

LAUNTON PARISH COUNCIL

Parish Clerk
Mr Keith Dixon

Caversham House
Station Road
Launton
OX26 5DS
TEL; 01869 245951

3rd February 2013

E-mail: lpccclerk@btinternet.com

You are hereby summoned to attend the Parish Council meeting to be held in **Launton Parish Hall on Thursday 7th February at 7.30pm** for the purpose of transacting the following business.

Public participation will be held from **7pm** to enable viewing of planning applications and discussion on agenda items.

Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts, and be prepared to have their names included in the minutes of the meeting.

Agenda

1. To receive and accept apologies for absence

2. To receive any Declarations of Interest in items on the agenda

Members are obliged to declare any pecuniary interest which they may have in any of the items under consideration at this meeting. (Please refer to the notes at the end of agenda)

3. To facilitate public participation with regard to items on the agenda

Public participation is limited to 30 minutes in total. Members of the public may make only one address to the council of no more than three minutes duration and only concerning topics on the agenda.

4. To receive a presentation from Mr Guy Wooddisse of Bayhill Property regarding a proposed development on land to the rear of 39 West End.

5. To confirm the minutes of previous meeting – Thursday 10th January 2012.

6. Report from Cherwell District Councillor for Launton

7. Report from Oxfordshire County Councillor for Launton

With particular reference to Highways issues.

8. Finance and Governance

- a. To acknowledge scrutiny and acceptance of previously circulated bank statements.
- b. To confirm and approve expenditure for February and review income during January.
- c. To review staff salaries.
- d. To consider the Parish Remuneration Panel's report and to decide on parish allowances
- e. To consider a document retention policy for the Parish Council

9. Planning

- a. To discuss and decide upon Planning Applications received.
- b. Planning Decisions
 - i. Application No.12/01673/F
Applicant: Mr Justin Bucknell

Signed

Date

Page 1 of 2

Proposal	Retrospective change of use of existing log cabin to form hairdressing salon
Location	26 Sycamore Rd, Launton, Bicester, OX26 5DY
Decision	Granted subject to conditions
ii. Application	No.12/01673/F
Applicant:	Mr John Mackman
Proposal	Part conversion of garage and single storey front extension to garage
Location	47 Sherwood Close, Launton, Bicester, OX26 5DR
Decision	Granted subject to conditions

10.Village Matters

11.Correspondence

- a. Correspondence received for action
 - i. Linda Watson ORCC - Oxfordshire Community Benefit Society - invitation to join
 - ii. J Packer Parish Hall Committee – Hall unavailability 2nd May
- b. Correspondence received for information (sent by email)
 - i. Kevin Larnier CDC - Parish Updates - Cherwell Parish Liaison Meeting
 - ii. Oxfordshire Skills & Learning Service Community Learning – Community Learning Flyer

12.

- a. Chairman's Report
- b. Clerk's Report

13.Date of next meeting – 7th March 2012, in the Launton Parish Hall

Notes on declarations of interest.

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular, The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012