

LAUNTON PARISH COUNCIL

Members of the Parish Council and the Parish Clerk had been available before the start of the formal meeting from 7.00pm to meet with the public. Eight parishioners availed themselves of this opportunity.

Minutes of the meeting held on Thursday 2nd February 2012 At 7.30pm in Launton Parish Hall

Present: Councillors: Miss Wendy Foster, Mr Chris Fox, Mr Howard Hill, Mr Ian Stubbings, Ms Penny Stephens and Mr Simon Turner.

Guests Mr Amit Patel

In attendance: Mr Keith Dixon – Clerk

1. To receive and accept apologies for absence

Apologies were received and accepted from Cllr Burn and County Cllr Fulljames.

2. To receive any Declarations of Interest in items on the agenda

There were none.

3. To facilitate public participation with regard to items on the agenda

There was none.

4. To receive a representation from Mr A Patel regarding an impending planning application concerning the change of use of the Londis Store in Bicester Rd to solely residential premises.

Mr Patel explained to the Council the effects of the present financial environment on the shop and the efforts that had been made to sell the business as a going concern over the last two years. None of the initiatives considered to secure the future of the business had been successful and he sought any suggestions from the Council or public, of other ideas that may be productive. An application for change of use to a private dwelling would be submitted shortly. The Clerk thanked Mr Patel for his candid presentation and asked him to thank his family for the contribution they had made to the village over the years they had been at the shop.

5. To confirm the minutes of the previous meeting – Thursday 5th January 2012

The above dated minutes were unanimously agreed as a true record and were signed by the Chairman.

Proposed: Councillor Turner
All in favour.

Seconded: Councillor Fox
Motion carried.

6. Report from Cherwell District Councillor for Launton

None was available.

7. Report from Oxfordshire County Councillor for Launton

None was available.

8. Finance and Governance

a. To consider purchase of the SLCC publication 'The Clerk's Manual'

It was proposed the purchase was made.

Proposed: Councillor Turner
All in favour.

Seconded: Councillor Stubbings
Motion carried.

b. To confirm and approve expenditure for February and review income during January.

Payments for approval

Signed

Date 11/3/2012

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Cheque No	Payee	Amount
200222	OALC	£144.00
200223	Mr Jefferies – Bus Shelter	£80.30
200224	K Dixon	£533.64
200225	HMRC – K Dixon	£76.60
200226	Glasdon UK Ltd	£344.54
200227	SLCC	£47.00
200228	St John Ambulance	£25.00
S/O	Launton Lines	£110.00
Total Payments in February 2012		£1,361.08
All above cheques drawn on The Co-operative Bank		

Income Received

Source	Reason	Amount
Co-operative Bank Current	Interest	£0.62
Bank of Ireland	Interest	£1.02
Total Receipts for January 2012		£1.64
Proposed: Councillor Hill	Seconded: Councillor Stephens	Motion carried.
All in favour.		

- c. To acknowledge scrutiny and acceptance of previously circulated bank statements.
Banks statements were reviewed and unanimously accepted.
- d. To consider what actions are needed regarding maintenance of physical assets.
The Clerk reported he had sought a quote for litter bin liners from Mr Howson and the price for repair was £40 per liner.
It was proposed the quote be accepted.
Clerk to arrange repair.
- | | | |
|----------------------------------|---------------------------------------|---------------------|
| Proposed: Councillor Hill | Seconded: Councillor Stubbings | Action Clerk |
| All in favour. | Motion carried. | |
- The Clerk reported he had received a quote from Mark Blake for pollarding the Poplars at £1890 plus VAT
Given the extent of the work required and the amount of the quote, it was agreed that two further quotes were required. Clerk to obtain quotes. **Action Clerk**

9. Planning

- a. To discuss and decide upon Planning Applications received.
None received
- b. Planning Decisions.
None received

10. Village Matters

- a. To formally accept the questionnaire to be used for the Yew Tree Farm proposed development.
It was proposed that the questionnaire, circulated to members before the meeting, be accepted.
- | | |
|------------------------------------|---------------------------------|
| Proposed: Councillor Turner | Seconded: Councillor Fox |
| All in favour. | Motion carried. |
- See Date of Next Meeting below.

Signed

Date

11/3/2012

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H. Hill

- b. To review and consider next steps regarding the speed recording data captured by the Parish Council.
The Chairman presented a summary of the data and thanked Cllr Stephens for her efforts in producing the summary. It was agreed that further analysis would be useful to exclude the influence of non-motorised vehicles.
Cllr Fox offered to liaise with the recorder suppliers and Cllr Stephens agreed to recalculate the data and supply it to Council before next meeting, subject to quality assurance inspection by Cllr Turner.

Action Cllrs Fox, Turner and Stephens

- c. To consider dates for the Annual Parish Meeting.
26th April, the date proposed in the published minutes of last year's Annual Parish Meeting, is set for this year's event.
Clerk to book the Parish Hall. **Action Clerk**
- d. To consider dates for the Annual Meeting of the Parish Council.
Since elections to the Parish Council will be held this year, on the first Thursday in May, it was agreed that the annual meeting of the Parish Council, which usually takes place on that date, should be moved to 17th May. Clerk to book the Parish Hall. **Action Clerk**
- e. To receive an update from Cllr Turner re; The Parish Hall car park.
Cllr Turner reported he has managed to arrange a meeting at 10.am on 22nd February with Mr John Phipps and Mr Keith Tong of Oxfordshire CC to discuss repair and on-going maintenance of the car park, and will provide feedback to the council at its next meeting. **Action Cllr Turner**
- f. To receive an update from Cllr Stubbings re; emergency planning
Cllr Stubbings requested that this item be carried forward to next meeting.

11. Correspondence

- a. Correspondence received for action
- i. NALC – 'Supporting Communities with Planning' workshop - invitation to attend.
Cllrs Turner and Fox will attend. Clerk to notify OALC
Action Clerk, Cllrs Fox and Turner
 - b. Correspondence received for Information
 - i. Carers Oxfordshire - Update
 - ii. ORCC Affordable Housing Update
 - iii. Oxfordshire CC – Bicester Market Place bus stop facilitation works.
 - iv. CPRE – 'How to Shape Where You Live' a guide to neighbourhood planning.
 - v. Thames Valley Environmental Records Centre – Newsletter Winter 2012
 - vi. OCC – Notice of Temporary Traffic Order Market Sq. Bicester.
 - vii. Correspondents from residents – Yew Tree Farm Planning application

12. Reports

- a. Chairman's Report
The Chairman thanked the Clerk for contacting Mr Howson over the repair of litter bins.

Signed

Date

11/3/2012

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b. Clerk's Report

The Clerk reported he had received information from Cherwell DC about this year's Spring Clean event and it was proposed and accepted, that the date for this year's event would be Saturday 14th April at 2.00pm, starting from the Parish Hall as usual. He also reported that he had received the planning documents for the Yew Tree Farm application on CD-Rom. Key documents had been sent by email to council members and anyone who had registered by email to participate in the Council's survey. Copies of the CD are available from the Clerk.

13. **Date of next meeting** – Friday 10th February 2012 In the Launton Parish Hall
This is an extraordinary (outside the normal schedule) meeting to facilitate consideration of the Yew Tree Farm Planning application.
Next ordinary meeting will be Thursday 1st March 2012

The meeting closed at 8.35pm