

LAUNTON PARISH COUNCIL

Members of the Parish Council and the Parish Clerk had been available before the start of the formal meeting from 7.00pm to meet with the public. All plans and correspondence were available for viewing and comments. No member of the public attended the meeting.

Minutes of the meeting held on Thursday 2nd January 2014 At 7.30pm in Launton Parish Hall

Present: Councillors: Mr Chris Fox, Mr Simon Turner, Ms Penny Stephens, Miss Wendy Foster Mr Howard Hill and Mr Ed Sanders

In attendance: The Clerk, Mr Keith Dixon

- 1. To receive and accept apologies for absence**
There were none.
- 2. To receive any Declarations of Interest in items on the agenda**
There were none.
- 3. To confirm the minutes of previous meeting – Thursday 5th December 2013.**
The above dated minutes were unanimously agreed as a true record and were signed by the Chairman.
Proposed: Councillor Fox Seconded: Councillor Foster
All in favour Motion carried.
- 4. Report from Cherwell District Councillor for Launton**
There was none.
- 5. Report from Oxfordshire County Councillor for Launton**
There was none.
- 6. Finance and Governance**
 - a. To consider payment of costs quoted for village gate replacement.
It was resolved that subject to any changes in materials costs since the quote to replace the gate was supplied, that the Council would order the work to be conducted.
This would be funded largely by a Big Society grant made available through County Cllr Mrs Fulljames.
Proposed: Councillor Turner Seconded: Councillor Stephens
All in favour Motion carried.
 - b. To consider a request from St Mary's Parochial Church Council for a grant towards the upkeep of the churchyard.
It was resolved that since the church and its churchyard were an asset to the whole community, the Council would make the grant of £1200 as it had done in previous years.
Proposed: Councillor Fox Seconded: Councillor Stephens
All in favour Motion carried.
 - c. To acknowledge scrutiny and acceptance of previously circulated bank statements.
Previously circulated bank statements were reviewed and accepted.
 - d. To confirm and approve expenditure for January and review income during December.

Signed

Date

6/2/2014

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Cheque No	Payee	Amount
200355	K Dixon	£314.41
200356	Mr Jefferies – Bus Shelter	£72.11
200357	HMRC	£93.80
200358	OALC	£156.00
200359	Oxfordshire Association for the Blind	£40.00
200360	Launton Congregational Church	£210.00
S/O	Launton Lines	£150.00
Total Payments in January 2014		£1,036.32

All above cheques drawn on The Co-operative Bank

Income Received

Source	Reason	Amount
Co-operative Bank Current	Interest	£1.48
Bank of Ireland	Interest	£0.99
Total Receipts for December 2013		£2.47

Proposed: Councillor Turner
All in favour

Seconded: Councillor Fox
Motion carried.

- e. To review and accept year-to-date Cash Book transactions and bank reconciliation.

It was resolved that the bank reconciliation be approved and accordingly, it was signed by the Chairman and Clerk.

Proposed: Councillor Turner
All in favour

Seconded: Councillor Hill
Motion carried.

- f. To review the year to date payments and receipts against the Council's annual budget

The Clerk reviewed the current year's budget and explained the outlook for the rest of the financial year. It was resolved to accept the outlook.

Proposed: Councillor Foster
All in favour

Seconded: Councillor Fox
Motion carried.

- g. To determine the precept for 2014/15.

The Clerk explained his proposals for the 2014/15 budget which were reviewed and discussed by the Council. He reminded the Council of their decision in October 2013, to vire (transfer) £1500 from the Parish Hall reserve to the Asset Maintenance reserve, and proposed that the Council hold the funds from CDC, by way of New Homes Bonus, in a new reserve under that name.

Having reviewed the outlook and budget for 2014/15 the Clerk proposed to make a demand of £15000 (the precept) to Cherwell DC. Following further discussion it was resolved to make the demand £15500, as last year since the Clerk's proposal had not made allowance for the contribution the Council had agreed to Friends of Island Pond Wood for grass cutting and a £200 increase in the budget for other services would be advisable.

The Council had been advised by Cherwell DC, that it will distribute a grant from Central Government (made to offset changes in the tax base calculation) amongst all its parishes. Therefore, the actual demand will be reduced by an amount to reflect this. For Launton, the Central Government grant will be £636.09 and therefore its precept demand will be £14863.91.

Signed

ST

Date

6/2/2014

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Proposed: Councillor Fox
All in favour

Seconded: Councillor Stephens
Motion carried.

7. Planning

a. To discuss and decide upon Planning Applications received.

- i. Application No.13/01774/F/F
Applicant: Bicester Heritage Ltd
Proposal Material Change of Use from Ministry of defence (sui generis) use to B1 use
Location Fire Party House Building 87 DLO Caversfield Skimmingdish La, Caversfield Oxfordshire

It was resolved that the Council had no objection or comment to make on this application.

Proposed: Councillor Turner
All in favour

Seconded: Councillor Hill
Motion carried.

- ii. Application No.13/01762/F
Applicant: Mr David Murphy
Proposal Single storey rear extension
Location Derwen Bicester Rd, Launton, Bicester, OX26 5DP

It was resolved that the Council had no objection or comment to make on this application.

Proposed: Councillor Stephens
All in favour

Seconded: Councillor Hill
Motion carried.

b. Planning Decisions

- i. Application No.13/01629/F
Applicant: Mr and Mrs Lee
Proposal Rear UPVC conservatory
Location 35 Sycamore Rd, Launton, Bicester OX26 5DZ
Granted Subject to conditions
- ii. Application No.13/01442/F
Applicant: Mr Martin Lee
Proposal Siting of 1no. gas tank to front of property
Location 35 Sycamore Rd, Launton, Bicester OX26 5DZ
Refused

8. Village Matters

9. Correspondence

a. Correspondence received for action

b. Correspondence received for information (sent by email)

- i. Dawn Petts OCC - Government allocation to The Oxfordshire Local Enterprise Partnership - consultation
ii. Sally Jeffery - TVERC newsletter - Winter 2013.
iii. Tom McCulloch ORCC - Community-Led Neighbourhood Planning Conference 25th January 2014
iv. Liz Stevens ORCC – ORCC News Bulletin December 2013
v. Jan Gossett OALC - Members Update December 2013

Signed

ST

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- vi. Sam West Thames Valley Police - Winter time '100 Days of Action' - Cherwell & West Oxon
- vii. A Taplin CDC – 2014/15 Precept
- viii. Fiona Danks Trust for Oxfordshire's Environment (TOE) – LPC Grant application acknowledgement
- ix. S Betts CDC – Planning Appeal Against Refusal of a Householder Application (37 Sycamore Rd)
- x. Big Society Team OCC – Acceptance of LPC Grant Application for Village Gate Repair
- xi. Ralph Green OCC Highways – Progress Report 2, Station Rd Footway
- xii. Joan Packer – copy of letter to Rebecca Horley, CDC - re Yew Tree Farm development

10. Reports

- a. Chairman's Report
There was none.

- b. Clerk's Report

The Clerk reported that the application made to The Fund for Oxfordshire's Environment to improve the surface of the footpath in West End, had been accepted and would be considered at the end of February.

11. Date of next meeting – 6th February 2014, in the Launton Parish Hall

The meeting closed at 8.43p.m.

Signed



Date

6/2/2014

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