

LAUNTON PARISH COUNCIL

Parish Clerk
Mr Keith Dixon

Caversham House
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Launton
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26th March 2012

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You are hereby summoned to attend the Parish Council meeting to be held in **Launton Parish Hall on Friday 30th March at 7.30pm** for the purpose of transacting the following business.

Public participation will be held from **7pm** to enable viewing of planning applications and discussion on agenda items.

Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts, and be prepared to have their name included in the minutes of the meeting.

Agenda

1. To receive and accept apologies for absence

2. To receive any Declarations of Interest in items on the agenda

Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. (Please refer to the notes at the end of agenda)

3. To facilitate public participation with regard to items on the agenda

Public participation is limited to 30 minutes in total. Members of the public may make only one address to the council of no more than three minutes duration and only concerning topics on the agenda.

4. To confirm the minutes of the previous meeting – Thursday 1st March 2012

5. Report from Cherwell District Councillor for Launton

6. Report from Oxfordshire County Councillor for Launton

7. Finance and Governance

- a. To confirm and approve expenditure for April and review income during March
- b. To acknowledge scrutiny and acceptance of previously circulated bank statements.
- c. To review the full year bank reconciliation and, if acceptable, approve it
- d. To review the full year accounts for the Parish Council and, if acceptable, approve them.
- e. To set a revised date for the Clerk's performance review.

8. Planning

- a. To discuss and decide upon Planning Applications received.

- i. Application No.12/00197/F
Applicant Mr and Mrs Ghanshy Patel
Proposal Change of use from Retail to Residential – single storey rear extension to create additional 2 no. two bed ground floor flats.
Location Londis 36 Bicester Rd, Launton, Bicester, OX26 5DQ

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| ii. | Application
Applicant
Proposal | No.12/00287/F
Mr and Mrs Gerry and Kathleen Connors
Change of use of land to a private gypsy and traveller caravan site comprising 2 no. pitches, each pitch accommodating 1 no. mobile home, 1 no. touring caravan, 1 no day room and associated hard standing, retention of existing stable and septic tank. |
| | Location | OS Parcel 3431 Adjoining North East of Blackthorn Rd Launton, Bicester, OX26 5DX |
| iii. | Application
Applicant
Proposal | No.12/00202/F
Mr & Mrs G Lucas-Howells
Front extension to existing porch and separate single storey rear extension. |
| | Location | 2 Church Cottages, Bicester Rd, Launton, OX26 5DP |
| iv. | Application
Applicant
Proposal | No.12/00236/F
Mrs Lisa Jones
Garage conversion |
| | Location | Sandra, Bicester Rd, Launton OX26 5DP |
| v. | Application
Applicant
Proposal | No.12/00254/F
Mr A Smith
Variation of condition 7 of 10/01860/F; demolition of existing bungalow and construction of 1 no house. |
| | Location | Orchard View, Station Rd, Launton OX26 5DX |
| vi. | Application
Applicant
Proposal | No.12/00216/F
Mr and Mrs R Fogden
Repairs alterations and extension to existing annexe and workshop accommodation |
| | Location | Home Farm House, Station Rd Launton, Bicester, OX26 5DX |
| vii. | Application
Applicant
Proposal | No.12/00217/LB
Mr and Mrs R Fogden
Repairs alterations and extension to existing annexe and workshop accommodation |
| | Location | Home Farm House, Station Rd Launton, Bicester, OX26 5DX |
| viii. | Application
Applicant
Proposal | No.12/00308/F
Ms Julia Wood
Front extension |
| | Location | 15 Chestnut Close, Launton, Oxfordshire, OX26 5DE |

b. Planning Decisions.

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| i. | Application
Applicant
Proposal | No.12/00131/F
Mr & Mrs Collin
Extension at first floor level above existing garage to form additional bedroom |
| | Location | 11 Sherwood Close, Launton, OX26 5DR |
| | Decision | Granted subject to conditions |

9. Village Matters

10. Correspondence

- a. Correspondence received for action
- b. Correspondence received for Information
 - i. County Councillor Fulljames – email re Yew Tree Farm Planning Decision
 - ii. CDC K Larner – Parish Updates

11. Reports

- a. Chairman's Report
- b. Clerk's Report

12. Date of next meeting – Thursday 17th May 2012 In the Launton Parish Hall

Notes on declarations of interest.

Any Member arriving after the start of the meeting is asked to declare personal interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

Except in circumstances listed in The Code of Conduct*, a Member with a personal interest also has a prejudicial interest if it is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances, the Member may make representations, give evidence or answer questions about the matter, however, they must immediately leave the room once they have finished, or the meeting decides they have finished (whichever is earlier).

It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should also be regarded as prejudicial.

*See Statutory Instrument 2007 No. 1159, schedule 'The Model Code of Conduct' part 2, paragraph 9(2)