

LAUNTON PARISH COUNCIL

Parish Clerk
Mr Keith Dixon

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28th January 2012

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You are hereby summoned to attend the Parish Council meeting to be held in **Launton Parish Hall on Thursday 2nd February at 7.30pm** for the purpose of transacting the following business.

Public participation will be held from **7pm** to enable viewing of planning applications and discussion on agenda items.

Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts, and be prepared to have their name included in the minutes of the meeting.

Agenda

1. To receive and accept apologies for absence

2. To receive any Declarations of Interest in items on the agenda

Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. (Please refer to the notes at the end of agenda)

3. To facilitate public participation with regard to items on the agenda

Public participation is limited to 30 minutes in total. Members of the public may make only one address to the council of no more than three minutes duration and only concerning topics on the agenda.

4. To receive a representation from Mr A Patel regarding an impending planning application concerning the change of use of the Londis Store in Bicester Rd to a solely residential premises.

5. To confirm the minutes of the previous meeting – Thursday 5th January 2012

6. Report from Cherwell District Councillor for Launton

7. Report from Oxfordshire County Councillor for Launton

8. Finance and Governance

- a. To consider purchase of the SLCC publication 'The Clerk's Manual'
- b. To confirm and approve expenditure for February and review income during January.
- c. To acknowledge scrutiny and acceptance of previously circulated bank statements.
- d. To consider what actions are needed regarding maintenance of physical assets.

9. Planning

- a. To discuss and decide upon Planning Applications received.
None received
- b. Planning Decisions.
None received

10. Village Matters

- a. To formally accept the questionnaire to be used for the Yew Tree Farm proposed development.
- b. To review and consider next steps regarding the speed recording data captured by the Parish Council.
- c. To consider dates for the Annual Parish Meeting.
- d. To consider dates for the Annual Meeting of the Parish Council.
- e. To receive an update from Cllr Turner re; The Parish Hall car park.
- f. To receive an update from Cllr Stubbings re; emergency planning

11. Correspondence

- a. Correspondence received for action
- b. NALC – ‘Supporting Communities with Planning’ workshop - invitation to attend.
- c. Correspondence received for Information
 - i. Carers Oxfordshire - Update
 - ii. ORCC Affordable Housing Update
 - iii. Oxfordshire CC – Bicester Market Place bus stop facilitation works.
 - iv. CPRE – ‘How to Shape Where You Live’ a guide to neighbourhood planning.
 - v. Thames Valley Environmental Records Centre – Newsletter Winter 2012
 - vi. OCC – Notice of Temporary Traffic Order Market Sq. Bicester.
 - vii. Correspondents from residents – Yew Tree Farm Planning application

12. Reports

- a. Chairman’s Report
- b. Clerk’s Report

13. Date of next meeting – Thursday 1st March 2012 In the Launton Parish Hall

Please note an extraordinary meeting may be called before 1st March to consider the Yew Tree Farm planning application. Details will be posted on notice boards as usual.

Notes on declarations of interest.

Any Member arriving after the start of the meeting is asked to declare personal interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

Except in circumstances listed in The Code of Conduct*, a Member with a personal interest also has a prejudicial interest if it is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member’s judgement of the public interest. In such circumstances, the Member may make representations, give evidence or answer questions about the matter, however, they must immediately leave the room once they have finished, or the meeting decides they have finished (whichever is earlier).

It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should also be regarded as prejudicial.

*See Statutory Instrument 2007 No. 1159, schedule ‘The Model Code of Conduct’ part 2, paragraph 9(2)