

LAUNTON PARISH COUNCIL

Parish Clerk
Mr Keith Dixon

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28th July 2012

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You are hereby summoned to attend the Parish Council meeting to be held in **Launton Parish Hall on Thursday 2nd August at 7.30pm** for the purpose of transacting the following business.

Public participation will be held from **7pm** to enable viewing of planning applications and discussion on agenda items.

Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts, and be prepared to have their name included in the minutes of the meeting.

Agenda

1. To receive and accept apologies for absence

2. To receive any Declarations of Interest in items on the agenda

Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. (Please refer to the notes at the end of agenda)

3. To facilitate public participation with regard to items on the agenda

Public participation is limited to 30 minutes in total. Members of the public may make only one address to the council of no more than three minutes duration and only concerning topics on the agenda.

4. To confirm the minutes of previous meeting – Thursday 5th July

5. Report from Cherwell District Councillor for Launton

6. Report from Oxfordshire County Councillor for Launton

7. Finance and Governance

- a. To consider reimbursement of the Clerk's CiLCA registration fees.
- b. To record the completion of the external audit for the year ended 31st March 2012, review the auditors' findings, complete Appx 4 of the Council's Audit Plan and agree payment of the auditor's fees.
- c. To confirm and approve expenditure for August and review income during July.
- d. To acknowledge scrutiny and acceptance of previously circulated bank statements.

8. Planning

- a. To discuss and decide upon Planning Applications received.
 - i. Application No. 12/00850/OUT
Applicant: Gallagher Estates Ltd
Proposal: Extension of time limit of 09/00584/F - Variation of Condition 8 of Planning permission 04/02797/OUT relating to residential development (including affordable housing) incorporating a wildlife site, together with land reserved for a primary school. Community

	facilities, public open space, rail chord and structure planting.
Location	Land between Birmingham London railway line and Gavray Drive, Bicester

b. Planning Decisions

- | | | |
|------|----------------|--|
| i. | Application | No. 12/00747/F. |
| | Applicant | Mr & Mrs O'Keen |
| | Proposal | Single storey rear and side extension |
| | Location | 32 Blenheim Drive Oxon |
| | Granted | Subject to Conditions |
| ii. | Application | No. 12/00781/F. |
| | Applicant | Mrs Sue Perkins |
| | Proposal | Proposed single storey rear and side extensions |
| | Location | Casa Nostra Blackthorn Rd Launton Ox26 5DA |
| | Granted | Subject to Conditions |
| iii. | Application | No. 12/00836/LB. |
| | Applicant | Launton Settlement Trust |
| | Proposal | Insertion of new ground floor window |
| | Location | Grange Farm House, Station Rd, Launton Bicester. |
| | Granted | Subject to Conditions |
| iv. | Application | No.12/00543/TPO |
| | Applicant | Mrs Sheila Burden |
| | Proposal | Removal of 30% of the tree overhanging the garden of 45 Sherwood Close tree subject to TPO 13/93 |
| | Location | Forest Close Launton, Oxfordshire, OX26 5DD |
| | Granted | Subject to Conditions |

- c. To consider whether the Council wishes to participate in Oxfordshire CC's consultation on access improvements to Bicester Town centre and if so to construct a response.

9. Village Matters

- a. To welcome Revd. Becky Mathew and discuss matters of common interest
- b. To consider actions required to present traffic calming alternatives to residents.
- c. To discuss possible uses for any funding arising from the Yew Tree Farm development.

10. Correspondence

- a. Correspondence received for action
 - i. Mr Ed Saunders - Surface water outside 1-7 Sycamore Rd
To consider whether to support a request to OCC for funding approval to resolve the issue.
- b. Correspondence received for information (sent by email)
 - i. OALC – Members Update July 2012
 - ii. CDC Kevin Larner – Parish Updates
 - iii. OCC Mary Thompson – Ardley Liaison
 - iv. OCC Highways – Town centre Access Improvements

- v. Rural Services Network – News Digest
- vi. Mr Bob Roberts – Island Pond Wood leasing status
- vii. St Mary's PCC – Letter of Thanks for Parish Council Grant

11. Reports

- a. Chairman's Report
- b. Clerk's Report

12. Date of next meeting - Thursday 6th September 2012 In the Launton Parish Hall

Notes on declarations of interest.

Any Member arriving after the start of the meeting is asked to declare personal interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

Except in circumstances listed in The Code of Conduct*, a Member with a personal interest also has a prejudicial interest if it is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances, the Member may make representations, give evidence or answer questions about the matter, however, they must immediately leave the room once they have finished, or the meeting decides they have finished (whichever is earlier).

It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should also be regarded as prejudicial.

*See Statutory Instrument 2007 No. 1159, schedule 'The Model Code of Conduct' part 2, paragraph 9(2)