

LAUNTON PARISH COUNCIL

Parish Clerk
Mr Keith Dixon

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3rd March 2013

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You are hereby summoned to attend the Parish Council meeting to be held in **Launton Parish Hall on Thursday 7th March at 7.30pm** for the purpose of transacting the following business.

Public participation will be held from **7pm** to enable viewing of planning applications and discussion on agenda items.

Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts, and be prepared to have their names included in the minutes of the meeting.

Agenda

1. To receive and accept apologies for absence

2. To receive any Declarations of Interest in items on the agenda

Members are obliged to declare any pecuniary interest which they may have in any of the items under consideration at this meeting. (Please refer to the notes at the end of agenda)

3. To facilitate public participation with regard to items on the agenda

Public participation is limited to 30 minutes in total. Members of the public may make only one address to the council of no more than three minutes duration and only concerning topics on the agenda.

4. To confirm the minutes of previous meeting – Thursday 7th February 2012.

5. Report from Cherwell District Councillor for Launton

6. Report from Oxfordshire County Councillor for Launton

With particular reference to Highways issues.

7. Finance and Governance

- a. To acknowledge scrutiny and acceptance of previously circulated bank statements.
- b. To confirm and approve expenditure for March and review income during February.
- c. To review actions required by auditors for year 2011/12 and complete the internal Control and Audit Compliance Checklist of the Audit Plan.
- d. To consider a document retention policy for the Parish Council.

8. Planning

- a. To discuss and decide upon resolutions to the Planning Authority, on Planning Applications received.
 - i. Application No.13/00186/F
Applicant Bayhill Ltd
Proposal Erection of 11 new dwellings.
Location Land South East of Chestnut Close, Launton.
- b. Planning Decisions
 - i. Application No.11/01907/F

Signed

Date

Page 1 of 2

Applicant	Manor Oak Homes Ltd
Proposal	Erection of 40 residential dwellings (including 3 barn conversions), public open space, improvements to an existing access and ancillary development.
Location	Yew Tree Farm, Station Rd, Launton, OX26 5DX

9. Village Matters

- a. To receive a report from Revd. Becky Mathew concerning the recent church survey.
- b. To consider a suggestion made in Launton Lines as to whether to include the Council's minutes in the magazine.
- c. To report on the meeting with Mr Maurice Sheehan of OCC Highways concerning the footway in Station Rd.

10. Correspondence

- a. Correspondence received for action
 - i. ORCC – Launton Affordable Housing Progress Report
- b. Correspondence received for information (sent by email)
 - i. OALC - Members Updates January & February 2013
 - ii. SLCC Review – DPI Dispensations
 - iii. ORCC – News Bulletin February 2013
 - iv. Mrs. Pat Mitchel – Cancer Research Soup Lunch
 - v. Gavin Lane CDC – Members Interests Form

11.

- a. Chairman's Report
- b. Clerk's Report

12. Date of next meeting – 4th April 2012, in the Launton Parish Hall

Notes on declarations of interest.

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular, The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012