

LAUNTON PARISH COUNCIL

Parish Clerk
Mr Keith Dixon

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1st October 2012

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You are hereby summoned to attend the Parish Council meeting to be held in **Launton Parish Hall on Thursday 4th October at 7.30pm** for the purpose of transacting the following business.

Public participation will be held from **7pm** to enable viewing of planning applications and discussion on agenda items.

Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts, and be prepared to have their name included in the minutes of the meeting.

Agenda

1. To receive and accept apologies for absence

2. To receive any Declarations of Interest in items on the agenda

Members are obliged to declare any pecuniary interest which they may have in any of the items under consideration at this meeting. (Please refer to the notes at the end of agenda)

3. To facilitate public participation with regard to items on the agenda

Public participation is limited to 30 minutes in total. Members of the public may make only one address to the council of no more than three minutes duration and only concerning topics on the agenda.

4. To confirm the minutes of previous meeting – Thursday 6th September.

5. Report from Cherwell District Councillor for Launton

6. Report from Oxfordshire County Councillor for Launton

With particular reference to Highways issues Identified at last meeting.

7. Finance and Governance

- a. To consider and decide upon a Remembrance Day donation to the Royal British Legion under S137 of the Local Govt. Act 1972.
- b. To consider the Internal Auditor's letter of engagement, including charges, for the year 2011/12, and consider whether any further audit actions are required. If agreed, resolve to proceed, and sign the letter.
- c. To review Appendix 3.1 of the LPC Audit Plan concerning the scope of the internal audit for 2012/13, its independence, competence, relationships and planning and reporting, and if acceptable, record acceptance in App. 4.
- d. To review Appendix 3.2 of the LPC Audit Plan concerning characteristics of effectiveness of audit for 2012/13 and if acceptable record acceptance in App. 4.
- e. To review and, if satisfactory, resolve to accept the Council's Risk Assessment for 2012/13.
- f. To review, and resolve to accept, the year to date Cash Book transactions and bank reconciliation.
- g. To review the Council's expenditure and income against its budget for the year.

- h. To acknowledge scrutiny and acceptance of previously circulated bank statements.
- i. To confirm and approve expenditure for October and review income during September.

8. Planning

- a. To discuss and decide upon Planning Applications received.

- i. Application No.12/01150/F
Applicant: Mr Richard Feakes
Proposal Construction of a conservatory
Location 11 The Poplars, Launton, Bicester, Oxfordshire OX26 5DW
- ii. Application No. 12/01293/F
Applicant Mr and Mrs Gerry and Kathleen Connors
Proposal Change of use of land to a private gypsy and traveller caravan site comprising 2 no. pitches, each pitch accommodating 1 no. mobile home, 1 no. touring caravan, 1 no day room and associated hard standing, retention of existing stable and septic tank- resubmission of 12/00287/F
Location OS Parcel 3431 Adjoining North East of Blackthorn Rd Launton, Bicester, OX26 5DX

- b. Planning Decisions

- i. Application No.12/01039/TPO
Applicant: Mr Lionel Stevens
Proposal T3 Horse Chestnut – Removal 15no. identified secondary lateral branches back to suitable growth points.
T2 – Yew – Reduce encroaching branches by 3m maximum
Location Land to rear of 8-10 Forest Close, Launton, Bicester Oxfordshire OX26 5DY
Decision **Granted subject to conditions**

c. Planning Consultations

- i. To consider the Council's response to the Bicester Master Plan Supplementary Planning Document Consultation Draft – August 2012
- ii. To consider the Council's response to the Cherwell Local Plan proposed submission – August 2012

9. Village Matters

10. Correspondence

- a. Correspondence received for action
 - i. Mrs G Walker – email to Cllr Fox, copied to Clerk re; Foliage, bottom of West End. 14 September 2012.
 - ii. Kevin Larner CDC - Invitation to the Cherwell Countryside Forum - 17 October

- b. Correspondence received for information (sent by email)
 - i. Lorraine Douglas - Oxfordshire CC – Notification of tree removal in Blenheim Drive
 - ii. Tim Darch - Cherwell DC - Review of subsidised bus services in the Banbury and Bicester area.
 - iii. Mrs G Walker - Ms S Aldous Oxfordshire CC, re; Green Road and Public Right of Way off West End, Launton - copied to Clerk
 - iv. Tom McCulloch – ORCC – Invitation to annual conference of the Oxfordshire Rural Housing Partnership
 - v. Paul Wilson - CDC – Invitation to Highways and Transport Depot Open Day
 - vi. Linda Wilson ORCC – Invitation to ORCC AGM.
 - vii. Jane Pritchett – Overgrown foliage on the roadside verge The Glades

11. Reports

- a. Chairman's Report
- b. Clerk's Report

12. Date of next meeting – November 2012, date and venue to be determined

Notes on declarations of interest.

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular, The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012