

LAUNTON PARISH COUNCIL

Members of the Parish Council and the Parish Clerk had been available before the start of the formal meeting from 7.00pm to meet with the public. All plans and correspondence were available for viewing and comments. Four parishioners availed themselves of this opportunity.

Minutes of the meeting held on Thursday 5th January 2012 at 7.30pm in Launton Parish Hall

Present: Councillors: Miss Wendy Foster, Mr Chris Fox, Mr Howard Hill, Mr Ian Stubbings, Ms Penny Stephens and Mr Simon Turner.

Guests Mr Simon Dackombe – Framptons, Mr John Horsman – Montpelier Estates

In attendance: Mr Keith Dixon – Clerk

1. To receive and accept apologies for absence

Apologies were received and accepted from Cllr Burn and District Councillor Hughes.

2. To receive any Declarations of Interest in items on the agenda

Cllr Turner declared a personal and prejudicial interest in item 10a) Orchard View

3. To facilitate public participation with regard to items on the agenda

There was none.

4. To receive a presentation from Mr Peter Frampton of Framptons regarding Planning proposals for land North West of Launton Road Roundabout adjoining Skimmingdish Lane, Bicester site. Framptons have been instructed to prepare proposals for a care home facility on part of this site.

The guest speakers explained the nature of the proposed development which would accommodate 76 residents, create 70 jobs and would cover one third of the overall site. It was noted that the original application for commercial development was still in place for the rest of the site and the care home had been designed in a modern style that would be appropriate to that proposal.

At 7.45pm the Chairman suspended the meeting to facilitate a question and answer session with Councillors and members of the public. The Meeting resumed at 7.58pm.

5. To receive a representation from Mr A Patel regarding an impending planning application concerning the change of use of the Londis Store in Bicester Rd to a solely residential premises.

Mr Patel was unavailable to address the Council due to commitments abroad.

6. To confirm the minutes of previous meeting – Thursday 1st December 2011

The above dated minutes were unanimously agreed as a true record and were signed by the Chairman.

Proposed: Councillor Turner
All in favour.

Seconded: Councillor Fox
Motion carried.

7. Report from Cherwell District Councillor for Launton

None was available.

8. Report from Oxfordshire County Councillor for Launton

None was available.

Signed



Date

2/2/2012

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9. Finance and Governance

- a. To formalise the agreement made by email to purchase a laptop computer for the Parish Council under s111 of the Local Government Act 1972.

It was proposed that agreements to purchase, sent to the Clerk by all members, be formally recorded and the purchase at a cost of £399 be approved.

Proposed: Councillor Turner

Seconded: Councillor Stubbings

All in favour.

Motion carried.

- b. To confirm and approve expenditure for January and review income during December.

Payments for approval

Cheque No	Payee	Amount
200214	Launton Congregational Church (Lost in Post)	£0.00
200216	Mr Jefferies – Bus Shelter	£80.30
200217	K Dixon	£418.75
200218	HMRC – K Dixon	£76.40
200219	Launton Congregational Church	£210.00
200220	Oxfordshire Association for the Blind	£25.00
200221	P Bradford	£270.00
S/O	Launton Parish Hall	£42.00
S/O	Launton Lines	£110.00
Total Payments in January 2012		£1,232.45

All above cheques drawn on The Co-operative Bank

Income was reviewed and expenditure approved.

Proposed: Councillor Hill

Seconded:

Councillor Fox

All in favour.

Motion carried.

- c. To acknowledge scrutiny and acceptance of previously circulated bank statements.
Banks statements were reviewed and unanimously accepted.
- d. To consider what actions are needed regarding maintenance of physical assets.
The Council discussed the outstanding issues and the plan was updated.
- e. To review and accept year-to-date Cash Book transactions and bank reconciliation.
Cash Book transactions and the bank reconciliation had been circulated to members before the meeting. It was proposed that they be accepted.
Proposed: Councillor Turner **Seconded:** Councillor Fox
All in favour. **Motion carried.**
The Chairman and Clerk signed the Bank reconciliation.
- f. To review the year to date expenditure and income against the Councils annual budget and to consider requests for donations including the Parochial Church Council.
The Clerk reviewed the full year outlook of Payments and Receipts with relation to the year's budget which had been previously circulated to all members.
There followed a discussion about balance of year expenditure and the following was proposed;

Request received for donation from St Dunstan's was declined on the grounds that it was not sufficiently specific to the village.

Requests received for donation from St John Ambulance was agreed at £25.

It was further proposed that defective bin in the drive to Launton Sports and Social Club be replaced at a cost of £195.

Proposed: Councillor Turner
All in favour.

Seconded: Councillor Stubbings
Motion carried.

With regard to the grant to St Mary's Parochial Church Council, the Parish Council felt it was appropriate to make consideration of the increased grant requested for 2012, dependent on the PCC's efforts to achieve a better price for grass cutting services. Clerk to advise PCC.

Action Clerk

Capital Spending

Replacement of office copier/printer under s111 of the Local Government Act 1972. It was proposed that agreements to purchase, sent to the Clerk by all members, be formally recorded and the purchase at a cost of £105 be approved.

