

LAUNTON PARISH COUNCIL

Parish Clerk
Mr Keith Dixon

Caversham House
Station Road
Launton
OX26 5DS
TEL; 01869 245951

1st February 2013

E-mail: lpccclerk@btinternet.com

You are hereby summoned to attend the Parish Council meeting to be held in **Launton Parish Hall on Thursday 6th February at 7.30pm** for the purpose of transacting the following business.

Public participation will be held from **7pm** to enable viewing of planning applications and discussion on agenda items.

Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts, and be prepared to have their names included in the minutes of the meeting.

Agenda

1. To receive and accept apologies for absence

2. To receive any Declarations of Interest in items on the agenda

Members are obliged to declare any pecuniary interest which they may have in any of the items under consideration at this meeting. (Please refer to the notes at the end of agenda)

3. To facilitate public participation with regard to items on the agenda

Public participation is limited to 30 minutes in total. Members of the public may make only one address to the council of no more than three minutes duration and only concerning topics on the agenda.

4. To confirm the minutes of previous meeting – Thursday 2nd January 2014.

5. Report from Cherwell District Councillor for Launton

6. Report from Oxfordshire County Councillor for Launton

With particular reference to Highways issues.

7. Finance and Governance

- a. To acknowledge scrutiny and acceptance of previously circulated bank statements.
- b. To confirm and approve expenditure for February and review income during January.
- c. To review staff salaries.
- d. To consider expenditure to pay for a land registry search for the footpath in West End
- e. To review the status of all contracts held by Launton PC

8. Planning

- a. To discuss and decide upon Planning Applications received.
 - i. Application No.14/0025/F
Applicant: Mr Simon Worfolk
Proposal Garage Conversion
Location 35 Sherwood Close, Launton, Bicester, OX26 5DR
- b. Planning Decisions
 - i. Application No.13/01775/LB

Signed

Date

Page 1 of 3

Applicant: Bicester Heritage Ltd
 Proposal Interior and Exterior renovation works
 Location Fire Party House Building 87 DLO Caversfield
 Skimmingdish La, Caversfield Oxfordshire
Decision Granted subject to conditions

ii. Application No.13/01834/F
 Applicant: Mr Richard Howson
 Proposal Retrospective: Retain existing storage containers, covered bays and portacabin (office, kitchen and wc facilities) and allow use for repair and maintenance work of agricultural machinery and equipment and for light metalwork fabrication. Proposed: New building to provide covered bays and secure store and fence - re-submission of 13/01282/F
 Location Jack's Field OS Parcel 5021 West End, Launton.
Decision Refused

iii. Application No.13/01762/F
 Applicant: Mr David Murphy
 Proposal Single storey rear extension
 Location Derwen Bicester Rd, Launton, Bicester, OX26 5DP
Decision Granted subject to conditions

iv. Application No.13/01774/F/
 Applicant: Bicester Heritage Ltd
 Proposal Material Change of Use from Ministry of defence (sui generis) use to B1 use
 Location Fire Party House Building 87 DLO Caversfield
 Skimmingdish La, Caversfield Oxfordshire
Decision Granted subject to conditions

c. Planning appeals

i. Application No.13/01441/F
 Applicant: Mrs Janet Ray
 Proposal Siting of 2no. gas tanks to front of dwelling.
 Location 37 Sycamore Rd, Launton, Bicester OX26 5DZ

ii. Application No.13/01442/F
 Applicant: Mr Martin Lee
 Proposal Siting of 1no. gas tank to front of property
 Location 35 Sycamore Rd, Launton, Bicester OX26 5DZ

d. Neighbourhood Plans

- i. To consider the Chairman's proposed article on the subject and the way forward regarding Neighbourhood Plans
- ii. To consider whether to contribute to the Marsh Gibbon Development Plan pre-submission consultation

9. Village Matters

- a. Emergency Planning
 To review amendments to the draft plan and consider next steps.

- b. To consider suitable uses for the funds available as a result of the New Homes Bonus Scheme.
- c. To consider concerns raised about activity on the Yew Tree Farm site and the pre-conditions in the Decision Notice.

10. Correspondence

- a. Correspondence received for action
 - i. I Metherell Marsh Gibbon PC - Consultation on Marsh Gibbon Development Plan
- b. Correspondence received for information (sent by email)
 - i. Rebecca Lake Oxfordshire Waste Partnership – Foodwaste Recycling Plant tour
 - ii. Peter Burrows Keep the Horton General Campaign – Public Meeting 5th February 2014
 - iii. Jill Brooks ORCC – ‘Living with Dementia’, Public meeting in the Launton Parish Hall 4th March 2014

11.

- a. Chairman’s Report
- b. Clerk’s Report

12. Date of next meeting – 6th March 2014, in the Launton Parish Hall

Notes on declarations of interest.

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular, The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012