

LAUNTON PARISH COUNCIL

Parish Clerk
Mr Keith Dixon

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3rd June 2012

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You are hereby summoned to attend the Parish Council meeting to be held in **Launton Parish Hall on Thursday 7th June at 7.30pm** for the purpose of transacting the following business.

Public participation will be held from **7pm** to enable viewing of planning applications and discussion on agenda items.

Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts, and be prepared to have their name included in the minutes of the meeting.

Agenda

1. To receive and accept apologies for absence

2. To receive any Declarations of Interest in items on the agenda

Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. (Please refer to the notes at the end of agenda)

3. To facilitate public participation with regard to items on the agenda

Public participation is limited to 30 minutes in total. Members of the public may make only one address to the council of no more than three minutes duration and only concerning topics on the agenda.

4. To confirm the minutes of previous meeting – Thursday 17th May

5. Report from Cherwell District Councillor for Launton

6. Report from Oxfordshire County Councillor for Launton

7. Finance and Governance

- a. To confirm and approve expenditure for June and review income during May.
- b. To acknowledge scrutiny and acceptance of previously circulated bank statements.
- c. To consider purchase of a new Minutes Book
- d. To consider what actions are needed regarding maintenance of physical assets.
- e. To review Councillors Registers of Member's Interests.
- f. To consider and if satisfied, resolve that:
 - i. the code of conduct adopted by the Cherwell District Council be adopted as the code for members and co-opted members of the Launton Parish Council with effect from 1 July 2012, or such other date as may be specified in regulations, to replace the current code of conduct; and
 - ii. the Clerk be requested to notify the Monitoring Officer of the Cherwell District Council of the passing of the above resolution.

8. Planning

- a. To discuss and decide upon Planning Applications received.
 - i. Application No.12/00645/F
Applicant Mr & Mrs R Fogden

Signed

Date

Page 1 of 3

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| Proposal | alterations; conversion of existing annexe to form extension; external timber staircase to roof void |
| Location | Home Farm House, Station Rd, Launton. |
- ii. Application No.12/00646/LB
Applicant Mr & Mrs R Fogden
Proposal alterations; conversion of existing annexe to form extension; external timber staircase to roof void
Location Home Farm House, Station Rd, Launton.
- iii. Application No.12/00543/TPO
Applicant Mrs Sheila Burden
Proposal Removal of 30% of the tree overhanging the garden of 45 Sherwood Close tree subject to TPO 13/93
Location Forest Close Launton, Oxfordshire, OX26 5DD
- iv. Application No.12/00639/F
Applicant Mr Mathew Payne
Proposal Proposed rear and side extension and loft conversion
Location 1 Skinner Rd Launton, OX26 5DH
- b. Planning Decisions
- i. Application No.12/00287/F
Applicant Mr and Mrs Gerry and Kathleen Connors
Proposal Change of use of land to a private gypsy and traveller caravan site comprising 2 no. pitches, each pitch accommodating 1 no. mobile home, 1 no. touring caravan, 1 no day room and associated hard standing, retention of existing stable and septic tank.
Location OS Parcel 3431 Adjoining North East of Blackthorn Rd Launton, Bicester, OX26 5DX
Decision Refused
- ii. Application No.12/00405/F
Applicant Mr Richard Walker
Proposal Two storey extensions to rear and first floor extension over garage
Location The Willows 3 West End Close, Launton, OX26 5EB
Decision Granted Subject to conditions

9. Village Matters

- a. To consider actions required to present traffic calming alternatives to residents.
- b. To discuss possible uses for any funding arising from the Yew Tree Farm development.

10. Correspondence

- a. Correspondence received for action
 - i. Audit Commission – Launton Parish Council – consultation on appointment of external auditor for 2012/13 and future years.
 - ii. Mrs M Brydon – Launton Playing Fields
 - iii. CDC – Draft Conservation and Urban Design Strategy

- b. Correspondence received for information (sent by email)
 - i. OCC - Oxfordshire Minerals and Waste Plan – Minerals and Waste Core Strategy proposed submission document, May 2012
Town and Country Planning (Local Planning) (England) Regulations 2012 (Reg. 19)
 - ii. Thames Valley Enevironmental Records Centre - Summer Newsletter 2012
 - iii. OALC – Invitation to AGM
 - iv. ORCC – Newsletter June 2012

11. Reports

- a. Chairman's Report
- b. Clerk's Report

12. Date of next meeting - Thursday 5th July 2012 In the Launton Parish Hall

Notes on declarations of interest.

Any Member arriving after the start of the meeting is asked to declare personal interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

Except in circumstances listed in The Code of Conduct*, a Member with a personal interest also has a prejudicial interest if it is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances, the Member may make representations, give evidence or answer questions about the matter, however, they must immediately leave the room once they have finished, or the meeting decides they have finished (whichever is earlier).

It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should also be regarded as prejudicial.

*See Statutory Instrument 2007 No. 1159, schedule 'The Model Code of Conduct' part 2, paragraph 9(2)