Proposed: Councillor Hill
All in favour.

Seconded: Councillor Stubbings
Motion carried.

g. To determine the precept for 2012/13.

The Clerk reviewed the budget proposed for 2012/13, and the resulting precept, which had been previously circulated to all members.

There followed a discussion about balance amounts suggested by the Clerk and the Council made the following amendments;

£250 should be budgeted for contributions to a Royal Jubilee celebration.

The Council should start to accrue reserves to cater for the eventual replacement of the bus shelters (or other assets) and that £1500 should be set aside for this purpose.

Given that the anticipated outgoings exceed income, for the second year in succession, it would be necessary to make a small increase (3%) in the precept requested to £15500.

It was proposed that the budget and resulting precept for 2012/13 presented by the Clerk, and amended as stated above, be accepted.

Proposed: Councillor Turner
All in favour.

Seconded: Councillor Stephens
Motion carried.

In consideration of next year's requirements the Parish Hall car park was discussed. The Chairman agreed to renew efforts to get Oxfordshire CC to respond to previous requests to repair damage done by their contractors during the building of the school hall.

Action Cllr Turner

Previous efforts to lease the Parish Hall were discussed and Cllr Foster agreed to make the vicar aware of the background to this initiative to see whether there was any prospect of moving forward.

Action Cllr Foster

h. To review the Asset Register and Maintenance Plan.

The Council reviewed the asset register which had been updated to reflect the recent purchase of a computer and copier and to recognise that Yew Tree Walk is not a Parish Council asset.

It was proposed the asset register be accepted.

Proposed: Councillor Stubbings
All in favour.

Seconded: Councillor Fox
Motion carried.

The Clerk and Chairman signed the register.

The Maintenance Plan had been considered previously at item 9d.

10. Planning

a. To discuss and decide upon Planning Applications received.

i. Application No.SRF/12.6.272

Signed

ST

Date

2/2/2012

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Applicant Mr Stephen Fitzgerald Highways and Transport OCC

Proposal Zebra Crossing

Location Bicester Rd Launton

After discussion it was agreed that the Chairman would respond to Oxfordshire CC and advise that the Parish Council does not support the proposal and looks forward to working with them on more suitable proposals.

- ii. Application 11/01853/F

Applicant Mr A Smith

Proposal Variation of Conditions 2, 4 and 7 of 10/01860/F

Location Orchard View Station Rd, Launton

At this point The Chairman, having declared an interest, left the meeting room and Cllr Hill took the Chair.

Having considered the variations to the original application, it was proposed that the Council make no objection or comment to this application

Proposed: Councillor Hill

Seconded: Councillor Stubbings

All in favour.

Motion carried.

At this point the Chairman re-joined the meeting.

b. Planning Decisions

- i. Application No.11/01626/F

Applicant Mr Simon Curtis

Proposal Single storey rear extension

Location 42 Sycamore Rd, Launton

Granted Subject to conditions

The Council noted the decision.

11. Village Matters

- a. To formally accept the questionnaire used for the Yew Tree Farm proposed development.

Since the application has yet to be registered this item was deferred to a later date.

- b. To receive an update from Cllr Fox on progress with speed recording devices.

The Clerk thanked Cllr. Stephens for the work she had done in analysing the results, made possible by the work done by Cllr Fox in gathering the data. It was agreed that she would send the results to the Chairman for validation and that he should circulate them to all members, prior to discussion at the next meeting.

Action Cllrs Stephens, Turner

12. Correspondence

- a. Correspondence received for action

- i. WYG Planning and Design – Bicester Master Plan invitation to consult
Cllrs Turner Stubbings and the Clerk will attend this meeting.

- ii. M Saunders, Cherwell DC – Ownership of open spaces in Launton
The Asset Register had been amended to reflect changes and no further action is required.

- b. Correspondence received for Information

- i. OCC - Review of Oxfordshire Rural Community Council transport team
ii. Thames Valley Police – Consultation on Front Counter Provision

Signed

ST

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- iii. Launton residents - Comments received by The Clerk regarding Yew Tree Farm Planning application
- iv. Oxfordshire Carers – 'Care Matters'
- v. NALC Employment Briefing – repeal of Local Government (Discretionary Payments) regulations 1996
- vi. Lynn Smith, Local Healthwatch for Oxfordshire – Newsletter and Discussion document
- vii. OALC – Presentation Material – How Local Councils fit into the Planning System

13. Reports

- a. Chairman's Report
There was none.

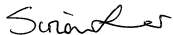
- b. Clerk's Report

Regarding the planning application at Yew Tree Farm, the Clerk advised that the developer had written to say that the application had been submitted and allocated a reference no. 11/01907/F - Yew Tree Farm, Station Road, Launton. However, Cherwell DC had advised that the application had not yet been registered since further information was required regarding the bat survey which forms part of the application. That being the case efforts to inform residents via Launton Lines had been aborted but he thanked Cllr Fox for his efforts in printing flyers.

14. Date of next meeting - Thursday 2nd February 2012 In the Launton Parish Hall

The Meeting Closed at 9.57p.m.

Signed



Date

2/2/2012

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