal Siting of 1no. gas tank to front of property
Location 35 Sycamore Rd, Launton, Bicester OX26 5DZ

d. Neighbourhood Plans

- i. To consider the Chairman's proposed article on the subject and the way forward regarding Neighbourhood Plans
The Council reviewed the article that had been written by the Chairman and it was agreed to have it included in Launton Lines for public consideration. **Action Clerk**
- ii. To consider whether to contribute to the Marsh Gibbon Development Plan pre-submission consultation.
It was agreed that the Council could add no value to the Marsh Development Plan consultation. The Clerk was directed to advise Their Parish Council **Action Clerk**

9. Village Matters

a. Emergency Planning

To review amendments to the draft plan and consider next steps.

Signed

SC7

Date

6 / 3 / 2014

Page 3 of 4

The Chairman asked that this item be rescheduled for discussion at April's meeting.

Action Clerk

In the meantime he and Cllr Stephens would meet to discuss next steps during March.

Action Cllrs Turner and Stephens

- b. To consider suitable uses for the funds available as a result of the New Homes Bonus Scheme.

Defer to next month

Action Clerk

- c. To consider concerns raised about activity on the Yew Tree Farm site and the pre-conditions in the Decision Notice.

The Clerk was directed to write to Cllr Hughes summarising the concerns discussed earlier in the meeting.

Action Clerk

10. Correspondence

- a. Correspondence received for action
- i. I Metherell Marsh Gibbon PC - Consultation on Marsh Gibbon Development Plan
See item dii.
- b. Correspondence received for information (sent by email)
- i. Rebecca Lake Oxfordshire Waste Partnership – Foodwaste Recycling Plant tour
 - ii. Peter Burrows Keep the Horton General Campaign – Public Meeting 5th February 2014
 - iii. Jill Brooks ORCC – 'Living with Dementia', Public meeting in the Launton Parish Hall 4th March 2014

11.

- a. Chairman's Report
The chairman noted with sadness Tom Oliver's passing and wished to express the council's appreciation for the years of service he had given to the Parish Council.
- b. Clerk's Report
There was none.

12. Date of next meeting – 6th March 2014, in the Launton Parish Hall

The meeting closed at 8.42 p.m.

Signed



Date

6/3/2014

Page 4 of 4